

Meeting Minutes

New Prague Golf Board

Tuesday February 23, 2016

New Prague Golf Club

The meeting was called to order at the New Prague Golf Club at 6:36pm by Tom Mach, with the following members present: Dwayne Anderson, Eric Kallal and Jenna Tuma. Schoenebeck, Guerrette and Ashley were not available.

City Staff –Superintendent Jeff Pint

- Approval of minutes from January 26, 2016 meeting
 - (M – Tuma, 2nd – Anderson), motion was carried 4-0
- Approval of claims for payment. Board Member Anderson made motion to approve claims for payment (M – Anderson, 2nd – Kallal), motion was carried 4-0
- January 2015 financial reports (Income Statement and Balance Sheet). Tuma made the motion to approve the financial reports (M – Tuma, 2nd – Anderson), motion carried 4-0

- Bingo Service Level Review
 - Brod reviewed activities with Golf Board to address the service with our customers (NP Chamber and guests)
 - Brod met with the NP Chamber representatives to review service levels and to respond to communication from NP Chamber and City of New Prague
 - Brod committed improved response and service levels to NP Chamber representatives
 - Received positive feedback from NP Chamber representatives on follow-on bingo nights

- Glass Cleaner Purchase
 - Brod reviewed pricing with the Golf Board and noted \$4300 remaining in budget for purchases
 - Budget was set at \$7000 for water softener (\$2700) and glass washer.
 - Board Member Mach made the motion to approve purchase with spend up to \$4300 for glass washer (M – Mach, 2nd – Kallal), motion carried 4-0

- Carpet Quote Review (bar area)
 - Reviewed quotes with Golf Board – both contractors quoted similar warranties for wear, colorfastness, stain & resistance
 - Board Member Kallal made the motion to approve project with contractor that provided the lowest bid (M – Kallal, 2nd – Anderson), motion carried 4-0

- Financial Summary Review
 - Brod reviewed historical financials provided in packet – plan further review at future meetings

- Miscellaneous
 - Board Member Mach requested review of Account Charging Policy – see changes below:
 - Allow charging with CC on file
 - Statements will no longer be mailed to customers (can be printed upon request)
 - Accounts will be paid with CC on file within 5 days (from last day of month)
 - Board Member Mach made the motion to approve above changes to the account charging policy (M – Mach, 2nd – Kallal), motion carried 4-0

- Motion to adjourn at 8:15pm (M – Anderson, 2nd – Tuma), motion carried 4-0

Respectfully Submitted,
Wade Brod
Kurt Ruehling