



MEETING MINUTES

NEW PRAGUE UTILITIES COMMISSION

Monday, April 30, 2018

The regular meeting of the New Prague Utilities Commission was held on Monday, April 30, 2018, 3:30 p.m. at City of New Prague, City Hall Council Chambers, 118 Central Ave. N., New Prague, MN 56071.

PRESENT: Commissioners Dan Bishop, Paul Busch, Amy Jirik, Richard Jordan and Brian Skok

OTHERS PRESENT: General Manager - Bruce Reimers, Finance Director – Patty Solheid, and Distribution Supervisor – Ken Zweber

1. **CALL TO ORDER:** The meeting was called to order by President Bishop on Monday, April 30, 2018, at 3:30 p.m.
2. **APPROVAL OF AGENDA:** A motion was made by Commissioner Jirik to approve the agenda and seconded by Commissioner Jordan. Motion carried.
3. **MEETING MINUTES/SCHOLARSHIP WINNER:** A motion was made by Commissioner Jordan and seconded by Commissioner Skok to approve the March 26, 2018 meeting minutes, April 24, 2018 special meeting minutes and the selection of the scholarship recipient. Motion carried.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Jordan on the approval of:
 - A. Accounts Payable in the amount of \$102,865.55
 - B. The SMMPA claim for payment in the amount of \$409,441.12Seconded by Commissioner Busch. Motion carried.
5. **FINANCIAL REPORTS A – C (Enclosed):**
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Reports for February were presented for review and approval.
 - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Skok to approve the Financial Reports as presented, seconded by Commissioner Jirik. Motion carried.

6. DISCUSSION AND APPROVAL OF ELECTRIC SERVICE TERRITORY AGREEMENT BETWEEN NEW PRAGUE UTILITIES COMMISSION (NPUC) AND MINNESOTA VALLEY ELECTRIC COOPERATIVE (MVEC):

General Manager Reimers shared the comments he had received from the April 24th public forum meeting. Commission President Dan Bishop then opened the meeting to questions from the audience. There was only one resident in the audience, (Todd Anderson) and asked to address the Commission. Mr. Anderson stated he was happy with the service that MVEC provided and would like to continue to receive electric service from them. The Commission agreed that MVEC was a good provider and assured Mr. Anderson that he will be just as happy with NPUC's utility services. Plus, this decision will expand New Prague's service territory and bring the entire city under one electric utility. A motion was made by Commissioner Jirik and seconded by Commissioner Skok to approve the Electric Service Agreement between NPUC and MVEC as presented by the General Manager and Legal Counsel for the Commissioner President to execute the agreement. Motion carried.

7. REVIEW OF COMMUNITY SOLAR PROGRAM IN NEW PRAGUE:

General Manager Reimers reviewed with the Commission the possibility of offering a SMMPA sponsored community solar program that would allow customers to subscribe to solar panels located at the Lemond Solar Center on the outskirts of Owatonna. More information and pricing will be available in the coming months.

8. SMMPA BOARD OF DIRECTORS MEETING – March 14, 2018 (Enclosed)

Informational only

9. SMMPA BOARD OF DIRECTORS MEETING- April 11, 2018 (Bruce)

General Manager Reimers informed the Commission on the following:

- Owatonna Energy Station is up and running and has been selling energy into the market
- SMMPA and EDA members put together a working group to discuss the possibility of coming up with some incentive ideas for new businesses.

10. GENERAL MANAGERS REPORT (Bruce)

General Manager Reimers informed the Commission:

- A. The spring water main flushing was completed and the system is in good shape
- B. Shared the planning process in place for the 2020 Main Street project and informed the Commission of the water main locations that will be replaced and where old steam lines will need to be removed.
- C. Informed the Commission about the outage at the ECFE building, caused by the failure of the school's equipment not the utilities

11. OTHER BUSINESS

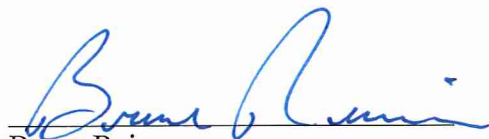
No other business

12. ADJOURN

A motion was made by Commissioner Jordan and seconded by Commissioner Skok to adjourn the April 30th meeting at 5:15 P.M.

NEXT COMMISSION MEETING - TUESDAY, MAY 29, 2018

Respectfully Submitted,



Bruce Reimers
General Manager