



MEETING MINUTES

NEW PRAGUE UTILITIES COMMISSION

Monday, February 26, 2018

The regular meeting of the New Prague Utilities Commission was held on Monday, February 26, 2018, at 3:30 p.m., at 300 East Main St – Power Plant, New Prague, MN 56071.

PRESENT: Commissioners Dan Bishop, Paul Busch, Amy Jirik, Richard Jordan and Brian Skok

OTHERS PRESENT: General Manager - Bruce Reimers

1. **CALL TO ORDER:** The meeting was called to order by President Bishop on Monday, February 26, 2018, at 3:31 p.m.
2. **APPROVAL OF AGENDA:** A motion was made by Commissioner Jirik to approve the agenda and seconded by Commissioner Jordan. Motion carried.
3. **MEETING MINUTES:** A motion was made by Commissioner Jordan and seconded by Commissioner Busch to approve the January 29th, 2018 meeting minutes. Motion carried.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Skok on the approval of:
 - A. Accounts Payable in the amount of \$186,286.73
 - B. The SMMPA claim for payment in the amount of \$459,614.09Seconded by Commissioner Busch. Motion carried.
5. **FINANCIAL REPORTS A – C (Enclosed):**
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Reports for January were presented for review and approval.
 - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Skok to approve the Financial Reports as presented, seconded by Commissioner Jirik. Motion carried.
6. **LIABILITY COVERAGE WAIVER – LEAGUE OF MINNESOTA CITIES:** Per the advice of the City Attorney, a motion was made by Commissioner Skok and seconded by Commissioner Jordan to approve not waiving the statutory limits. Motion carried.
7. **APPROVAL OF THE PURCHASE & TRADE-IN PICK-UP TRUCK & BIDS:**

A motion was made by Commissioner Skok and seconded by Commissioner Busch to accept the truck with the lowest bid for the amount of \$26,891.00 from Jeff Belzer's New Prague Ford and purchase the 2018 Ford F150 pickup truck and trade-in the 2006 Ford F150 pickup truck. Motion carried.
8. **SMMPA BOARD OF DIRECTORS MEETING – January 10, 2018 (Enclosed)**

Review only.

9. SMMPA BOARD OF DIRECTORS MEETING- February 14, 2018 (Bruce)

General Manager Reimers informed the Commission that SMMPA plans will have the Owatonna Energy Station available for commercial operation in March. SMMPA staff informed the Board of some unbudgeted substation upgrades that need to be compliant with MISO standards and provide the needed redundant switching within the substation. The Board approved the request for the amount of \$380,410.

10. GENERAL MANAGERS REPORT (Bruce)

General Manager Reimers informed the Commission:

- A. Three water main breaks so far this winter, all were fixed in a relatively short amount of time
- B. Property line issues next to warehouse property north of Main Street
- C. New electric off-peak programs that will be offered to existing and new customers
- D. Progress of new commercial services going in to serve Senior Living complex and Kwik Trip
- E. Update on Service Territory issues.

11. OTHER BUSINESS

No other business

12. ADJOURN

A motion was made by Commissioner Jordan and seconded by Commissioner Skok to adjourn the February meeting at 4:45 P.M.

NEXT COMMISSION MEETING - MONDAY, APRIL 30, 2018

Respectfully Submitted,



Bruce Reimers
General Manager