



# MEETING MINUTES

## New Prague Golf Board

(Virtual via online GoToMeeting)  
Tuesday, December 22<sup>nd</sup>, 2020

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The meeting was called to order online at 6:33 pm by Golf Board President Tom Mach. The following Board Members were online for start of meeting: Jen Berglund, Chuck Nickolay, Joe Halbmaier, Den Gardner, and Rich Carlson. Board Member Kevin Cassidy was not available. Other(s) online: GPE Owner/Manager Kurt Ruehling, City Administrator Mike Johnson, and Superintendent Jeff Pint.

- Approval of November 24<sup>th</sup>, 2020 Meeting Minutes:
  - Board Member Carlson made motion to approve minutes, seconded by Board Member Berglund. Motion carried (6-0).
- Approval of Claims for Payment:
  - Board questioned the expenses associated with the remodel of City Hall offices. Johnson will address the expenses and their allocations.
  - Nickolay made motion to approve Claims for Payment including the allocating of remodel funds, seconded by Board Member Carlson. Motion carried (6-0).
- Review Monthly Income Statement and Balance Sheet (November 2020):
  - Very good season!
  - Nickolay inquired as to when/if the second half of the City transfer will take place. Johnson will advise.
  - Nickolay asked about fertilizer expenses. Pint said fertilizer expenses are not due until June of 2021.
  - Gardner asked about if the COVID-19 relief was given to the golf budget. Ruehling explained that YES it was adjusted...and all dollars requested were recouped.
  - Halbmaier made a motion to approve Monthly Income Statement and Balance Sheet, seconded by Carlson. Motion carried (6-0)
- Marketing Update:
  - Discussion regarding the advertising of New Prague Golf Club's 90<sup>th</sup> anniversary in 2021. Mach suggested contacting the Minnesota Golfer magazine and also posting related stories often on Facebook page. Ruehling to coordinate
  - Gardner would like to pursue the New Prague Times to advertise...suggesting a sort of "salute" to our local business.
  - Ruehling would like to add additional human-interest stories, including the fact that local golfer Bob Brinkman will be 90 years old.
- Golf Operation Update:
  - Ruehling informed the Board that some events that cancelled in 2020 were scheduling their events for 2021, which is great news!
  - Ruehling sent letter to new members thanking them and inviting them to return in 2021, response has been good.

- Grounds Operation Update:
  - Ruehling indicated that the golf cart fleet service has been completed.
  
- Food & Beverage Update:
  - Ruehling is not very optimistic about the return of Chamber Bingo due to the current restrictions. All feel like it would be a good idea to postpone the start of Bingo regardless of the restrictions, to set a good precedent. Ruehling will remain in contact with Chamber.
  
- COVID-19 Update:
  - Golf shop is allowed public access as a retail store but must abide by current CDC guidelines. Ruehling is collecting memberships and making holiday gift sales while enforcing guidelines.
  
- 2021 Budget Discussion and Contract Proposals:
  - Johnson provided materials for discussion regarding the 2021 contract proposal between GPE and the City of New Prague. After a brief discussion Mach made motion to approve the contract amount of \$85,000 for 2021 between GPE and City of NP, Halbmaier seconded. Motion carried (6-0). Johnson will present to the Council for final approval.
  - 2021 Golf Budget was submitted to the Council for review and approval
  
- Miscellaneous:
  - The entire Board thanked Nickolay for his service on the Golf Board and as Mayor of New Prague. Nickolay accepted the thanks graciously and returned the thanks for the Board's hard work over the past years. On behalf of the New Prague Golf Club, Ruehling also thanked Nickolay for his work on the Board and on the Budget
  
- Adjournment:
  - In his final meeting, Nickolay made a motion to adjourn the meeting at 8:14pm, seconded by Halbmaier. Motion carried (6-0).

**Next Golf Board Meeting – January 26, 2021, 6:30pm**

Respectfully submitted,

*Kurt Ruehling,  
General Manager*