



MEETING MINUTES

NEW PRAGUE UTILITIES COMMISSION

Tuesday, May 29, 2018

The regular meeting of the New Prague Utilities Commission was held on Tuesday, May 29, 2018, 3:30 p.m. at 300 East Main St – Power Plant, New Prague, MN 56071.

PRESENT: Commissioners Dan Bishop, Paul Busch, Amy Jirik, and Richard Jordan

NOT PRESENT: Commissioner Skok

OTHERS PRESENT: General Manager - Bruce Reimers and Finance Director – Patty Solheid

1. **CALL TO ORDER:** The meeting was called to order by President Bishop on Tuesday, May 29, 2018, at 3:30 p.m.
2. **APPROVAL OF AGENDA:** A motion was made by Commissioner Jordan to approve the agenda and seconded by Commissioner Busch. Motion carried.
3. **MEETING MINUTES:** A motion was made by Commissioner Jordan and seconded by Commissioner Jirik to approve the April 30, 2018 meeting minutes. Motion carried.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Busch on the approval of:
 - A. Accounts Payable in the amount of \$99,936.00
 - B. The SMMPA claim for payment in the amount of \$388,233.03Seconded by Commissioner Jirik. Motion carried.
5. **FINANCIAL REPORTS A – C (Enclosed):**
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Reports for February were presented for review and approval.
 - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Jordan to approve the Financial Reports as presented, seconded by Commissioner Busch. Motion carried.

6. REVIEW AND APPROVAL OF THE 2017 CITY OF NEW PRAGUE UTILITIES AUDIT (ELECTRIC AND WATER):

A motion was made by Commissioner Busch and seconded by Commissioner Jirik to approve the 2017 City of New Prague Utilities Audit (Electric and Water) as presented. Motion carried.

7. REVIEW AND APPROVAL OF MVEC SERVICE TERRITORY ACQUISITION REIMBURSEMENT RESOLUTION:

General Manager Reimers and Finance Director Solheid reviewed the Reimbursement Resolution with the Commission informing the Utility's intent to pay for the service of the territory acquisition with reserve funds. The Reimbursement Resolution will allow the Commission to either take out a direct loan or a bond at a later date should the need arise. A motion was made by Commissioner Jirik and seconded by Commissioner Busch to adopt the Reimbursement Resolution as presented. Motion carried.

8. SMMPA WEIGHTED VOTES COMPARISON (Informational Only)

9. ELECTRIC SERVICE TERRITORY UPDATE – Utilities General Manager Reimers informed the Commission that the MVEC Board had approved the Service Territory Agreement on May 10, 2018. The Distribution Construction has started and weather permitting should be completed in September 2018. Customers will be switched over to the New Prague Utilities Commission (NPUC) in October/November 2018.

10. COMMERCIAL ELECTRIC SERVICE POLICY – Utilities General Manager Reimers provided an update on the Commercial Electric Service Policy. Changes in the policy were required to cover increasing cost of materials and the need to have a signed copy of the policy from the customer or contractor. A motion was made by Commissioner Jordan and seconded by Commissioner Busch to approve the Commercial Electric Service Policy update as presented. Motion carried.

11. SMMPA BOARD OF DIRECTORS MEETING – April 11, 2018 (Enclosed)
Informational only

12. SMMPA BOARD OF DIRECTORS MEETING- May 9, 2018 (Bruce)

General Manager Reimers informed the Commission on the following:

- The SHERCO 3 Power Plant overhaul has been completed and is back in service. Total cost of the overhaul and capital improvements were \$38.1 million, about \$6 million under budget.
- SMMPA staff and a working group are looking at the possibility of having an economic rate or some type of incentive tools to use as marketing tools to draw in new businesses or help an existing business expand. More information will be made available in the future.
- The SMPPA working group is also looking into the possibility of working with the State to offer grants to utilities members who may want to install electric car charging stations.

10. GENERAL MANAGERS REPORT (Bruce)

General Manager Reimers informed the Commission:

- A. 2018 construction is in full swing and services for the new Praha Village and Kwik Trip have been installed.
- B. June 4th - Contractors are scheduled to start the installation of the underground feeder lines that will tie the NPUC distribution system to the newly acquired MVEC service area.
- C. The substation located on the west side of the power plant is showing signs of the insulation break down and may need to be repaired or rebuilt. Cost is estimated to be around \$350,000.00.

11. OTHER BUSINESS

No other business

12. ADJOURN

A motion was made by Commissioner Jordan and seconded by Commissioner Jirik to adjourn the May 29th meeting at 4:35 P.M.

NEXT COMMISSION MEETING - MONDAY, JUNE 25, 2018

Respectfully Submitted,



Bruce Reimers
General Manager