

State of Minnesota
 Counties of Scott & Le Sueur
 City of New Prague



City Council Meeting
 Monday, February 1, 2016

Mayor Nickolay called the meeting to order at 7:00 p.m. with the following members present: Nickolay, Bruzek, Jirik, Ryan, Tuma

Staff Present: Mike Johnson, Ken Ondich, Glen Sticha, Jim Gareis, and Mary Jo Hruby

It was moved by Bruzek and seconded by Tuma to approve the Agenda. All voted in favor of the motion. (5-0)

City Administrator Johnson reviewed the proposed City Charter change from the New Prague Charter Commission. The Charter Commission met on December 3, 2015 and is recommending an amendment to the City Charter to include adding a new Section 7.13 - Authority for Expenditures. The Public Hearing and the Introduction of the Ordinance is scheduled for tonight's City Council meeting with the final adoption being considered at the February 16th City Council meeting.

Mayor Nickolay opened the Public Hearing at 7:02 p.m.

With no public comment, it was moved by Nickolay and seconded by Bruzek to close the Public Hearing at 7:03 p.m. All voted in favor of the motion. (5-0)

It was moved by Ryan and seconded by Jirik to approve the Introduction and 1st Reading of Ordinance #286 An Ordinance Amending the New Prague City Charter by Amending Chapter 7 of the City Charter and Adding Section 7.13 - Authority for Expenditures. All voted in favor of the motion. (5-0)

School Superintendent Tim Dittberner provided the City Council with an informational presentation and update on the School District 2016 CEC construction plans, project phasing and schedule of activities including the indoor swimming pool that the City is participating in with the School District.

City Administrator Johnson informed the Council in preparation of the City's 2015 Annual Audit, it is necessary to review all funds within the City along with accounting practices, policies and standards. Based on conversations and interactions with the City's Auditors and Financial Advisor, Staff is recommending the following transfers and closure of funds:

CIP 2013 - #414 - closing out to Debt Service Fund #314

CIP 2014 - #415 - closing out to Debt Service Fund #316

The following Debt Service Funds are transferred or closed out as follows:

MVE - #383 - Closing out to General Projects Fund - #383

CIP 2002/2003 - #392 - portion of this fund will be distributed to Fund 389 (CIP 2000), and Fund #313 (2012B Refunding)

CIP 2008 - #393 - closing out to 2012B - Refunding Fund #313.

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It was moved by Jirik and seconded by Ryan to approve RESOLUTION #15-02-01-01 RESOLUTION AUTHORIZING TRANSFER AND CLOSURE OF ACCOUNTS FOR THE CAPITAL PROJECTS FUNDS AND DEBT SERVICE FUNDS. All voted in favor of the motion. (5-0)

City Administrator Johnson reviewed the Budget Amendments to the City of New Prague's 2015 General Fund Budget, EDA & Industrial Park, MVE Special Assessments, Ambulance Fund, Capital Projects Fund and Memorial Park Baseball Stadium.

It was moved by Jirik and seconded by Bruzek to approve RESOLUTION #16-02-01-02 RESOLUTION AMENDING THE CITY OF NEW PRAGUE'S 2015 GENERAL FUND BUDGET, EDA & INDUSTRIAL PARK, MVE SPECIAL ASSESSMENTS, AMBULANCE FUND, CAPITAL PROJECTS FUND, AND MEMORIAL PARK BASEBALL STADIUM. All voted in favor of the motion. (5-0)

Police Chief Gareis informed the Council the New Prague Police Department utilizes various search resources to perform background checks, investigate criminal activity and process judicial charging of suspects, along with other daily activities. One of the sources of information used is information from the Criminal Justice Data Network (CJDN). To access this network a Resolution and Joint Powers Agreement with the Department of Public Safety - Bureau of Criminal Apprehension must be signed. There is also a Court Data Services Subscriber Amendment to CJDN Subscriber Agreement to execute. This Agreement will allow the Police Department to continue to use the Echarging system.

It was moved by Nickolay and seconded by Tuma to approve RESOLUTION #16-02-01-03 RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF NEW PRAGUE ON BEHALF OF ITS PROSECUTING ATTORNEY AND POLICE DEPARTMENT. All voted in favor of the motion. (5-0)

Police Chief Gareis informed the Council the New Prague Police Department uses court information for investigations, evidence management, and background checks. To enhance the information we have access to, the City of New Prague must sign a Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies.

It was moved by Nickolay and seconded by Bruzek to approve RESOLUTION #16-02-01-04 RESOLUTION APPROVING MASTER SUBSCRIBER AGREEMENT FOR MINNESOTA COURT DATA SERVICES FOR GOVERNMENT AGENCIES. All voted in favor of the motion. (5-0)

Planning/Community Development Director Ondich reviewed with the Council on December 7, 2015, Tim Price addressed the City Council regarding his concerns about vehicle speeds on English Ave. NW and safety for the neighborhood children that live in the area. Staff conducted another traffic study in December and forwarded the two traffic studies (July 2015 and December 2015) to Mr. Mike Kotila who is a Senior Traffic Engineer with SEH and who wrote the City's Transportation Chapter of the Comprehensive Plan. Mr. Kotila found no operational safety issues that would warrant a stop sign or any other

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immediate traffic control change at or near the English Ave NW and Music Street NW intersection. Police Chief Gareis has offered to provide enhanced enforcement activities on English Ave. NW to ensure that speeding vehicles are addressed.

City Administrator Johnson informed the Council of an invitation from the Coalition of Greater Minnesota Cities (CGMA) to participate in their Legislative Action Day on Wednesday, March 16, 2016. Council Members will confirm with Mike if they will be able to attend. City Administrator Johnson presented a Resolution in Support of Local Government Aid (LGA) increase for 2016.

It was moved by Nickolay and seconded by Jirik to approve RESOLUTION #16-02-01-05 RESOLUTION IN SUPPORT OF INCREASING LOCAL GOVERNMENT AID IN THE 2016 LEGISLATIVE SESSION. All voted in favor of the motion. (5-0)

It was moved by Bruzek and seconded by Ryan to approve the following consent agenda items:

- A. Approve previous meeting minutes
- B. Approve claims for payment
- C. Approve New Prague Ducks Unlimited Application to Conduct Off-Site Gambling on March 4, 2016 at the Park Ballroom
- D. Approve New Prague Clay Target Club Application to Conduct Off-Site Gambling on May 26, 2016 at the American Legion Clubroom
- E. Approve St. Wenceslaus School 1 Day Temporary On-Sale Liquor License on February 19, 2016

All voted in favor of the motion. (5-0)

It was moved by Nickolay and seconded by Bruzek to adjourn the meeting at 7:55 p.m. All voted in favor of the motion. (5-0)

Charles L. Nickolay, Mayor

ATTEST:

Michael J. Johnson
City Administrator