



**MEETING MINUTES**  
**New Prague Charter Commission**  
**Thursday, December 22, 2016**

The meeting was called to order at 6:00 p.m. by Chairperson Kay Wilcox with the following members present: Ben Bartusek, Maggie Bass, Brad Carlson, Mary Klimp, and Shawn Ryan. Absent: Jim Kratochvil

The Commission still has 2 vacancies, Paul Flick (deceased) whose term expired 12/31/15 and Pat Scripture who moved out of town and whose term was due to expire 12/31/17.

Staff Present: City Administrator Johnson and City Attorney Scott Riggs

2. Minutes:

It was moved by Ben Bartusek, seconded by Brad Carlson to approve the minutes from December 3, 2015. Motion carried. (6-0)

3. Under Old Business:

City Administrator Johnson reviewed the Final City Charter Change for New Section 7.13, Authority for Expenditures - (Effective May 25, 2016).

4. Under New Business:

City Attorney Riggs reviewed the Draft "Public Purpose Expenditure" Policy from Faribault. There was no other new business.

5. City Attorney Riggs stated he would file the City's 2016 Annual Report from the City Charter Commission with the District Court to meet the annual statutory requirement.

6. The Charter Commission discussed holding their annual meeting in October' 2017. Staff will coordinate with the City Attorney's Office.

7. There are still two open Charter Commission vacancies for Paul Flick and Pat Scripture. City Staff will work with the City Council on new replacements and member term extensions.

8. General Discussion Items - None

9. Agenda Topics for Next Meeting - None

There being no additional business, motion by Ben Bartusek, seconded by Brad Carlson to adjourn at approximately 6:10 p.m. All voted in favor. (6-0)

Respectfully Submitted by:



Michael J. Johnson,  
City Administrator on behalf of  
Mary Klimp, Secretary/Treasurer