

Meeting Minutes
New Prague Economic Development Authority
Wednesday, May 9, 2012

1. Call Meeting to Order

The meeting was called to order at 7:30 a.m. by Vice Chairman Pete Sletten with the following members present: Dirk Berger, Nick Slavik, Kristin Guerrette and Andrea Burkhardtsmeier. Absent was Bruce Wolf.

City Staff Present: City Administrator Johnson

2. Minutes/Financials

- a) It was moved by Berger, seconded by Slavik to approve the April 11, 2012 minutes. Motion carried (6-0).
- b) It was moved by Nickolay, seconded by Guerrette to approve a revised claims list for payment totaling \$3,217.25 Motion carried (6-0).
- c) The financial reports for April, 2012 which included the Income Statement and Balance Sheet were accepted as submitted.

3. City Administrator Johnson informed the Board that the sale of property to Steele & Associates, LLC former Genex rental property occurred on May 4, 2012. A copy of the "Settlement Statement" was provided to the Board. City Staff believes that Mr. Mark Steele will begin building renovations in the next week to ten days. No additional Board action was needed.

4. City Administrator Johnson informed the Board about the proposed "possible" Chart Inc. expansion project. He explained that Chart was submitting a Preliminary Plat, Conditional Use Permit Application (outdoor storage) and Variance Request (Building Height) to the Planning Commission on May 23, 2012. There will be a public hearing on these items and the neighbors were sent notice on the project and meeting. Chart Inc. has still not made a corporate decision on the possible expansion project here in New Prague. No additional Board action was needed.

5. Vice Chair Sletten indicated that a letter had been received from the Minnesota Community Capital Fund about their four new loan products designed to help small businesses and nonprofit organizations located in member communities. This was an informational item and no action was needed from the Board.

6. There was discussion about selecting possible meeting dates for a joint meeting with the City Council to discuss future Industrial Park planning. It was the consensus of the group to stay away from Wednesdays and Thursdays and look at either Mondays or Tuesdays. Mr. Johnson will coordinate dates with the City Council.

7. The Board reviewed the May, 2012 Business Updates from the Planning Department.

There being no additional business, it was the consensus of the Board to adjourn at approximately 8:29 a.m.

Respectfully Submitted,

Michael J. Johnson
City Administrator/EDA Executive Director