



# City of New Prague Economic Development Authority

## MEETING MINUTES

Wednesday, November 13, 2019, 7:30 a.m.

First Floor Conference Room, City Hall

1. The meeting was called to order at 7:30 a.m. by President Brent Quast with the following members present:  
Brent Quast, Chuck Nickolay, Eric Krogman, Troy Pint, Pete Sletten, and Bruce Wolf.  
Absent: Nick Slavik  
City Staff Present: City Administrator Mike Johnson  
Others Present: Jo Foust, First Stop Shop
2. Minutes/Financials:
  - A. It was moved by Nickolay, seconded by Krogman to approve the October 9, 2019 meeting minutes. All voted in favor. Motion carried. (6-0)
  - B. Claims for November 2019 – There were zero bills (\$0.00) for November 2019.
  - C. The Financial Report for November 2019 including the Income Statements and Balance Sheets were reviewed and accepted.
3. City Administrator Johnson reviewed the updated reports for the Small Cities Projects (SCDP):
  - A. 2016 – Commercial Rehab in Downtown
  - B. 2017 – Commercial Rehab, Single Family Rehab & Residential Rental Rehab
4. Discussion on Business Retention and Expansion (BR&E) Contacts – President Quast indicated that there had been visits to both Re/Max Realty and Humble Pie on November 12<sup>th</sup>.
5. Chamber/EDA Marketing Committee for 2020 Project Update – Both Bruce Wolf and Brent Quast provided comments on the Joint Committee’s first meeting held on November 6, 2019. The group will meet every other week going forward. Intent is to address marketing, promotion and communication issues for downtown businesses.
6. Review of Assessment Data/Parcel Counts from Counties – Mike Johnson presented information from both Scott and LeSueur Counties on parcel counts, estimated market value, new construction, tax capacity, referendum market value, and taxable value as of about June 2019. It showed the difference between Final Data Pay 2019 and Preliminary Data Pay 2020. Mr. Johnson also showed a graph on the growth of the City’s Taxable Net Tax Capacity for 2009-2020. The City’s 2020 preliminary number is \$7,888,889, an increase of \$620,927 or 8.5%. The City has seen annual growth for the past seven (7) years that has averaged about 8.0% per year.
7. The Business Updates for November 2019 from Planning/Community Development Director Ken Ondich were reviewed and discussed. Mike Johnson provided a brief update on the proposed Kwik Trip plat and second store at 101 Chalupsky Avenue NE.
8. Executive Director’s Report - Nothing
9. Miscellaneous:
  - Jo Faust informed the Board that Farmhouse Market of New Prague finished 2<sup>nd</sup> in the Scott County “Fast Track Challenge”.
  - Pete Sletten shared with the Board the new massage therapy tool that he has designed, developed, patented and is marketing.
10. Adjournment - There being no additional business, it was the consensus of the Board to adjourn at approximately 8:50 a.m.

Respectfully Submitted,

Michael J. Johnson

City Administrator/EDA Executive Director