

Meeting Minutes
New Prague Economic Development Authority
Wednesday, June 13, 2012

1. Call Meeting to Order

The meeting was called to order at 7:30 a.m. by Chairman Bruce Wolf with the following members present: Dirk Berger, Nick Slavik, Pete Sletten, Chuck Nickolay and Andrea Burkhardsmeyer. Absent was Kristin Guerrette

City Staff Present: City Administrator Johnson

2. Minutes/Financials

- a) It was moved by Slavik, seconded by Berger to approve the May 9, 2012 minutes and to include Chuck Nickolay as present at the meeting. Motion carried (6-0).
- b) It was moved by Nickolay, seconded by Slavik to approve a claims list 6 bills for payment totaling \$376.44. Motion carried (6-0).
- c) The financial reports for May, 2012 which included the Income Statement and Balance Sheet were accepted as submitted.

3. There was discussion by the Board to have the property ownership and rental issue with the former EDA property (leased to Genex on east side of 5th Avenue NW) cleaned up and properly reflected in the correct financials.

4. City Administrator Johnson provided a brief update on the building project with Steele and Associates, LLC on the west side of 5th Avenue NW.

5. City Administrator Johnson provided a brief update on the activity and possible expansion project with Chart Industries, Inc.

6. Chairman Wolf inquired about the possibility of changing the Joint Meeting with the City Council from July 16th @ 5:30 p.m. to some alternate date. After discussion, it was the consensus of the Board to ask the Council to meet on August 6th @ 5:30 p.m. Staff will address with City Council.

7. The Board reviewed the June, 2012 Business Updates from the Planning Department.

8. City Administrator Johnson provided the Board with copies of the 2011 EDA Audit as part of the City's 2011 Audit. No action was needed.

There being no additional business, it was the consensus of the Board to adjourn at approximately 8:37 a.m.

Respectfully Submitted,

Michael J. Johnson
City Administrator/EDA Executive Director