



MEETING MINUTES

NEW PRAGUE UTILITIES COMMISSION

Monday, June 25, 2018

The regular meeting of the New Prague Utilities Commission was held on Monday, June 25, 2018, 3:30 p.m. at 300 East Main St – Power Plant, New Prague, MN 56071.

PRESENT: Commissioners Dan Bishop, Paul Busch, Amy Jirik, Richard Jordan, and Brian Skok

OTHERS PRESENT: General Manager Bruce Reimers and Finance Director – Patty Solheid

1. **CALL TO ORDER:** The meeting was called to order by President Bishop on Monday, June 25, 2018, at 3:30 p.m.
2. **APPROVAL OF AGENDA:** A motion was made by Commissioner Jordan to approve the agenda and seconded by Commissioner Skok. Motion carried.
3. **MEETING MINUTES:** A motion was made by Commissioner Jordan and seconded by Commissioner Jirik to approve the May 29, 2018 meeting minutes. Motion carried.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Skok on the approval of:
 - A. Accounts Payable in the amount of \$243,944.27
 - B. The SMMPA claim for payment in the amount of \$475,814.80Seconded by Commissioner Busch. Motion carried.
5. **FINANCIAL REPORTS A – C (Enclosed):**
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Reports for February were presented for review and approval.
 - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Skok to approve the Financial Reports as presented, seconded by Commissioner Busch. Motion carried.

6. ELECTRIC SERVICE TERRITORY UPDATE:

Utilities General Manager Bruce Reimers informed the Commission that the construction of the feeders that will be used to connect the New Prague Utilities Commission (NPUC) distribution system to the existing MVEC system is moving along as good as can be expected due to the wet weather. GM Reimers indicated that there will be close to 50,000' of wire installed to connect all of the new customers. Staff is hopeful that everything will be completed and ready for the customer switchover in October/November 2018.

7. SMMPA BOARD OF DIRECTORS MEETING – May 9, 2018 (Enclosed)
Informational only

8. SMMPA BOARD OF DIRECTORS MEETING- June 13, 2018 (Bruce)

General Manager Reimers informed the Commission on the following:

- The Owatonna Energy Station has passed all of the tests required to go into Commercial Operation. There are only a few items left that need to be completed.
- GM Reimers informed the Commission that SMMPA Staff have been working on the two-year

forecast and additional information will be available this fall for the 2019 budget process.

9. GENERAL MANAGERS REPORT (Bruce)

General Manager Reimers informed the Commission:

A. Will be begin working on 2019 rates with Consultant in July 2018.

B. Plant Substation Oil Testing Results will be coming the week of July 25th. Not expected to be good and Staff is working on options for repair/replacement.

C. #6 Well has had pitiless spool leaks and is found to be in bad shape and will need to be replaced at a cost of approximately \$15,000. Temporary repairs have been made to get through the summer.

D. GM Reimers asked if anyone wanted to go to the MMUA Summer Conference August 19-22, 2018. Commissioner Busch said he would like to attend.

10. OTHER BUSINESS

Commissioner Amy Jirik informed the Commission that due to her taking a new job she will no longer be able to serve on the City Council nor be a representative on the Utilities Commission. The June 25th meeting would be her last meeting. The Commission expressed their gratitude for her service and wished her well in her future endeavors.

11. ADJOURN

A motion was made by Commissioner Jordan and seconded by Commissioner Skok to adjourn the June 25th meeting at 4:13 P.M.

NEXT COMMISSION MEETING - MONDAY, JULY 23, 2018

Respectfully Submitted,



Bruce Reimers
General Manager