

City Council Proceedings

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State of Minnesota
Counties of Scott & Le Sueur
City of New Prague



City Council Meeting
Monday, May 20, 2013

Mayor Nickolay called the special meeting to order at 5:30 P.M. with the following members present: Nickolay, Bartusek, Ryan and Scripture
Absent: Bruzek

Staff Present: Mike Johnson, Patty Solheid

City Auditor Kyle Meyers from Abdo Eick & Meyers, LLP presented the City's 2012 Annual Financial Audit Report.

No action taken.

The meeting was adjourned at 6:30 P.M.

Prior to the regular meeting the City Council interviewed applicants for the Boards and Commissions.

Mayor Nickolay called the regular meeting to order at 7:02 p.m. with the following members present: Nickolay, Bartusek, Ryan and Scripture,
Absent: Bruzek

Staff Present: Mike Johnson, Patty Solheid and Mary Jo Hruby

The Pledge of Allegiance was recited.

It was moved by Bartusek and seconded by Ryan to approve the Agenda. All voted in favor of the motion except Bruzek who was absent. (4-0)

Mayor Nickolay opened the Public Hearing at 7:03 p.m. on Amending Section 110.15 (G) (2) of the New Prague City Code to allow Sunday on sale of alcoholic beverages at 10:00 a.m. versus the current time of noon.

There was no public comment. It was moved by Scripture and seconded by Ryan to close the Public Hearing at 7:04 p.m. All voted in favor of the motion except Bruzek who was absent. (4-0)

It was moved by Bartusek and seconded by Scripture to approve ORDINANCE #264 AN ORDINANCE AMENDING CHAPTER 110, TITLE XI OF THE NEW PRAGUE CITY CODE OF ORDINANCES RELATING TO ALCOHOLIC BEVERAGES. All voted in favor of the motion except Bruzek who was absent. (4-0)

City Auditor Kyle Meyers from Abdo Eick & Meyers, LLP gave a brief recap of the 2012 Audit.

It was moved by Scripture and seconded by Ryan to accept the 2012 Annual Financial Report. All voted in favor of the motion except Bruzek who was absent. (4-0)

City Administrator Johnson reviewed the 2012 results of Golf Management Enterprises, LLC (GME) contract pertaining to incentive provision. As part of the existing Golf Course Consultant Agreement (2012-2013) with Golf Management Enterprises, LLC, the City is

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required to examine and evaluate whether any year-end financial incentive is due and owed to GME. In accordance with the agreement, the amount if any, owed to GME is calculated based on two factors. The first factor requires year-end operating revenue to exceed the previous year's operating revenue and the second factor requires year-end operating income (after adding back depreciation) to be positive. After reviewing and completing the City Audit for 2012, it appears that GME qualifies for an incentive payment.

It was moved by Nickolay and seconded by Bartusek to approve the incentive payment to GME of \$9,562.80 for 2012. All voted in favor of the motion except Bruzek who was absent. (4-0)

Fire Chief Novak reviewed with the Council the quotes received for equipment needed to place the new ladder truck into service upon arrival. The equipment includes self contained breathing apparatus, handheld/truck radios, and ladder truck equipment. The total estimated cost is \$72,620.56.

It was moved by Bartusek and seconded by Scripture to approve the purchase of the Fire Department equipment - self contained breathing apparatus, handheld/truck radios, and ladder truck equipment for the new fire truck. All voted in favor of the motion except Bruzek who was absent. (4-0)

Administrative Services Coordinator Solheid presented an amended 2013 Official Fee Schedule adding the following rates:

Labor (after normal work hours) \$82.50/hr.

Labor (Sunday's & Holidays) \$110.00/hr.

Currently the Fee Schedule lists labor at \$55.00/hr during normal work hours 7:30 a.m. to 3:45 p.m.

It was moved by Ryan and seconded by Scripture to approve the amended 2013 Official City Fee Schedule. All voted in favor of the motion except Bruzek who was absent. (4-0)

Council Member Scripture had a number of questions relating to various topics concerning City Boards and Commissions. Discussion was held on free Golf Club membership for Golf Board members after completion of a three year term on the Golf Board, the Board & Commission Policy, start of a Charter Commission, and background checks for advisory boards and commissions.

Consensus of the Council was to get more information on the free Golf Club membership and get the City Attorney's opinion. Further discussion will be held at the next City Council meeting on the free Golf Club membership, starting a Charter Commission, and background checks for advisory boards and commissions.

It was moved by Nickolay and seconded by Ryan to eliminate the Board and Commission Policy because everything is defined in the Ordinance. All voted in favor of the motion except Bruzek who was absent. (4-0)

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Mayor Nickolay recommended the following appointments to the Boards and Commissions:

- EDA - Bruce Wolf - Term to expire May 31, 2019
- Golf Board - Curt Guerrette and Jay Schoenebeck - Term to expire May 31, 2016
- Park Board - Matthew Lasch - Term to expire May 31, 2017
- Park Board Youth - Aaron Dodge - Term to expire May 31, 2014
- Utility Commission - Daniel Bishop - Term to expire May 31, 2017
- Planning Commission - Dan Meyer and Robert Gilman - Term to expire May 31, 2017

It was seconded by Ryan. All voted in favor of the motion except Bruzek who was absent. (4-0)

Mayor Nickolay informed the Council of the request from Jerry Plembeck, Manager of the New Prague Orioles, requesting a letter of support in submitting a bid for the 2016, 2017 or 2018 State Amateur Baseball Tournament.

It was moved by Bartusek and seconded by Nickolay to issue a letter of support to New Prague Orioles in submitting a bid for the 2016, 2017, or 2018 State Amateur Baseball Tournament. All voted in favor except Bruzek who was absent. (4-0)

Terri Heaton from Springsted gave an overview of the Sale of the \$2,850,000 General Obligation Bonds, Series 2013A and the Sale of \$4,865,000 General Obligation Refunding Bonds, Series 2013B.

It was moved by Nickolay and seconded by Bartusek to approve RESOLUTION #13-05-20-02 RESOLUTION AWARDDING THE SALE OF \$2,850,000 GENERAL OBLIGATION BONDS, SERIES 2013A, FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT. All voted in favor of the motion except Scripture voted against and Bruzek who was absent. (3-1)

It was moved by Nickolay and seconded by Scripture to approve RESOLUTION #13-05-20-03 RESOLUTION AWARDDING THE SALE OF \$4,865,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013B, FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT. All voted in favor of the motion except Bruzek who was absent. (4-0)

City Administrator Johnson reviewed the two amendments to the Agreement with Springsted Inc. for Continuing Discloser and Rebate Requirements. These amendments for Addendum A and Addendum B are needed in order to add the two bond issues (2013A and 2013B) to the bond list with Springsted.

It was moved by Scripture and seconded by Bartusek to approve Amendments to Addendum A and B of Agreement with Springsted, Inc. All voted in favor of the motion except Bruzek who was absent. (4-0)

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It was moved by Nickolay and seconded by Ryan to approve the following consent agenda items:

- A. Approve previous meeting minutes
- B. Approve claims for payment
- C. Approve monthly financials
- D. Approve Application for 2 Day Temporary On-Sale Liquor License from St. Wenceslaus Church for St. Wenceslaus Church Festival on August 10 and August 11, 2013
- E. Approve JT's Hideaway Outdoor Event on June 29-30, 2013 in the rear lot of the establishment

All voted in favor of the motion except Bruzek who was absent. (4-0)

Council Member Ryan asked about the status of the Chamber's proposed change of the Dozinky celebration by adding 6 additional hours on Saturday evening.

City Administrator Johnson reported a meeting time is being set up for City Staff to meet with the Chamber Board for further discussion before coming back to the Council.

It was moved by Nickolay and seconded by Scripture to adjourn at 8:29 p.m. All voted in favor of the motion except Bruzek who was absent. (4-0)

Charles L. Nickolay, Mayor

ATTEST:

Michael J. Johnson
City Administrator