

Meeting Minutes

New Prague Golf Board

Tuesday November 24, 2015

New Prague Golf Club

The meeting was called to order at the New Prague Golf Club at 6:31pm by Tom Mach, with the following members present: Eric Kallal, Dwayne Anderson and Jenna Tuma. Guerrette, Ashley and Schoenebeck were not available.

Superintendent – Jeff Pint

- Approval of minutes from October 27, 2015 meeting
 - (M – Kallal, 2nd – Anderson), motion was carried 4-0
- Approval of claims for payment. Board Member Kallal made motion to approve claims for payment (M – Kallal, 2nd – Anderson), motion was carried 4-0
- October 2015 financial reports (Income Statement and Balance Sheet). Tuma made the motion to approve the financial reports (M – Tuma, 2nd – Kallal), motion carried 4-0

- Capital Equipment recommendations from remaining G.O. Bonds
 - Board Member Anderson made motion to approve Option #4 in Golf Board Packet (M – Anderson, 2nd – Kallal), motion was carried 4-0

- Budget Review – 2016
 - Discussed overall budget with Golf Board – Brod and Mach reviewed council workshop meeting discussions and actions with the Golf Board
 - Discussed revenue growth opportunities and expenses
 - Brod noted that budget at a point that expenses cannot be cut back further and during discussion Board Member Tuma asked if expenses were the new normal
 - Brod noted that revenue opportunities need to be sought out. Club needs to aggressively pursue revenue opportunities with outside groups (banquet only and/or golf & banquet events)

- Miscellaneous
 - Agenda items for December Golf Board Meeting
 - Accounts Receivable review / write-offs
 - Capital Equipment Review – Golf Board requested re-prioritized equipment / building lists
 - Discussed Golf Carts and Golf Board requested analysis of 'lease versus buy' for review
 - Golf Board requested marketing plan discussion (Golf and Food & Beverage operations)
 - Credit Card discussion – Chip Program requirements and storing Credit Cards in FORE (retail software) – Golf Board requested Brod review and understand regulations with City Staff

- Motion to adjourn at 7:50pm (M – Tuma, 2nd – Anderson), motion carried 4-0

Respectfully Submitted,
Wade Brod
Kurt Ruehling