



City of New Prague Economic Development Authority

MEETING MINUTES

Wednesday, February 13, 2019, 7:30 a.m.
First Floor Conference Room, City Hall

1. The meeting was called to order at 7:30 a.m. by Brent Quast with the following members present: Chuck Nickolay, Troy Pint, Brent Quast, Nick Slavik, and Bruce Wolf

Absent: 1 Vacancy and Pete Sletten

City Staff Present: City Administrator Johnson, Ken Ondich, and Glen Sticha

Others Present: Jo Faust, First Stop Shop – Scott County

2. Minutes/Financials:
 - A. It was moved by Nickolay, seconded by Pint to approve the February 13, 2019 meeting minutes. All voted in favor. Motion carried. (5-0)
 - B. There was 1 claim for \$207.00 in February 2019. Motion by Nickolay, seconded by Slavik to approve the February bill. Motion carried. (5-0)
 - C. The Financial Report for February 2019 including the Income Statements and Balance Sheets were reviewed and accepted.
3. City Administrator Johnson gave a brief update on the 2016 and 2017 SCDP Reports. The reports now reflect updated activity and actions for the commercial rehab, single family owner occupied rehab and the rental rehab.
4. President Quast informed the Board that BR&E visits are in the process of being scheduled. There was 1 BR&E visit to Shopko on January 17, 2019. They have now filed for bankruptcy. The property is a leased property.
5. Discussion on Future EDA Projects/Priorities:
 - A. 2018 Sanitary Sewer System Comprehensive Plan – Public Works Director Glen Sticha was present and provided the Board with an overview of the Comprehensive Plan. Copies of the plan had been sent out to the Board by email. The City learned what areas of the community can be served by the existing sanitary sewer system and what areas are of concern. The City has more capacity within the distribution system than what was originally anticipated. There was no action by the Board and they thanked Mr. Sticha for providing the Plan overview.

* Mr. Aaron Eberhart, Constituent Outreach for Congressman Jim Hagedorn entered the meeting at about 8:15 a.m., introduced himself and offered the Congressman's services if needed in the future.
 - B. Joint EDA/Chamber of Commerce meeting regarding 2020 Highway 19 Reconstruction and Local Business Assistance – February 20, 2019 at 6:30 p.m.
 - C. Discussion on Industrial Park Lots – Ken Ondich informed the Board that Electromed had decided not to build a new corporate office in the City's Industrial Park, but are looking at an alternate add-on addition of 7,400 sq. ft., a reno to their office building and a parking lot addition (about \$1,000,000 project).

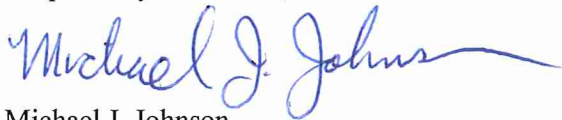
D. Howard Braith of Braith Auto Repair is working on the preparation of plans for a new facility proposal for Lot 1, Block 1 in the City's Industrial Park. Plans and a development agreement will be forthcoming.

6. Planning/Community Development Director Ken Ondich's Business Updates for February 2019:
 - A. Summary of 2018 Growth Statistics
 - B. 2019 Lot Inventory; Commercial, Industrial, Residential
 - C. Annual Commercial Building Audit 2019

Mr. Ondich provided the Board with an overview of all three documents and answered questions.

7. Executive Director's Report – Nothing to report.
8. Miscellaneous – No items.
9. Adjournment - There being no additional business, it was the consensus of the Board to adjourn at approximately 9:05 a.m.

Respectfully Submitted,



Michael J. Johnson
City Administrator/EDA Executive Director