

## Meeting Minutes

### New Prague Golf Board

Tuesday February 25, 2014

### New Prague Golf Club

The meeting was called to order at the New Prague Golf Club at 6:33pm by Tom Mach, with the following members present: Jay Schoenebeck, Curt Guerrette, Shawn Ryan and Scott Johnson. Board member Tuma and Kallal were not available.

City Staff – City Administrator Johnson and Superintendent Pint

- Approval of minutes from January 28, 2014 meeting
  - Board Member Ryan made the motion to approve minutes (M – Ryan, 2<sup>nd</sup> – Johnson), motion was carried 5-0
- Approval of claims for payment. Board Member Johnson made motion to approve claims for payment (M – Johnson, 2<sup>nd</sup> – Ryan), motion was carried 5-0
- January 2014 financial reports (Income Statement and Balance Sheet). Ryan made the motion to approve the financial reports (M – Ryan, 2<sup>nd</sup> – Guerrette), motion carried 5-0
  
- Golf Mechanic Update
  - Administrator Johnson gave an update on the mechanic hiring
  - Received 29 applications, held 6 phone interviews and 3 face-to-face interviews
- Marketing Plan Review
  - Brief review provided by Brod
  - Board Members to provide feedback and comments
  - Preliminary plan to provide review to council in April / May meeting
- Survey Plan
  - Develop questions with Staff to review with Board Members
- Miscellaneous
  - Grounds Committee discussion
  - Board Member Ryan made the motion to re-form a Grounds Committee with approximately 6 to 8 members (M – Ryan, 2<sup>nd</sup> – Johnson), motion carried 5-0
    - Plan to advertise at Golf Club for the committee
  
- Motion to adjourn at 8:10pm (M – Ryan, 2<sup>nd</sup> – Mach), motion carried 5-0

Respectfully Submitted,

Wade Brod

Kurt Ruehling