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# City of New Prague Economic Development Authority

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## MEETING MINUTES

Wednesday, June 12, 2019, 7:30 a.m.

First Floor Conference Room, City Hall

1. The meeting was called to order at 7:30 a.m. by Brent Quast with the following members present: Chuck Nickolay, Brent Quast, Troy Pint, Pete Sletten, Eric Krogman, and Bruce Wolf. Nick Slavik was absent.

City Staff Present: City Administrator Mike Johnson

Others Present: Jo Faust, First Stop Shop – Scott County

2. Minutes/Financials:
  - A. It was moved by Nickolay, seconded by Sletten to approve the May 8, 2019 meeting minutes. All voted in favor. Motion carried. (6-0)
  - B. Claims for May and June 2019 – There were 3 bills for \$1,055.50 for May and 4 bills for \$349.87 for June 2019. It was moved by Pint, seconded by Nickolay to approve both the May and June 2019 claims totaling \$1,405.37. All voted in favor. Motion carried. (6-0)
  - C. The Financial Reports for May and June 2019 including the Income Statements and Balance Sheets were reviewed and accepted.
3. Selection of Officers - President Quast indicated that it was time to consider the Appointment of Officers for 2019-2020. After discussion, motion by Nickolay, seconded by Sletten to elect the following officers for 2019-2020:

President – Brent Quast  
Vice President – Nick Slavik  
Secretary – Pete Sletten

All voted in favor. Motion carried. (6-0)
4. City Administrator Johnson gave a brief update and overview on the Small Cities Projects (SCDP):
  - A. 2016 – Commercial Rehab in Downtown
  - B. 2017 – Commercial Rehab, Single Family Rehab & Residential Rental Rehab
5. President Quast provided an overview of the BR&E visits to the Wornson Goggins Law Firm and the Parkview Medical Clinic. Both businesses indicated that things are going well at this time.
6. President Quast brought up the topic of follow-up to the joint EDA/Chamber of Commerce meeting that was held on April 17, 2019. There was discussion on the following topics:
  - Possibility of Bond Funds, assuming a public use, for loans to businesses
  - Questioned need for loans? Necessity?
  - Set aside funds \$ \_\_\_\_?
  - Advertising
  - Social Media Engagement – Prior Lake
  - Goal – Engage Business Owners/Involvement
  - Part of Main Street is Retail vs Service Businesses
  - Parking / Access / Signs
  - Separate Committee from Chamber/City
  - Create a Committee of property owners, business tenants, chamber members, EDA/City, etc.

After considerable discussion, motion by Quast, seconded by Wolf to set aside \$25,000 in the 2020 EDA Budget in an effort to provide community support for the marketing and promotion of the Downtown during construction of Main Street/Highway #19. All voted in favor. Motion carried. (6-0)

President Quast said he would check into a joint meeting with the Chamber to talk about soliciting committee members who might be retail business owners, tenants or property owners.

7. City Administrator Johnson shared that there had been a ground breaking for Braith Properties LLC on May 23, 2019 and the City Council had approved a variance on June 3, 2019 for a parking lot curb requirement; Mr. Braith is all ready to go contingent upon the weather.
8. The Business Updates for June 2019 from Planning/Community Development Director Ken Ondich:
  - It was noted that new house construction is slow due to the spring weather.
  - Coborn's has submitted plans for review for a building expansion to the west for a new liquor store addition.
9. Executive Director's Report:
  - A. It was reported that there will be a ribbon cutting for the Praha Village on Thursday, June 13, 2019 beginning at 1:30 p.m.
10. Miscellaneous – None
11. Adjournment - There being no additional business, it was the consensus of the Board to adjourn at approximately 8:43 a.m.

Respectfully Submitted,



Michael J. Johnson  
City Administrator/EDA Executive Director