



# MEETING MINUTES

## NEW PRAGUE UTILITIES COMMISSION

Monday, November 30, 2020

The online meeting of the New Prague Utilities Commission (NPUC) was held on Monday, November 30, 2020, at 3:30 p.m., via GoToMeeting due to the COVID-19 Pandemic which is preventing attendance at the regular meeting location.

**PRESENT:** Commissioners Dan Bishop, Paul Busch, Dick Jordan, Brian Skok, and Bruce Wolf.

**OTHERS PRESENT:** General Manager (GM) Bruce Reimers, Finance Director Patty Solheid and Electric Operations Superintendent (EOS) Ken Zweber

1. **CALL TO ORDER:** The meeting was called to order by Commissioner President Dan Bishop on Monday, November 30, 2020 at 3:31 p.m.
2. **APPROVAL OF AGENDA:** A motion was made by Commissioner Jordan to approve the agenda and seconded by Commissioner Busch. Motion carried.
3. **MEETING MINUTES:** A motion was made by Commissioner Jordan and seconded by Commissioner Busch to approve the October 26, 2020 meeting minutes. Motion carried.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Skok and seconded by Commissioner Wolf on the approval of:
  - A. Accounts Payable in the amount of \$307,982.20
  - B. The SMMPA claim for payment in the amount of \$399,031.70
5. **FINANCIAL REPORTS A – C (Enclosed):**
  - A. Investment Report – The Investment Report was presented for review and approval.
  - B. Financial Report – The Financial Reports for August were presented, reviewed, and approved.
  - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Skok and seconded by Commissioner Busch to accept the reports as presented. Motion carried 5-0.

6. **Review and Approval of 2021 Water & Electric Budgets** – General Manager Reimers and Financial Director Patty Solheid presented the 2021 Water and Electric Budgets to the Commission. The 2021 Water Budget will have no rate increases for both residential and commercial customers primarily due to the Hwy 19 Main Street Reconstruction Project being spread over a two-year period and not having to bond for the payment of that project until 2021. Estimated bonding will be \$1.6 million for the water main replacement portion. The Electric Budget will have no rate increases across the board but will have slight increases in two rate schedules per the 2019 Rate Study. The two rate schedules that will be affected will be the Residential Winter and Summer Off-Peak rates and the Industrial Demand rate. The 2021 Electric Budget reflects an estimated CIP and equipment cost of \$725,000. A motion was made by Commissioner Bishop and seconded by Commission Jordan on the Approval of the 2021 Budgets as presented with no changes. Motion carried 5-0.

7. **STAFF UPDATE ON COVID-19:** General Manager (GM) Bruce Reimers reported that there has been one person out with COVID in the Water Department. The City Hall is closed to the public again per the Governor's Emergency Orders and the office staff are working on teams with a rotating schedule.

8. **SMMPA BOARD OF DIRECTOR MEETING – October 16, 2020**

Informational only, no action needed.

9. **SMMPA BOARD OF DIRECTORS MEETING- November 12, 2020**

*General Manager Reimers updated the Commission on the following SMMPA Board discussions:*

- Approved changes as to how the Power Cost Adjustment will be applied to Schedule B.
- Approved changes to the Economic Qualifications.
- Approved recommendations from Staff on the transmission billing for WAPA Transmission costs to those members that receive energy from that source.
- There was an election for Board Officers and Bruce Reimers will be serving as SMMPA's 2021 Vice President.

10. **GENERAL MANAGERS REPORT:**

*General Manager Reimers reported on the following:*

- Water Department has finished work on the 12<sup>th</sup> Street Water Main Replacement.
- Electric Department has installed the electric car charging station by Coborn's and has also installed the new services to the Hy-Vee and Chart Inc. pumping stations.

11. **OTHER BUSINESS:**


- None

12. **ADJOURN:**

A motion was made by Commissioner Skok and seconded by Commissioner Jordan to adjourn the November meeting at 5:14 p.m.

**NEXT COMMISSION MEETING – MONDAY, DECEMBER 28, 2020, 3:30 P.M.**

Respectfully Submitted,



Bruce Reimers  
General Manager