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# City of New Prague Economic Development Authority

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## MEETING MINUTES

Wednesday, November 14, 2018, 7:30 a.m.

First Floor Conference Room, City Hall

1. The meeting was called to order at 7:30 a.m. by Brent Quast with the following members present: Chuck Nickolay, Troy Pint, Brent Quast, Shawn Ryan, Nick Slavik, Pete Sletten, and Bruce Wolf.

City Staff Present: City Administrator Johnson

Others Present: Jo Faust, First Stop Shop – Scott County

2. Minutes/Financials:
  - A. It was moved by Nickolay, seconded by Slavik to approve the October 10, 2018 meeting minutes. All voted in favor. Motion carried. (7-0)
  - B. There were 1 claim for \$0.87 in November 2018. Motion by Slavik, seconded by Sletten to approve the November bills. Motion carried. (7-0)
  - C. The Financial Report for October 2018 including the Income Statements and Balance Sheets were reviewed and accepted.
3. City Administrator Johnson gave a brief update on the 2016 and 2017 SCDP Reports. Mr. Johnson explained that he and Ken Ondich, Planning Director had met with representatives of the SWMHP on November 8, 2018. They met the new Project Manager for the Small Cities Program with SWMHP. He had reviewed all of the construction files to assess the status of the various projects. He will call or set up meetings with the various City Applicants and attempt to bring them current in the project. The status sheets will be updated for the November reports. City Staff and the SWMHP will attempt to do a new post card update and marketing push after the first of the year.
4. The Board was informed that contact had been made with New Prague Auto Repair and that they did not want a visit, but the on-line survey was completed on October 1, 2018. Brent Quast and Chuck Nickolay reported that they had met with Matt Mies, Manager of Coborn's on October 18, 2018.

Next visits are being scheduled with Hartmann Well Drilling & Service on November 28<sup>th</sup> @ 8:00 a.m. and Bevcomm on November 21<sup>st</sup> @ 10:00 a.m.

Mayor Nickolay handed out information on the Pipeline Program (an innovative approach to address current and future workforce needs) from Region 9 out of Mankato. The Program is put out by the MN Dept. of Labor and the MN Office of Higher Education.

Nick Slavik indicated he is on the Post-Secondary Education Task Force for Scott County to take a look at bringing education assistance to Scott County with Mankato State University and Normandale Community College.

Jo Faust reported that Scott County won an award in the SW News Media, "Great Employer's Initiative." There is also a Job Fair at Canterbury Downs today from 4-6 p.m.

5. President Quast stated that the next item was continued discussion on the Future EDA Projects/Priorities.
  - The Board will take December off from BR&E visits
  - There was discussion to reconnect with Scott Equipment, Inc. and attempt to set up a visit to discuss future expansion plans.
  - Brent Quast said he would be willing to make contact with both St. Peter/St. James on creating a joint meeting with City Council/EDA/Chamber Board members on how to help local businesses during the 2020 Highway Reconstruction Project.

\* Pete Sletten left the meeting at 8:22 a.m.

General discussion followed.

6. Planning/Community Development Director Ondich's Business Updates for November 2018 were reviewed.
7. Executive Director's Report – No items.
8. Miscellaneous – No items.
9. Adjournment - There being no additional business, it was the consensus of the Board to adjourn at approximately 8:31 a.m.

Respectfully Submitted,



Michael J. Johnson  
City Administrator/EDA Executive Director