

City Council Proceedings

440

State of Minnesota
Counties of Scott & Le Sueur
City of New Prague



City Council Meeting
Monday, April 1, 2013

A Special Meeting - A SCALE Economic Development Education Workshop was held at 5:00 p.m. with the following members present: Council Members Nickolay, Ryan and Scripture. Absent were Council Members Bartusek and Bruzek

EDA Members Present: Bruce Wolf, Dirk Berger and Andrea Burkarsmeier
Planning Commission Members Present: Bob Gilman and Jay Nuhning

Staff Present: Mike Johnson and Ken Ondich

Others Present: Kent Carlson, CEO, Anderson-KM Companies, Michael Sobota, Scott County, Dan Rogness, Community and Economic Development Director, City of Prior Lake, Lezlie Vermillion, Deputy Administrator, Scott County, Bruce Maus, President, Maus Group LLC, Stacy Crakes, Business Development Manager, Scott CDA

Members of the SCALE Economic Development Team made a presentation to members of the City Council, EDA and Planning Commission on Economic Development and the following topics:

- A Commercial/Industrial Case Study
- Economic Development Vision Update needed for your City?
- SCALE Unified Plan Update - First Stop Shop
- Post Recession Economic Development Strategies

There was shared discussion and interaction among the City representative and the SCALE Team, but no action was taken by the City Council.

The Special Meeting was adjourned at 6:55 p.m.

Mayor Nickolay called the regular meeting to order at 7:03 p.m. with the following members present: Nickolay, Bartusek, Bruzek, Ryan and Scripture,

Staff Present: Mike Johnson, Ken Ondich, Mark Vosejпка, Glen Sticha, Bruce Reimers and Mary Jo Hruby

City Engineer Chris Cavett was also present.

The Pledge of Allegiance was recited.

Mayor Nickolay asked for a motion to approve the agenda. Council Member Ryan requested adding to the Agenda under Misc. - Discussion on a Tractor - Truck Pull for Dozinky Weekend.

It was moved by Scripture and seconded by Bartusek to approve the amended Agenda. All voted in favor of the motion. (5-0)

City Engineer Cavett reviewed the 2013 Street and Utility Improvement Project - 1st St. NE (between Central Avenue North and First Avenue NE) street direction and sidewalk. The existing First Street NE is 23' wide and is proposed to be constructed 1-foot narrower at 22 feet wide, which is ample width for a low volume residential street. The 1-foot narrower street was proposed to help accommodate a wider 6'

State of Minnesota
Counties of Scott & Le Sueur
City of New Prague



City Council Meeting
Monday, April 1, 2013

sidewalk on the north side of the street and maintain the roadway within the right-of-way. A wider street would require the acquisition of permanent easements and would add unnecessary costs to the project. The sidewalk is necessary to accommodate pedestrian traffic and must meet ADA requirements. Public Safety, Planning, Public Works and Engineering staff have recommended that the new design accommodate eastbound traffic on First Street NE.

It was the consensus of the Council to keep the 2013 Street and Utility Improvement Project plans as is with 1st Street NE (between Central Avenue North and First Avenue NE) as an eastbound one-way street including a sidewalk.

City Engineer Cavett reviewed the bids received for the 2013 Street and Utility Improvement Project. There were 4 bids received. The low bid was submitted by Chard Tiling & Excavating, Inc. He recommended approving the Resolution accepting bids and awarding the contract for the 2013 Street and Utility Improvement Project to Chard Tiling and Excavating, Inc. in the amount of \$1,661,444.61 which also includes the north parking lot.

It was moved by Bruzek and seconded by Ryan to approve RESOLUTION #13-04-01-01 RESOLUTION ACCEPTING BIDS FOR THE 2013 STREET AND UTILITY IMPROVEMENT PROJECT. All voted in favor except Scripture voted against. Motion passed (4-1)

City Engineer Cavett reviewed the landscaping plans around City Hall and the parking lots. The next steps would be to refine the landscape design, prepare specifications and obtain quotes from local landscaping contractors and bring refined design and quotes back before the City Council for consideration.

Wade Brod, Golf Management Enterprises reviewed the Golf Course equipment bids received for the New Prague Golf Club and recommended the following purchases:

- Demo Toro Sprayer from MTI Distributing, Inc. with no trade
- Bobcat S 590 Skid Loader from Lano Equipment with the trade of 1994 Case 1840
- Diesel Cushman Truckster Utility Vehicle from Turfwerks with the trade of 1975 Cushman

It was moved by Nickolay and seconded by Scripture to award the Golf Course equipment bids to the following: Sprayer to MTI Distributing, Inc.; Skid Loader to Lano Equipment; and Utility Vehicle to Turfwerks. All voted in favor of the motion. (5-0)

City Administrator Johnson reviewed with the Council recommendations on implementing Public Works/Utility/ reorganization changes. He reported that City Staff has been working to develop a viable reorganization model for the public works/utility departments, assess the staffing needs to implement this model, develop estimated costs to implement this model, and identify the organizational issues and estimated timelines to implement the recommended model.

City Council Proceedings

442

State of Minnesota
Counties of Scott & Le Sueur
City of New Prague



City Council Meeting
Monday, April 1, 2013

Mr. Johnson informed the Council in order to address the issues associated with conducting a classification and compensation study, he got a proposal from Ann S. Antonsen, V.P. of Springsted to perform these services.

It was moved by Bartusek and seconded by Scripture to proceed with the Public Works/Utility re-organization changes. All voted in favor of the motion. (5-0)

It was moved by Nickolay and seconded by Bruzek to contract with Springsted for a classification and compensation study. All voted in favor of the motion. (5-0)

Planning Director Ondich reported on the 2013 City Wide Clean-Up Event-Recycling Program Agreement. The dates for the 2013 clean-up event will be Friday April 26th for the Le Sueur County side of the City and Friday May 3rd for the Scott County side of the City. Scott County has made available sub-grants to help pay for the clean-up event expenses. A maximum of \$1,053.53 has been made available this year to help off-set costs which staff estimates would be closer to \$2,500.

It was moved by Nickolay and seconded by Bartusek to approve the 2013 City Wide Clean-Up Event - Recycling Program Agreement with Scott County. All voted in favor of the motion. (5-0)

City Administrator Johnson informed the Council of the automated telephone answering system for City Hall. It would be implemented on a trial period for 2 months and then evaluate the outcome from customers. The cost of this implementation would be approximately \$200.00.

It was moved by Bruzek and seconded by Ryan to approve the automated telephone answering system for City Hall. All voted in favor of the motion. (5-0)

Police Chief Mark Vosejпка reviewed the request from the New Prague American Legion Post 45 to hold a Memorial Day Parade on Monday, May 27, 2013 starting at 11:00 a.m.

It was moved by Scripture and seconded by Bruzek to approve the Memorial Day Parade, MN Dot permit application, appropriate street closures and additional law enforcement assistance. All voted in favor of the motion. (5-0)

Mayor Nickolay reviewed with the Council a Resolution supporting legislation which authorizes the establishment of municipal street improvement districts to fund municipal street maintenance, construction and reconstruction. The League of Minnesota Cities is looking for cities to demonstrate broad support for this initiative and to contact their legislators on this legislation.

City Council Proceedings

443

State of Minnesota
Counties of Scott & Le Sueur
City of New Prague



City Council Meeting
Monday, April 1, 2013

Council Member Bruzek stated that he felt this was not well thought out and down the road it could be more cumbersome. He felt the present system is working just fine.

It was moved by Ryan and seconded by Scripture to approve RESOLUTION #13-04-01-02 RESOLUTION SUPPORTING LEGISLATION AUTHORIZING THE ESTABLISHMENT OF MUNICIPAL STREET IMPROVEMENT DISTRICTS. Voting in favor of the motion: Nickolay, Ryan and Scripture. Voting against: Bartusek and Bruzek. (3-2)

It was moved by Nickolay and seconded by Ryan to approve the following consent agenda items:

- A. Approve previous meeting minutes
- B. Approve claims for payment
- C. Approve LG220 Application for Exempt Permit for Mayo Clinic Health System to conduct raffle on April 20, 2013.

All voted in favor of the motion. (5-0)

Marty Shambour and Kevin Devine reported to the Council their wish to have an annual Tractor-Truck Pull at Dozinky Days. They were looking for suggestions on a location and time for the pull.

The Council suggested they contact the Chamber of Commerce and also sit down with City Staff to see if they can make it work for a Tractor - Truck Pull at Dozinky.

It was moved by Nickolay and seconded by Bartusek to adjourn at 9:28 p.m. All voted in favor of the motion. (5-0)

Charles L. Nickolay, Mayor

ATTEST:

Michael J. Johnson
City Administrator