

State of Minnesota
Counties of Scott & Le Sueur
City of New Prague



City Council Meeting
Monday, February 4, 2013

Mayor Nickolay called the regular meeting to order at 7:00 p.m. with the following members present: Nickolay, Bartusek, Bruzek, Ryan and Scripture

Staff Present: Mike Johnson, Ken Ondich, Mark Vosejпка and Mary Jo Hruby

The Pledge of Allegiance was recited.

It was moved by Bartusek and seconded by Bruzek to approve the Agenda. All voted in favor of the motion. (5-0)

Planning Director Ondich reviewed the request from Chart, Inc. for registered land survey approval consisting of 2 tracts. Chart Inc. has been working with the City on the plat of Chart Inc. Second Addition which was approved by the City Council on September 4, 2012. The final plat has not been filed at this time due to some minor title issues which need to be resolved with Scott County. One of the title issues is a result of a portion of the property included in the approved plat being "torrens" property rather than "abstract" property. Scott County has determined that the torrens property must be included in a Registered Land Survey prior to the filing of the final plat of Chart Inc. Second Addition. The Registered Land Survey will firmly establish the outer boundary of the property. The Planning Commission held the required public hearing for the Registered Land Survey at their January 23, 2013 meeting with no public comments received from those in attendance. The Planning Commission recommended approval of the Registered Land Survey on a unanimous vote.

It was moved by Bruzek and seconded by Scripture to approve RESOLUTION #13-02-04-01 RESOLUTION OF THE NEW PRAGUE CITY COUNCIL APPROVING REGISTERED LAND SURVEY NO. __ WITHIN THE CITY OF NEW PRAGUE, MINNESOTA. All voted in favor of the motion. (5-0)

City Administrator Johnson reviewed the letter received from MNDOT on their proposed pavement surface and maintenance project on Highway 19 for the year 2017 or 2018. The section of Highway 19 currently being considered for this project is located between the intersections of Highway 13 (4th Ave. SW) and the intersection of 7th Ave. SE. The main purpose of this project is to provide a smooth riding surface with the work primarily focused on the highway pavement itself. MNDOT is asking for information and comments from the City addressing the City's concerns by February 15, 2013.

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Council Member Bruzek stated concerns about the street breaking up again because of concrete plates under the roadway. When it freezes and thaws the concrete plates move causing breakup of the overlay as it shifts.

City Administrator Johnson reviewed the Parks Departments' proposed purchase of a "Bobcat Skidster". At the January 22, 2013 Council meeting, the Council took action to award the quotation for the purchase of the "Bobcat Skidster". In the award of the quotation, it was pointed out that there was a discrepancy on the type of tires being requested on the piece of equipment. Upon reviewing the tire discrepancy between City Staff, the two low bidders, and the City Attorney, it is City Staff's recommendation to reject all of the quotations submitted and obtain new quotations on this piece of equipment. The City Attorney's opinion was that to preserve the integrity of the quotation (bidding) process it would be better to reject the quotations and re-solicit new quotes.

Larry Coon from Lano Equipment clarified for the Council that he was specifically told to bid the machine with the turf tire. City Administrator Johnson stated the Staff is looking for a turf tire but the quotation sheet went out as a trac tire.

It was moved by Nickolay and seconded by Bartusek to reject the current quotations for the "Bobcat Skidster" and re-solicit for new quotes. All voted in favor of the motion. (5-0)

Planning Director Ondich reviewed the 2013 Annual Commercial Building Audit. There have been 27 new business openings in New Prague and the immediate area, by either new business start-ups or business moving into New Prague; there have been 28 business closings/changes. (closings mean actual business closings or moving out of New Prague and Changes means changes in ownership, name changes, change in business location within the City, changes in services or expansions). There are 26 vacancies of various commercial spaces/lots.

Mayor Nickolay reported that the City Council had conducted an evaluation of City Administrator Johnson on January 22, 2013. Each Council Member did an evaluation and rated Mr. Johnson which was summarized into a group evaluation. Mr. Johnson reviewed an above par performance review rating with a rating of 3.76 on a 5.0 point scale. Department Heads did another evaluation and rated Mr. Johnson 6.87 on a 10 point scale. The Council was pleased with Mr. Johnson's performance and thanked him for his service.

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It was moved by Nickolay and seconded by Bartusek to approve City Administrator Mike Johnson's salary adjustment at the Step 8 rate for 2013. Retroactive to January 1, 2013. All voted in favor of the motion. (5-0)

It was moved by Bruzek and seconded by Ryan to approve the following consent agenda items:

- A. Approve previous meeting minutes
- B. Approve claims for payment

All voted in favor of the motion. (5-0)

City Administrator Johnson informed the Council that Council Member Scripture will have City Orientation for newly elected officials on Friday, February 8th. Council Member Scripture also attended the Leadership Conference for Newly Elected Officials with the League of Cities.

Mayor Nickolay reported he attended the Le Sueur County monthly meeting in Elysian. If Council Members wish to attend the next meeting, it will be in Montgomery on February 28th.

Mayor Nickolay reminded Council Members of the SCALE meeting on Friday, February 8th at 7:30 in Prior Lake if anyone can attend. They will be talking about transportation.

Mayor Nickolay recognized the Boy Scouts who were in attendance.

City Administrator Johnson administered the Oath of Office for the Housing and Redevelopment Authority to Mayor Chuck Nickolay, Council Member Mark Bartusek and Council Member Pat Scripture.

It was moved by Ryan and seconded by Scripture to adjourn at 8:53 p.m. All voted in favor of the motion. (5-0)

Charles L. Nickolay, Mayor

ATTEST:

Michael J. Johnson
City Administrator