

MEETING MINUTES

New Prague Economic Development Authority

Wednesday, May 9, 2018

Call Meeting to Order – Brent Quast

The meeting was called to order at 7:30 a.m. by Brent Quast with the following members present: Chuck Nickolay, Nick Slavik, Pete Sletten, and Bruce Wolf.

Absent: Shawn Ryan

Vacancy: Jason Burma – Resigned effective January 10, 2018

City Staff Present: City Administrator Johnson

Others Present: Jo Faust – First Stop Shop

1. Meeting was called to order by President Quast.
2. Minutes/Financials:
 - A. It was moved by Nickolay, seconded by Slavik to approve the April 11, 2018 meeting minutes. All voted in favor. Motion carried. (5-0)
 - B. There were 2 claims for \$12,159.10 for May 2018, motion by Wolf, seconded by Slavik to approve the May bills. All voted in favor. Motion carried. (5-0)
 - C. The Financial Report for April 2018 including the Income Statements and Balance Sheets were reviewed and accepted.
3. City Administrator Johnson gave a brief update and overview on the Small Cities Projects (SCDP):
 - A. 2016 SCDP Report – The April 2018 report was provided.
 - B. 2017 SCDP Report – Mr. Johnson gave a brief overview on the status of the April 2017 owner occupied, residential rental and commercial applications. Not much activity for the month.
4. President Quast indicated the next item to discuss was the recent BR&E visit to Miller Milling and Mach Lumber. President Quast said the visit and tour of the Miller Milling operation was extensive. Everything seems to be going well for the plant operations, but there is some risk of obsolescence in the mill plant fixtures. President Quast said the visit to Mach Lumber went well, it is a small operation serving a local market, and is challenged by its current operation – 1 block south of Highway #19. They could use some information on the Economic Gardening program.
5. Mr. Tim Penny, President & CEO of the Southern Minnesota Initiative Foundation (SMIF) was present and provided his annual update on SMIF and their programs. Mr. Penny went over the Foundation's primary programs and the various grant opportunities provided and available within the region. EDA has been budgeting an annual contribution of \$500/year. The Board thanked Mr. Penny for attending the meeting and providing an update. No action was taken by the Board.
6. Planning/Community Director Ondich's Business Updates for May 2018 were reviewed.

7. Executive Director Johnson provided a brief update on the following:
 - A. Senior Housing Project – The name of the new housing project will be “Praha Village – Seniors Living Well”. Will likely open in February 2019. Marketing Office will open May 21st at 801 1st Street S.E.
 - B. Kwik Trip – Will likely open in September 2018.
 - C. City Staff is attempting to respond to Minnesota Deed’s Project Cambridge, a food processing company. Board encouraged staff to keep the City in the game.
 - D. Possibility of a new McDonald’s building in fall of 2018.
 - E. Working with Braith Auto Repair on a lot in the City’s Industrial Park. Bruce Wolf had a question about whether an auto body repair shop was permitted use. Staff will check.
8. Miscellaneous – Jo Faust, First Stop Shop, updated the Board on gauging interest on the “All New Business, Inc. across Scott County” program. This is the possible program involvement for new entrepreneurship by business’s in the Prior Lake business incubator. Space will likely be available for all cities/businesses across Scott County. More details to come.
9. Adjourn.

There being no additional business, it was the consensus of the Board to adjourn at approximately 8:30 a.m.

Respectfully Submitted,



Michael J. Johnson
City Administrator/EDA Executive Director