

**Meeting Minutes
New Prague Park Board
Tuesday, April 11, 2017
6:30 PM**

1. Call Meeting to Order

The regular meeting was called to order at 6:41 PM by Chair Maggie Bass. Members present were Kelly Holden, Terry Murtaugh and Cortney Amundson. Absent were Amy Jirik and Youth Representative Katie Calliguri. Staff present was Ken Ondich – Planning / Community Development Director.

2. Approve Previous Meeting Minutes

A motion was made by Amundson, seconded by Murtaugh to approve the March 14, 2017 regular meeting minutes. Motion carried (4-0).

3. Review Financial Reports

Planning Director Ondich presented the financial reports to the Park Board noting that during the month of March there was \$2,168.04 added to the Park Equipment Fund from 5 single family home permits. He stated that 15 new home permits have been issued so far in 2017 with 11 of those units being single family homes and 4 being townhomes.

A motion was made by Bass, seconded by Amundson to accept the financial reports as presented. Motion carried (4-0).

4. Taylor Seminar Advanced Dog Obedience Event at Southside Park – June 10th and 11th

Planning Director Ondich stated that Taylor Seminar is requesting permission to have an advanced dog obedience event at Southside Park per a review memo included in the packet.

A motion was made by Holden, seconded by Amundson to recommended approval of the event at Southside Park on Saturday June 10th and Sunday June 11th, 2017 with the following conditions:

1. The City of New Prague shall be named as additional insured for the event since it is taking place in Southside Park and shall also be provided a copy of the Certificate of Insurance. The City shall be held harmless for any injuries or damages occurring during the event.
2. The Southside Park picnic shelter shall be reserved for the event from 8AM to 5PM on Saturday June 10th and from 8AM to 5PM on Sunday June 11th.

3. Taylor Seminar must provide their own additional garbage cans for the event if they are required above what exists in the park during normal operations.
4. Taylor Seminar officials/volunteers are responsible for clean-up of the park by placing trash and animal droppings in appropriate receptacles. Any clean up charges from the City will be the responsibility of Taylor Seminar
5. Taylor Seminar shall be responsible for the park reservation fee and \$100 damage deposit.
6. Taylor Seminar shall be allowed to utilize the bathrooms in the park during the event.
7. Electrical provisions in the park and shelter areas are limited. Events that require large amounts of electricity may require temporary service connections or a portable generator. All temporary electrical connections or portable generators will be required to be inspected by the state electrical inspector. Event holders should contact the New Prague utilities to review the event requirements and any cost that may be incurred.

Motion carried (4-0).

5. Outdoor Pickleball Courts Discussion – Dan Puls

Planning Director Ondich stated that Dan Puls was in attendance to provide an update on the pickleball activity. He stated that he had also spoken to Mr. Puls about sites other than Heritage Park for outdoor pickleball courts and suggested that he take a look at the land at Foundry Hill Park adjacent to the parking lot. He stated that as noted at last month's meeting, staff plans to shoot for the next DNR Outdoor Recreation Grant application cycle which may not be until March of 2018.

Mr. Dan Puls and Ms. Betsy Lasch were in attendance to provide an overview of the participation in the winter pickleball session through community education. They noted that they are now getting ready for summer season outdoor on the temporary courts the City helped set up in 2016. They stated that they need signs installed by the courts to document the reserved times for playing pickleball as the courts are co-located on basketball courts. They noted that it was difficult to raise funds to help with court costs until they have dedicated courts where they can hold tournaments. They noted that they felt seniors were a neglected population in terms of recreational amenities in the community and pickleball would be a good option.

Planning Director Ondich stated that staff could get a sign holder to designate the reserved times for pickleball whenever the pickleball association knows what times they would be holding sessions in the summer.

6. Memorial Park Monument and Entrance Sign Discussion – Paul Busch

Planning Director Ondich stated that as discussed at the March Park Board meeting, he recently spoke with Paul Busch of the American Legion regarding a possible request to move the Cihlar Monument from a private residence in New Prague potentially to Memorial Park adjacent to the other memorial area. He stated that the Park Board noted at the meeting in March that they had concerns about vandalism with the monument being in the park, but were not opposed to the idea and that it was also suggested that the Legion look into putting the monument indoors. He stated that Paul Busch was unable to attend the March meeting but will be in attendance at tonight's meeting. He also stated that Mr. Busch would like to discuss a change to the signage for Memorial Park. He stated that the Park Ballroom is noted on the entrance sign, but no mention of it being the "Legion's" Park Ballroom, which causes confusion when they have events and that he would like the Park Board to discuss adding the word "Legion" to the current sign.

Mr. Paul Busch, Commander of the New Prague American Legion, noted that it was the 75th Anniversary of Pearl Harbor in December and the monument was significant for the event and two local servicemen. He stated that the base is only about 11" deep and is on rocks. He stated that the VFW and the Legion support the efforts to move the monument to the Memorial area of Memorial Park. He stated that they are looking at the west end of the monument area and that the monument should be placed on a 3' x 3' concrete slab. He stated the monument would be restored after it is moved to its new location. He stated that the monument was not originally a public monument, but no family will remain once a brother and niece are gone.

The Park Board again noted their concerns about vandalism and the need to anchor the monument to the slab.

Mr. Busch stated that as with anything in the parks it's possible to be vandalized and they understand that. He stated that they have no timeline on moving the monument at this time and were not asking for a financial contribution.

The Park Board noted they were in support of the monument moving to the park and suggested that the Park Board could modify their budget to install the slab.

A motion was made by Murtaugh, seconded by Holden, to amend the 2017 Park Board Budget to provide for the installation of a 3' x 3' concrete slab for the monument and to have City Staff oversee the installation of the monument when the time comes. Motion carried (4-0).

7. Miscellaneous

- a. Parks To Visit For Annual May Park Tour** – Planning Director Ondich stated that to mix things up this year, he was able to secure a tour of the new indoor aquatics center at the CEC. He stated that Bryce Bachman, Aquatics Manager, will guide the tour of the new aquatics center which will take the full hour for the tour (5:30 to 6:30).

8. Adjournment

A motion was made by Bass, seconded by Holden to adjourn the meeting at 7:37 PM.
Motion carried (4-0).

Respectfully Submitted,

A handwritten signature in black ink that reads "Ken Ondich". The signature is written in a cursive style with a large, stylized "K" and "O".

Ken Ondich
Planning / Community Development Director