

Meeting Minutes

New Prague Golf Board

Tuesday December 22, 2015

New Prague Golf Club

The meeting was called to order at the New Prague Golf Club at 6:30pm by Tom Mach, with the following members present: Jay Schoenebeck, Dwayne Anderson, Jenna Tuma and Jason Ashley. Guerrette and Kallal were not available.

Staff – NA

- Approval of minutes from November 24, 2015 meeting
 - (M – Anderson, 2nd – Tuma), motion was carried 5-0
- Approval of claims for payment. Board Member Schoenebeck made motion to approve claims for payment (M – Schoenebeck, 2nd – Anderson), motion was carried 5-0
- November 2015 financial reports (Income Statement and Balance Sheet). Anderson made the motion to approve the financial reports (M – Anderson, 2nd – Schoenebeck), motion carried 5-0

- Accounts Receivable Review / Write-off
 - Ashley made the motion to approve the \$129.37 write-off (M – Ashley, 2nd – Anderson), motion carried 5-0
 - Additional research needed on a few other aged accounts

- Brod reviewed Maintenance Equipment List (re-prioritized), Clubhouse Equipment List and Golf Cart Analysis
 - Golf Cart Fleet – we have an aging fleet that requires additional maintenance and ‘3’ different cart types, which creates issues for our customers with the keys, etc...
 - Club Cars (10) – 17 years old
 - Yamaha (19) – 13 years old
 - EZ-Go (20) – 8 years old
 - Golf Cart Analysis – additional work needed on Golf Carts to create a spec to request final quotes
 - Cart analysis for replacement fleet (capital purchase, lease or lease to buy) under consideration
 - Proposed timing to replace cart fleet – 2017 Golf Season

- Marketing discussions (Golf and F&B)
 - Briefly touched on marketing concepts for 2016 and beyond
 - Member Mach discussed creating a small committee to review outside of the Golf Board Meetings
 - Additional discussions needed at up-coming meetings

- Miscellaneous
 - Credit Card / Chip Reader follow-up
 - Foot Golf discussed and research / follow-up needed
 - Member charging on account discussed
 - Copier lease brought-up (follow-up with City Hall)
 - Baseball State Tourney – discussed as opportunity to drive additional revenues
 - Discussed computer system upgrades and need to follow-up

- Motion to adjourn at 7:32pm (M – Anderson, 2nd – Schoenebeck), motion carried 5-0

Respectfully Submitted,
Wade Brod
Kurt Ruehling