

**Meeting Minutes**  
**New Prague Economic Development Authority**  
**Wednesday, March 14, 2012**

1. Call Meeting to Order

The meeting was called to order at 7:30 a.m. by Chairman Bruce Wolf with the following members present: Pete Sletten, Dirk Berger, Nick Slavik, Kristin Guerrette and Andrea Burkhardsmeyer. Member absent was Chuck Nickolay.  
City Staff Present: City Administrator Johnson

2. Minutes/Financials

- a) It was moved by Berger, seconded by Slavik to approve the February 8, 2012 minutes. Motion carried (6-0).
- b) It was moved by Guerrette, seconded by Slavik to approve four claims for payment totaling \$4,508.92. Motion carried (6-0).
- c) The financial reports for February, 2012 which included the Income Statement and Balance Sheet were accepted as submitted.

3. City Administrator Johnson reported that due to the work that staff had undertaken with the Big Ben Project that the Industrial Park planning costs estimates were not complete. A draft of the preliminary cost estimates would be ready for the April EDA meeting.

4. Chairman Wolf indicated that the next item was to review the SCALE Corridor Review Team Assessment for future commercial and industrial development in Scott County report. City Administrator Johnson provided the Board with an overview of the report and attempted to answer questions. There was no action taken by the Board on this matter.

5. City Administrator Johnson provided the Board with the informational email/outcome of the proposed Big Ben Project from the Greater MSP Regional Economic Development Partnership. The project applicant decided not to pursue the project in Minnesota. The data collected by the City Staff for this project would be kept for future opportunities in the Industrial Park area. No additional action was needed by the Board.

6. Chairman Wolf introduced the next item which was an inquiry and a possible proposal to sell the property (formerly leased to Genex) located at 512 5<sup>th</sup> Avenue NW which is owned by the EDA. The proposed purchaser of the property was Mark Steele, the owner of TechniPac located in Le Sueur and St. Peter. He would possibly want to use the property as an R&D staging facility for his packaging equipment.

Chairman Wolf indicated that he may have a conflict of interest with this project due to possibly providing bank financing for the project. As such, he recused himself from any further discussion and left the meeting after turning over the meeting to Vice-Chair Pete Sletten.

Following discussion, motion by Berger and seconded by Slavik for the Board to go into closed session to discuss the potential sale of the property (Lot 1,

Block 2, New Prague Business Park 10<sup>th</sup> Addition) at 512 5<sup>th</sup> Avenue NW per MN.Statutes 13D.05 (Subd. 3.(c)(1-2-3). All voted in favor.  
Motion carried 5-0.

The Board went into closed session at 8:50 a.m.

The Board came out of closed session at 9:24 a.m.

7. The Board reviewed the March, 2012 business updates from the Planning Department.

8. City Administrator Johnson provided an overview and update on the Chart Project, activities with ConAgra and that Genex has moved to Montgomery.

There being no additional business, it was the consensus of the Board to adjourn at 9:29 a.m.

Respectfully Submitted,

Michael J. Johnson  
City Administrator/EDA Executive Director