

Meeting Minutes

New Prague Golf Board

Wednesday December 21, 2016

New Prague Golf Club

The meeting was called to order at the New Prague Golf Club at 6:31pm by Tom Mach, with the following members present: Jay Schoenebeck, Dwayne Anderson, Erik Kallal and Den Gardner. Tuma and Ashley were not available.

- Approval of minutes from November 22, 2016 meeting
 - Board Member Gardner made motion to approve with noted change to date (M – Gardner, 2nd – Schoenebeck), motion was carried 5-0
- Approval of claims for payment. Board Member Schoenebeck made motion to approve claims for payment (M – Schoenebeck, 2nd – Anderson), motion was carried 5-0
- November 2016 financial reports (Income Statement and Balance Sheet). Mach made the motion to approve the financial reports and requested Brod to follow-up with Staff on the Maintenance Inventory budget line item (M – Mach, 2nd – Gardner), motion carried 5-0

- Golf Cart Fleet Proposal Review
 - Brod reviewed golf cart proposals with Golf Board. Golf Staff recommended the EZ-Go TXT Golf Cart. The bid was lowest and Golf Staff recommendation also noted that from a maintenance and parts standpoint, the EZ-Go TXT at New Prague Golf Club was a factor as well, which benefits the operation.
 - Board Member Mach made the recommendation to push-out the Maintenance Capital Equipment in 2017 (fairway mower and blower) at least 1 year and to make a Cart Only capital purchase of the EZ-Go TXT Golf Carts (50) for \$125,800 and for Golf Board to consider an extra \$1 per cart rental (at a Golf Board Meeting in the future) upon the Capital approval of the Golf Cart purchase from City Council (M – Mach, 2nd – Gardner), motion carried 5-0
 - Note – The Golf Cart rental fee in 2017 was changed (increased) by \$1 from the 2016 rates with the existing cart fleet. The Golf Board would like to consider increasing the rate by an additional \$1 if the Cart recommendation is approved by City Council.
 - Note – The Golf Staff has done an excellent job of maintaining the existing cart fleet, but the fleet consists of 3 different types of carts (EZ-Go, Yamaha and Club Car) and we have certainly used this equipment beyond the useful life. Replacing the aged fleet will assist / help the staff in many ways: less maintenance and 1 cart type to maintain, increasing cart revenue and the Golf Staff in the Proshop only has to manage '1' key..., as we have been dealing with '3' unique keys with the existing cart fleet. Our guests don't always understand the keys are different for each of the cart types and they routinely jam the key into starter and damage that mechanism. We do our best to avoid these key issues with the fleet, but it cannot be avoided unfortunately. Another note per discussions in the Golf Board Meetings is delivering a very nice piece of equipment to our members and guests for rental at the Golf Club.
 - Current Cart Fleet (and age):
 - Club Car (12) – 18 years old
 - Yamaha (19) – 14 years old
 - EZ-Go (20) – 9 years old
 - Cart Revenues:
 - 2014 - \$104,157
 - 2015 - \$123,757
 - 2016 - \$144,417
 - Per the annual cart revenue data, we have increased revenues year-on-year over the last two years on average by 18%. We certainly understand the capital purchase of \$125,800 is significant, but we have a very nice and increasing revenue stream on the Cart Revenues.

- Miscellaneous
 - Golf Board requested annual cart repair estimate (Brod to follow-up)

- Motion to adjourn at 7:45pm (M – Mach, 2nd – Kallal), motion carried 5-0

Respectfully Submitted,
Wade Brod
Kurt Ruehling