



City of New Prague Economic Development Authority

MEETING MINUTES

Wednesday, May 8, 2019, 7:30 a.m.

First Floor Conference Room, City Hall

1. The meeting was called to order at 7:30 a.m. by Brent Quast with the following members present: Chuck Nickolay, Brent Quast, Nick Slavik, Troy Pint, Pete Sletten and Bruce Wolf

Absent: 1 Vacancy
City Staff Present: City Administrator Mike Johnson
Others Present: Jo Faust, First Stop Shop – Scott County
2. Minutes/Financials:
 - A. It was moved by Nickolay, seconded by Sletten to approve the April 10, 2019 meeting minutes. All voted in favor. Motion carried. (6-0)
 - B. There were no claims for May 2019.
 - C. The Financial Report for April 2019 was not available for this meeting.
3. There were no reports available for the 2016 and 2017 SCDP Program.
4. President Quast informed the Board about the BR&E visit to Kubes Furniture.
5. President Quast opened up discussion on the follow-up to the joint meeting held between the EDA and the Chamber of Commerce on April 17, 2019. At that meeting the City Administrator and Chamber of Commerce Executive Director spoke about how the City of St. Peter assisted businesses during the Highway 169 reconstruction project in 2009. The City of St. Peter provided \$25,000 in cash for community marketing in the downtown and the EDA provided \$3,000 and \$6,000 Micro Loans to assist businesses with lease payments and utility bills. Jo Faust indicated that Prior Lake had hired an outside consultant to help in marketing their downtown during the upcoming Highway 13 reconstruction project. It was suggested that Brooke Sticha be invited to attend the next EDA meeting to discuss possible marketing strategies or ideas to help local businesses during the 2020 construction. Staff asked to see if they could obtain a copy of the Chamber's work plan and their thoughts on what might work for marketing.
6. City Administrator Johnson informed the Board that the real estate closing with Braith Properties LLC occurred on Tuesday, May 7, 2019 as scheduled. Construction is to begin shortly subject to weather conditions. City Staff is trying to arrange a ground breaking for Mr. Braith and his business. City Staff hopes to get the "sold" sign up on the City's Billboard for Lot 1, Block 1 and put pictures of the groundbreaking on the EDA website.
7. The Authority reviewed Planning/Community Development Director Ondich's Business Updates for May 2019.
8. Executive Director's Report:
 - A. It was reported that the City received a donation of \$55,000 from Dr. Michael and Kay Wilcox to assist in the purchase of the vacant lot at Central Avenue N./Main Street. The intent is to develop "Central Plaza" as an open space/park area.
9. Miscellaneous – Brent Quast indicated that he had received a letter from Congressman Hagedorn's Office.
10. Adjournment - There being no additional business, it was the consensus of the Board to adjourn at approximately 8:45 a.m.

Respectfully Submitted,

Michael J. Johnson
City Administrator/EDA Executive Director