

Meeting Minutes
New Prague Park Board
Tuesday, March 10, 2020
6:00 PM

1. Call Meeting to Order

The regular meeting was called to order at 6:00 PM by Chair Amanda Judd. Members present were Caitlin Huiras, Maggie Bass and Joe Barten. Absent was Steve Roesner, Margaret Solheid, Anthony Anderson and Youth Representative Adam Langfield. Staff present was Ken Ondich – Planning / Community Development Director.

2. Approve Previous Meeting Minutes

A motion was made by Barten, seconded by Huiras, to approve the February 11, 2020 regular meeting minutes as amended with changes noted by Chair Judd relating to grammar and punctuation. Motion carried (3-0-1 (Bass Abstained)).

3. Review Financial Reports

Planning Director Ondich presented the financial reports to the Park Board noting that during the month of January there was \$439.35 added to the Park Equipment Fund from home permit being issued.

A motion was made by Bass, seconded by Barten, to accept the financial reports as presented. Motion carried (4-0).

4. Zip Line for Memorial Park

Planning Director Ondich stated that staff was originally hoping to have the Park Board approve the purchase of the Zip Line and associated sidewalk surround at the meeting, but staff wanted to obtain more quotes for the concrete sidewalk surround to bring back for final consideration at the April Park Board meeting. He also stated that the timing of the Main Street Reconstruction project might affect work to the realignment of a storm sewer line in close proximity to the proposed zip line and more information will be known on that before the April meeting. He stated that two bids were obtained from Northland Recreation and Minnesota/Wisconsin Playground and that staff would recommend the quote from Northland Recreation, being the low quote and a company that the City has purchased equipment from many times in the past. He stated that the sidewalk surround needed additional quotes before bringing the item back to the Park Board for a final recommendation. He stated that he also wanted input from the Park Board on the colors for the zip line and suggested matching the existing playground equipment in Memorial Park by using forest green for the posts and brown for the platforms.

Joe Barten asked if the zip line could be moved so that it shares its east sidewalk surround with the existing playground area in order to save money on concrete.

Planning Director Ondich stated that staff had the City Engineer look at the flattest area and to avoid tree removal in determining the area shown on the site map. He stated that he would look into the location abutting the playground area again to see if there would be a cost savings.

Joe Barten asked about warranty information for the zip line proposals.

Planning Director Ondich stated that he could get the warranty information in the April Park Board Packet.

5. Miscellaneous

- a. 2020 Park Board Budget** – Planning Director Ondich stated that staff was working on revisions to the plan for the Heritage Park picnic shelter and that a structural engineer was reviewing to current codes which might use metal posts instead of wood, but that the metal posts would be wrapped in wood. He also stated that the aluminum picnic tables were purchased and would be assembled and deployed before summer.
- b. Fitness and Aquatic Center Update** – Planning Director Ondich noted that the February 2020 update for the Fitness and Aquatic Center was provided in the packet. Some discussion occurred on whether a presentation on Advanced Health Care Directives could be attended by non-members. Maggie Bass stated that she would contact the FAC to find out.
- c. Warming House / Ice Rink Reports** – Planning Director Ondich stated that included in the packet were the daily use reports for the warming house from 2/5/20 to 2/22/20 and that the rink was open for a total of 45 days this skating season. The Park Board discussed that it would be a good project to graph the use over the past few seasons.
- d. 2020 Readmobile Program in City Parks** – Planning Director Ondich stated that the Scott County Library System would be expanding its Readmobile program in 2020 by adding stops at Memorial Park and Northside Park in addition to Foundry Hill Park. He stated that the City would include information about the program in upcoming City Newsletters.

- e. **Tobacco Free Parks Policy** – Joe Barten asked if the Tobacco Free Park Policy had been presented to the Council yet. Planning Director Ondich stated that it had not, but would be brought forth with other Park Board matters in the near future.

6. Adjournment

The meeting was adjourned at 6:54PM by order of Chair Judd.

Respectfully Submitted,

A handwritten signature in black ink that reads "Ken Ondich". The signature is written in a cursive style with a large, prominent "O" in "Ondich".

Ken Ondich
Planning / Community Development Director