



MEETING MINUTES

New Prague Golf Board

(Virtual via online GoToMeeting)
Tuesday, November 24th, 2020

The meeting was called to order online at 6:35 pm by Golf Board Vice President Jen Berglund. The following Board Members were online for start of meeting: Jen Berglund, Chuck Nickolay, Joe Halbmaier, Den Gardner, and Rich Carlson. Kevin Cassidy joined meeting at 6:50pm.

Other(s) online: GPE Owner/Manager Kurt Ruehling

Not present: Board Member Tom Mach, City Administrator Mike Johnson, and Superintendent Jeff Pint

- Approval of October 20th, 2020 Meeting Minutes:
 - Board Member Nickolay made motion to approve minutes, seconded by Board Member Gardner. Motion carried (5-0).
- Approval of Claims for Payment:
 - Invoice from Time Communications was added, by Ruehling, for \$91.95
 - Gardner made motion to approve Claims for Payment including Time Communications invoice, seconded by Board Member Carlson. Motion carried (5-0).
- Review Monthly Income Statement and Balance Sheet (October 2020):
 - Good numbers for the season continue!
 - Board Member Halbmaier had questions regarding the expense line items “Insurances” and “Professional Services”. Ruehling to inquiry with City Hall.
 - Nickolay explained that we have a rare positive cash flow this time of the year.
 - Gardner made motion to approve Monthly Income Statement and Balance Sheet, seconded by Nickolay. Motion carried (6-0), with Cassidy now present.
- Marketing Update:
 - Board Member Berglund suggested a Spring Kick-Off Promotion commemoration the 90-Year Anniversary, Ruehling will brainstorm.
 - Gardner want to put an article in the New Prague Times...reporting the successful season we just completed, Ruehling will supply some bullet points and assist with any editing.
 - Ruehling strongly suggested a \$50 account credit, once again, for Members paying prior to Jan 1st. Board and Ruehling discussed. Gardner made a motion to continue the \$50 account credit, seconded by Nickolay. Motion carried (6-0).
- Golf Operation Update:
 - Ruehling is finishing up letter to all 2020 New Members, thanking them and inviting them back in 2021. Letter shall go out prior to next meeting.
 - Final tally on 2020 Rounds is 29,515 - highest in over 15 years! Ruehling broke down the numbers showing 46% member rounds and 54% non-member rounds

- Grounds Operation Update:
 - Ruehling indicated that the greens have been aerated, top dressed and are ready for the winter months.

- Food & Beverage Update:
 - Staff performing post-season cleanup and inventory.
 - Ruehling is still hopeful that Chamber Bingo will be allowed.

- COVID-19 Update:
 - November 23rd, 2020 - All City building have been ordered to not allow access to the public until further notice. Ruehling will continue to manage clean up, inventory, and membership collection.

- 2021 Budget Discussion and Proposals:
 - Nickolay spoke to the fact that the 2021 Golf Budget was proposed to the Council and approved during a Virtual Meeting. Nickolay gave praise to Mach and Ruehling for their contributions during the meeting. Budget is still pending official approval at upcoming Council meeting.
 - Gardner expressed special thanks to Nickolay for all his work on the 2021 Budget, the rest of Board agreed.

- Miscellaneous:
 - A part-time employee tested positive for COVID-19 and was unable to work for two weeks. Ruehling and Mach reached out to members requesting donations to help. The response was amazing, and the employee was very grateful. Jen Berglund made a point to thank Ruehling and Mach for their efforts!

- Adjournment:
 - Nickolay made a motion to adjourn the meeting at 8:14pm, seconded by Halbmaier. Motion carried (6-0).

Next Golf Board Meeting – December 22nd, 2020, 6:30pm

Respectfully submitted,

Kurt Ruehling, General Manager