



**City of New Prague
Economic Development Authority**

REGULAR MEETING AGENDA

Wednesday, June 9, 2021, 7:30 A.M.

City Hall, 118 Central Avenue North, New Prague, Minnesota

Council Chambers, 2nd Floor

(NO ELECTRONIC GO-TO-MEETING BEING HELD)

1. Call to Order (Quast)
2. A. Approval of May 12, 2021 Special Meeting Minutes
B. Approve Claims for Payment (June 2021)
C. Review Monthly Income Statement and Balance Sheet (May 2021)
3. Discussion on Business Retention and Expansion (BR&E) Contacts
4. Presentation by Tim Penny, President and CEO of Southern MN Initiative Foundation
5. Selection of Officers:
 - A. President
 - B. Vice President
 - C. Secretary
6. Discussion on EDA Executive Director Position
7. Business Updates – June 2021
8. Executive Director's Report
9. Miscellaneous
10. Adjournment

Next Meeting: Wednesday, July 14, 2021

OUR MISSION IS TO PROMOTE AND FACILITATE ECONOMIC DEVELOPMENT IN THE NEW PRAGUE AREA:

- * Strengthen existing businesses and non-profits *
- * Create an environment conducive to new economic development *
- * Create long term funding strategy *

Brent Quast, President
Nick Slavik, Vice President
Pete Sletten, Secretary
Troy Pint
Eric Krogman
Duane J. Jirik, Mayor
Bruce Wolf, Council Member
Michael Johnson, City Administrator & Executive Director - 952-758-4401

Term Ending 5/31/26 (*Partial Term)
Term Ending 5/31/24
Term Ending 5/31/23
Term Ending 5/31/27
Term Ending 5/31/25



City of New Prague Economic Development Authority

SPECIAL MEETING MINUTES

Wednesday, May 12, 2021, 7:30 a.m.

Conducted via GoToMeeting (online) due to the COVID-19 Pandemic which is preventing attendance at the regular meeting location.

1. The meeting was called to order online via GoToMeeting at 7:30 a.m. by President Brent Quast with the following members present online: Brent Quast, Eric Krogman, Troy Pint, Pete Sletten, Duane Jirik, and Bruce Wolf.
Absent: Nick Slavik
City Staff Present Online: City Administrator Mike Johnson and Planning Director Ken Ondich
Others Present Online: Jo Foust, Business Development Specialist, Scott County First Stop Shop
2. Minutes/Financials:
 - A. It was moved by Sletten, seconded by Quast to approve the April 14, 2021 Special Meeting Minutes. All voted in favor. Motion carried, (5-0).
*Troy Pint arrived at 7:31 a.m.
 - B. Claims for April 2021 – There were 3 claims for payment totaling \$3888.45. It was moved by Sletten, seconded by Krogman to approve the 3 claims. All voted in favor. Motion carried, (6-0).
 - C. The Financial Report for April 2021 including the Income Statements and Balance Sheets were reviewed and accepted.
3. Review Final 2016 SCDP Report –
City Administrator Johnson provided a brief update on the 2016 Report with information about the completion of the exterior brick work at 105 W. Main Street.
4. Industrial Park (New Prague Business Park 11th Addition) –
City Administrator Johnson provided an overview of the City's Industrial Park, as the two lots have been sold and there are 7 lots remaining. The sale price on the lots is \$1.50/square foot.
5. Review City's Amended and Restated Business Subsidy Policy– November 1, 2012 –
City Administrator Johnson provided the Board with a copy of the City's Business Subsidy Policy from November 1, 2012. It has been sent to the City Attorney's Office asking if there have been any statutory updates that need to be made.
6. Financing Information for Economic Development Projects:
 - A. Tax Increment Financing in Minnesota
 - B. Definitions of Tax Abatement and Tax Increment Financing (Economic Development) District
 - C. Information Needed for Financial Review and Feasibility Analysis
City Administrator Johnson provided the Board with information and materials on both Tax Abatement and Tax Increment Financing (TIF) and the process that would need to occur with a business should either of these financing tools be needed. There was discussion about seeking the "NAIC" code to determine a business's classification for TIF. No additional action was taken.
7. Discussion on EDA Executive Director Position – Mike Johnson
A copy of the City's Organizational Chart was provided to the Board – it showed the relationship of the City Administrator and the EDA Executive Director within the working framework of the City. Applications for the City Administrator position are due May 18, 2021 and the City Council will select "Finalist" candidates to interview on June 7, 2021.

8. Business Updates – May 2021 – Ken Ondich provided an overview on his monthly updates. He talked about construction of Residential Units and what is happening with the building at 102/104 E Main Street.
9. Executive Director's Report – City Administrator Johnson reported on discussions with the Scott Equipment Company about a possible building project in the Industrial Park.
10. Miscellaneous:
 - Jo Foust reported that First Bank & Trust is now a sponsor in the Scott County First Track Challenge. She is also working on scheduling a BR&E visit.
 - Bruce Wolf encouraged everyone to pick up a lawn sign at the Chamber office encouraging people to shop and support Main Street Businesses during construction.
11. Adjournment – It was moved by Wolf, seconded by Jirik, to adjourn at 8:50 a.m.

Respectfully Submitted,

Michael J. Johnson
City Administrator / EDA Executive Director

EDA
APPROVAL OF BILLS FOR PAYMENT
6/9/2021

Name	Description	Amount
KCHK	30-second promotional spots	\$ 3,000.00
Farm House Market	Signage-Navigate New Prague	\$ 75.00
League of MN Cities	Property & Casualty Insurance	\$ 187.40
Abdo, Eick & Meyers, LLP	2020 Audit	\$ 183.61
Quadient Leasing USA, Inc.	Postage Machine	\$ 7.15
Sub-Total Payables		<u>\$ 3,453.16</u>
EDA-INDUSTRIAL PARK		
Sub-Total Payables		<u>-</u>
Grand Total Payables		<u>\$ 3,453.16</u>

NEW PRAGUE EDA AND INDUSTRIAL PARK
INCOME STATEMENTS
May 31, 2021

EDA	2021 CURRENT MONTH	2021 YEAR TO DATE	ADOPTED 2021 BUDGET	BUDGET BALANCE
REVENUES				
PROPERTY TAX	\$ 10,625.10	\$ 10,625.10	\$ 50,000.00	\$ 39,374.90
DELINQUENT PROPERTY TAX	\$ 57.61	\$ 57.61	\$ -	\$ (57.61)
INTEREST INCOME	\$ 17.73	\$ 67.59	\$ 500.00	\$ 432.41
TOTAL OPERATING REVENUE	\$ 10,700.44	\$ 10,750.30	\$ 50,500.00	\$ 39,749.70
OPERATING EXPENSES				
SUPPLIES	\$ -	\$ -	\$ 200.00	\$ 200.00
AUDIT	\$ -	\$ 806.54	\$ 800.00	\$ (6.54)
ENGINEERING FEES	\$ -	\$ -	\$ 500.00	\$ 500.00
CIVIL LEGAL FEES	\$ -	\$ -	\$ 500.00	\$ 500.00
PROFESSIONAL SERVICES	\$ -	\$ -	\$ 500.00	\$ 500.00
POSTAGE	\$ 21.15	\$ 90.42	\$ 150.00	\$ 59.58
COMPUTER SUPPORT SERVICES	\$ -	\$ 5.64	\$ 100.00	\$ 94.36
TRAVEL, CONF, MILEAGE ALLOW.	\$ -	\$ -	\$ 300.00	\$ 300.00
ADVERTISING & PUBLICATIONS	\$ 3,000.00	\$ 6,087.15	\$ 23,000.00	\$ 16,912.85
PRINTING & BINDING	\$ -	\$ -	\$ 500.00	\$ 500.00
INSURANCE	\$ 1.30	\$ 6.50	\$ 300.00	\$ 293.50
DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ 300.00	\$ 300.00
SPECIAL PROJECTS	\$ -	\$ 875.00	\$ 11,850.00	\$ 10,975.00
DONATION OTHER CIVIC ORG.	\$ -	\$ -	\$ 500.00	\$ 500.00
TRANSFER OUT	\$ -	\$ 3,666.72	\$ 11,000.00	\$ 7,333.28
TOTAL OPERATING EXPENSES	\$ 3,022.45	\$ 11,537.97	\$ 50,500.00	\$ 38,962.03
NET GAIN OR (LOSS)	\$ 7,677.99	\$ (787.67)	\$ -	\$ 787.67

INDUSTRIAL PARK	2021 CURRENT MONTH	2021 YEAR TO DATE	ADOPTED 2021 BUDGET	BUDGET BALANCE
REVENUES				
INTEREST INCOME	\$ 8.87	\$ 33.81		\$ (33.81)
TOTAL OPERATING REVENUE	\$ 8.87	\$ 33.81	\$ -	\$ (33.81)
OPERATING EXPENSES				
DEPRECIATION EXPENSE	\$ 147.79	\$ 738.95	\$ 1,800.00	\$ 1,061.05
TOTAL OPERATING EXPENSES	\$ 147.79	\$ 738.95	\$ 1,800.00	\$ 1,061.05
NET GAIN OR (LOSS)	\$ (138.92)	\$ (705.14)	\$ (1,800.00)	\$ (1,094.86)

NEW PRAGUE EDA AND INDUSTRIAL PARK

BALANCE SHEET

May 31, 2021

EDA	2021 CURRENT YTD BALANCE	2020 YTD BALANCE
ASSETS		
CASH - CHECKING	\$ 183,887.01	\$ 148,031.44
CASH - M/M	\$ 201,585.76	\$ 201,389.21
DUE FROM OTHER GOVERNMENTS	\$ -	\$ -
PREPAID OTHER	\$ 187.40	\$ -
TOTAL ASSETS	\$ 385,660.17	\$ 349,420.65
LIABILITIES		
ACCOUNTS PAYABLE	\$ 3,075.00	\$ 1,337.80
DUE TO OTHER FUNDS	\$ -	\$ -
TOTAL LIABILITIES	\$ 3,075.00	\$ 1,337.80
RETAINED EARNINGS	\$ 382,585.17	\$ 348,082.85
TOTAL LIABILITIES & FUND EQUITY	\$ 385,660.17	\$ 349,420.65

INDUSTRIAL PARK	2021 CURRENT YTD BALANCE	2020 YTD BALANCE
ASSETS		
CURRENT ASSETS:		
CASH - CHECKING	\$ 53,231.91	\$ 53,214.65
CASH - M/M	\$ 100,792.91	\$ 100,694.60
DUE FROM OTHER GOVERNMENTS	\$ -	\$ -
TOTAL CURRENT ASSETS	\$ 154,024.82	\$ 153,909.25
NONCURRENT ASSETS:		
LAND	\$ 938,836.36	\$ 1,100,343.36
INFRASTRUCTURE	\$ 88,675.68	\$ 88,675.68
LESS DEPRECIATION	\$ (7,957.52)	\$ (6,184.04)
TOTAL NONCURRENT ASSETS	\$ 1,019,554.52	\$ 1,182,835.00
TOTAL ASSETS	\$ 1,173,579.34	\$ 1,336,744.25
LIABILITIES		
ACCOUNTS PAYABLE	\$ -	\$ -
TOTAL LIABILITIES	\$ -	\$ -
RETAINED EARNINGS	\$ 1,173,579.34	\$ 1,336,744.25
TOTAL LIABILITIES & FUND EQUITY	\$ 1,173,579.34	\$ 1,336,744.25

2 C.

2020-21 New Prague TH# 19/Main St. Marketing Budget
For month ending 04/30/2021

BUDGET

		Revenue		Utilized	Remaining
New Prague Economic Development		\$	25,000.00	\$ 9,226.15	\$ 15,848.85
City of New Prague (Signage)		\$			
Total Revenue		\$	25,000.00	\$ 9,226.15	\$ 15,848.85
		Expenses: Communication		Expended	Remaining
Signage		\$	1,000.00		
One block off Main St. and possibly alleys					
Reimbursements: Farmer's Ins					
Kitty's Hair Fashions				75.00	
Shop New Prague				65.09	
Farmhouse Market				1,065.16	
Navigate New Prague				75.00	
				1,060.20	
					\$ (1,265.45)
Navigate New Prague Website		\$	1,000.00	995.00	
Main communication stream					
Webicine - purchase of domain name				25.00	
					\$ (20.00)
Printing costs					
Maps/Brochures		\$	750.00	509.26	\$ 240.74
To show business access points					
Display Boards		\$	500.00		\$ 500.00
Showcased in high traffic areas: Coborns, Library, City Hall, etc.					
Employee Handbook		\$	750.00		\$ 750.00
Given to each business to use as a script to communicate appropriate access to travelers.					
Posters/window clings/punch cards		\$	750.00	337.94	\$ 412.06
"Ask Us" - cohesive message used by all Main St. businesses					
Promotions		\$	7,000.00	360.00	\$ 6,640.00
New Prague Times/Extra		\$	3,250.00	395.25	
50% ad rate for 7-8 months				96.00	
Ad - Navigate NP (3-11 and 3-14)					\$ 2,758.75
KCHK		\$	3,000.00	3,000.00	\$ -
Real time updates, 30 second promotional spots					
Social Media		\$	500.00	73.15	\$ 426.85
Email/Newsletter		\$	100.00		\$ 100.00
Special Events		\$	400.00		\$ 400.00
Block parties, educations seminars, ribbon cutting, etc.					
Misc./Supplies		\$	1,000.00	244.10	
Punch Cards				850.00	
					\$ (94.10)
Contingency set asides		\$	5,000.00		\$ 5,000.00
Total Expenses		\$	25,000.00	9,226.15	\$ 15,848.85

*Report Updated as of- 4/30/2021

New Prague BRE Survey – Autowash Systems, Inc, 407 4th Ave. SW, New Prague MN 56071, 952-758-4865, jeremydohm@autowashsystems.com

Date: 06-02-21 (Date of last visit: 03-20-18)

Time: 12:30 p.m.-1:30 p.m.

Attendees: Ken Ondich, Troy Pint, Pete Sletten, Eric Krogman, Megan Voss (Planning Intern) and Jo-Foust.

Company Representatives: Jeremy Dohm (son) and Brian Dohm (father). Brian and Jeremy provided a tour of the buildings on their site and presented a PowerPoint with an overview of the company.

Overview: Autowash Systems is a master distributor of car wash equipment, chemicals and supplies. They are one of the nation's fastest growing suppliers to the carwash industry. They distribute, install, service and manufacture a complete line of products for all carwashes, from self-service to full-service stations. ASI is now the largest distributor in the upper Midwest, with their headquarters in New Prague. They serve a 5-state area (MN, SD, ND, IA, WI) and have branched into Nebraska.

The last addition on the site was an acquisition of a site and construction of a building about three years ago. They plan to expand again in the future and believe there is room on site or thought the acquisition of adjacent structures. Traffic flow for truck deliveries will need to be addressed.

ASI was impacted by COVID, especially the first 6 to 8 weeks. Many orders were cancelled at the start of the shut-down in March/April 2020. Orders rebounded with 2020 having sales over previous years. There are still issues with receiving products as well as increasing supply costs, but business has been strong.

Employment: The company started in New Prague in 1993 with two employees. They currently have 30 employees, an increase from 18.5 full-time equivalent employees reported at the 2018 business visit.

Future plans: The company is continuing to grow. They may wish to add a show room with car wash in the future. For the foreseeable future, any expansion would be on their current site. They will need a warehouse. They added a warehouse in Moorhead, MN in 2020 and in Waterloo, IA in 2021.

Market: Brands include PDQ, Prewash, MacNeil, iCS, Turtle Wax Pro, United, Hamilton, etc. Customers include Casey's, Hy-Vee, Holiday, Kwik Trip, etc.

Methods of Recruiting Employees: They need additional employees with technical skills, CADD, office experience, etc. They advertise on Indeed, New Prague Happenings, etc.

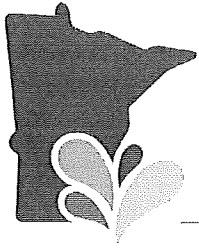
Concerns or requests for assistance: Broadband was noted as a concern in 2018. They noted internet is sufficient at this time. They are exploring the installation of solar panels. The city of New Prague is researching zoning ordinance amendments to allow commercial panels. ASI requested information on this as it becomes available.

Follow-up required: Information on solar panel zoning and on the www.greatscottcounty.org website to list jobs.

[illegible]

2017-2021 EDA "BR&E" BUSINESS VISITS

No.	Business	Date of Visit	2017-2018-2019-2020-2021-2022-2023-2024-2025-2026-2027-2028-2029-2030-2031-2032-2033-2034-2035-2036-2037-2038-2039-2040-2041-2042-2043-2044-2045-2046-2047-2048-2049-2050-2051-2052-2053-2054-2055-2056-2057-2058-2059-2060-2061-2062-2063-2064-2065-2066-2067-2068-2069-2070-2071-2072-2073-2074-2075-2076-2077-2078-2079-2080-2081-2082-2083-2084-2085-2086-2087-2088-2089-2090-2091-2092-2093-2094-2095-2096-2097-2098-2099-2100-2101-2102-2103-2104-2105-2106-2107-2108-2109-2110-2111-2112-2113-2114-2115-2116-2117-2118-2119-2120-2121-2122-2123-2124-2125-2126-2127-2128-2129-2130-2131-2132-2133-2134-2135-2136-2137-2138-2139-2140-2141-2142-2143-2144-2145-2146-2147-2148-2149-2150-2151-2152-2153-2154-2155-2156-2157-2158-2159-2160-2161-2162-2163-2164-2165-2166-2167-2168-2169-2170-2171-2172-2173-2174-2175-2176-2177-2178-2179-2180-2181-2182-2183-2184-2185-2186-2187-2188-2189-2190-2191-2192-2193-2194-2195-2196-2197-2198-2199-2200-2201-2202-2203-2204-2205-2206-2207-2208-2209-2210-2211-2212-2213-2214-2215-2216-2217-2218-2219-2220-2221-2222-2223-2224-2225-2226-2227-2228-2229-2230-2231-2232-2233-2234-2235-2236-2237-2238-2239-2240-2241-2242-2243-2244-2245-2246-2247-2248-2249-2250-2251-2252-2253-2254-2255-2256-2257-2258-2259-2260-2261-2262-2263-2264-2265-2266-2267-2268-2269-2270-2271-2272-2273-2274-2275-2276-2277-2278-2279-2280-2281-2282-2283-2284-2285-2286-2287-2288-2289-2290-2291-2292-2293-2294-2295-2296-2297-2298-2299-2300-2301-2302-2303-2304-2305-2306-2307-2308-2309-2310-2311-2312-2313-2314-2315-2316-2317-2318-2319-2320-2321-2322-2323-2324-2325-2326-2327-2328-2329-2330-2331-2332-2333-2334-2335-2336-2337-2338-2339-2340-2341-2342-2343-2344-2345-2346-2347-2348-2349-2350-2351-2352-2353-2354-2355-2356-2357-2358-2359-2360-2361-2362-2363-2364-2365-2366-2367-2368-2369-2370-2371-2372-2373-2374-2375-2376-2377-2378-2379-2380-2381-2382-2383-2384-2385-2386-2387-2388-2389-2390-2391-2392-2393-2394-2395-2396-2397-2398-2399-2400-2401-2402-2403-2404-2405-2406-2407-2408-2409-2410-2411-2412-2413-2414-2415-2416-2417-2418-2419-2420-2421-2422-2423-2424-2425-2426-2427-2428-2429-2430-2431-2432-2433-2434-2435-2436-2437-2438-2439-2440-2441-2442-2443-2444-2445-2446-2447-2448-2449-2450-2451-2452-2453-2454-2455-2456-2457-2458-2459-2460-2461-2462-2463-2464-2465-2466-2467-2468-2469-2470-2471-2472-2473-2474-2475-2476-2477-2478-2479-2480-2481-2482-2483-2484-2485-2486-2487-2488-2489-2490-2491-2492-2493-2494-2495-2496-2497-2498-2499-2500-2501-2502-2503-2504-2505-2506-2507-2508-2509-2510-2511-2512-2513-2514-2515-2516-2517-2518-2519-2520-2521-2522-2523-2524-2525-2526-2527-2528-2529-2530-2531-2532-2533-2534-2535-2536-2537-2538-2539-2540-2541-2542-2543-2544-2545-2546-2547-2548-2549-2550-2551-2552-2553-2554-2555-2556-2557-2558-2559-2560-2561-2562-2563-2564-2565-2566-2567-2568-2569-2570-2571-2572-2573-2574-2575-2576-2577-2578-2579-2580-2581-2582-2583-2584-2585-2586-2587-2588-2589-2590-2591-2592-2593-2594-2595-2596-2597-2598-2599-2600-2601-2602-2603-2604-2605-2606-2607-2608-2609-2610-2611-2612-2613-2614-2615-2616-2617-2618-2619-2620-2621-2622-2623-2624-2625-2626-2627-2628-2629-2630-2631-2632-2633-2634-2635-2636-2637-2638-2639-2640-2641-2642-2643-2644-2645-2646-2647-2648-2649-2650-2651-2652-2653-2654-2655-2656-2657-2658-2659-2660-2661-2662-2663-2664-2665-2666-2667-2668-2669-2670-2671-2672-2673-2674-2675-2676-2677-2678-2679-2680-2681-2682-2683-2684-2685-2686-2687-2688-2689-2690-2691-2692-2693-2694-2695-2696-2697-2698-2699-2700-2701-2702-2703-2704-2705-2706-2707-2708-2709-2710-2711-2712-2713-2714-2715-2716-2717-2718-2719-2720-2721-2722-2723-2724-2725-2726-2727-2728-2729-2730-2731-2732-2733-2734-2735-2736-2737-2738-2739-2740-2741-2742-2743-2744-2745-2746-2747-2748-2749-2750-2751-2752-2753-2754-2755-2756-2757-2758-2759-2760-2761-2762-2763-2764-2765-2766-2767-2768-2769-2770-2771-2772-2773-2774-2775-2776-2777-2778-2779-2780-2781-2782-2783-2784-2785-2786-2787-2788-2789-2790-2791-2792-2793-2794-2795-2796-2797-2798-2799-2800-2801-2802-2803-2804-2805-2806-2807-2808-2809-2810-2811-2812-2813-2814-2815-2816-2817-2818-2819-2820-2821-2822-2823-2824-2825-2826-2827-2828-2829-2830-2831-2832-2833-2834-2835-2836-2837-2838-2839-2840-2841-2842-2843-2844-2845-2846-2847-2848-2849-2850-2851-2852-2853-2854-2855-2856-2857-2858-2859-2860-2861-2862-2863-2864-2865-2866-2867-2868-2869-2870-2871-2872-2873-2874-2875-2876-2877-2878-2879-2880-2881-2882-2883-2884-2885-2886-2887-2888-2889-2890-2891-2892-2893-2894-2895-2896-2897-2898-2899-2900-2901-2902-2903-2904-2905-2906-2907-2908-2909-2910-2911-2912-2913-2914-2915-2916-2917-2918-2919-2920-2921-2922-2923-2924-2925-2926-2927-2928-2929-2930-2931-2932-2933-2934-2935-2936-2937-2938-2939-2940-2941-2942-2943-2944-2945-2946-2947-2948-2949-2950-2951-2952-2953-2954-2955-2956-2957-2958-2959-2960-2961-2962-2963-2964-2965-2966-2967-2968-2969-2970-2971-2972-2973-2974-2975-2976-2977-2978-2979-2980-2981-2982-2983-2984-2985-2986-2987-2988-2989-2990-2991-2992-2993-2994-2995-2996-2997-2998-2999-3000-3001-3002-3003-3004-3005-3006-3007-3008-3009-3010-3011-3012-3013-3014-3015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SOUTHERN MINNESOTA
INITIATIVE FOUNDATION

Collaborating for Regional Vitality

Le Sueur County Investments

We envision southern Minnesota as a prosperous and growing region with vibrant communities, innovative and successful economies, and engaged and valued citizens. To achieve this vision, Southern Minnesota Initiative Foundation, a regional development and philanthropic organization, fosters economic and community vitality in 20 counties of southern Minnesota through a culture of collaboration and partnership.

For every donation of
from Le Sueur County

\$1

=

\$14

is invested back into
Le Sueur County
communities.*

*In gifts, grants, loans & programming

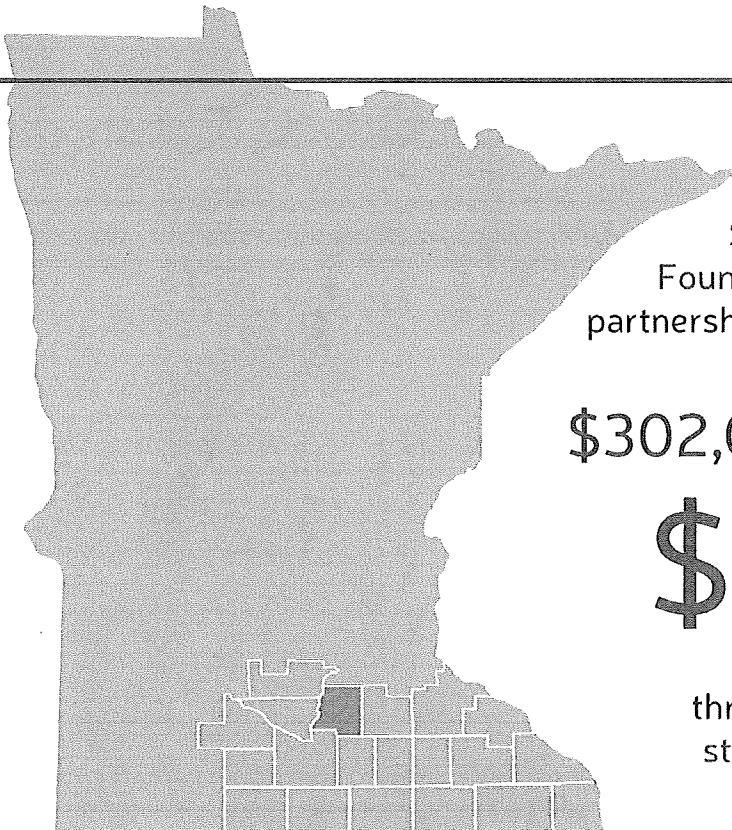
25 LOANS

\$1.4 million to Le Sueur County entrepreneurs

171 GRANTS

\$702,000 to support community initiatives

***\$5 million invested annually to the 20 counties of
south central and southeastern Minnesota***



Since 1986, Southern Minnesota Initiative Foundation has leveraged local investments & partnerships to create a stronger **Le Sueur County**:

\$302,000 in local donations to SMIF

\$4.1 million

invested by SMIF in Le Sueur County
through grants, loans, and programming for
stronger kids, businesses and communities

Loans & Equity Investments Supporting local entrepreneurs & creating jobs

Farmhouse Market LLC, New Prague	Organic, locally-sourced 24/7 food market
EJ Mushrooms, Kasota	Year-round mushroom farming
Rolco Incorporated, Kasota	Plastic injection molding
Odenthal Meats, New Prague	Local meat market
Chabelita's Yummy Foods & Fruits, Le Sueur	Mexican restaurant
Small Business Emergency Loans	Five businesses received COVID-19 relief loans

Grants Investments in economic development, early childhood and community vitality

AmeriCorps LEAP Initiative, Le Center	Members helping with social emotional skill development
New Prague Area Schools	Pre-K to Grade 3 Alignment grant
New Prague Chamber of Commerce	35 gallons of paint awarded for mural
Waterville-Elysian-Morristown Public Schools	Support for WEM new parent needs & services survey
New Prague Area Early Childhood Initiative	Hundreds of books awarded through multiple literacy grants
Tri-City United Public Schools, Montgomery, Lonsdale, Le Center	Hundreds of books awarded through multiple literacy grants
Region Nine	FEAST! Smart Start grant to expand local foods coaching program
Small Business Relief Grants	46 businesses received COVID-19 relief grants
Montgomery Community Foundation	Grant to support businesses affected by COVID-19
Community Foundation Relief Fund Grants, Montgomery, Le Sueur, New Prague	Grants to support COVID-19 relief efforts in each community

Affiliate Funds Increasing rural philanthropy

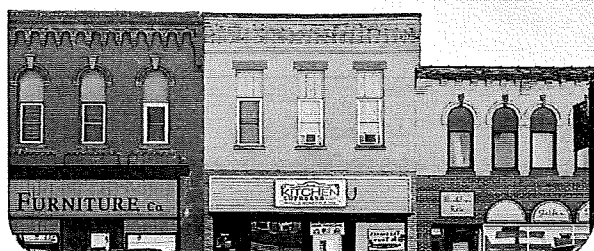
Elysian Community Foundation	New Prague Area Community Foundation
Le Sueur Community Foundation	Sakatah Area Foundation
Le Sueur Community Wellness Collaborative	Waterville Friends of the Library
Montgomery Community Foundation	

Community Collaborations Bringing communities together for change

New Prague Early Childhood Initiative (Started in 2015)
Tri-City United Early Childhood Initiative (Started in 2008)
Rural Entrepreneurial Venture (REV) Community, City of Le Sueur

Making a Difference

Responding quickly to help our smallest communities through the pandemic



At the onset of the pandemic, SMIF offered a matching grant to the 30 Community Foundations under its umbrella so that they could directly assist those in need. For every dollar they raised for their localized relief efforts, SMIF offered a match of four dollars. The Le Sueur Community Foundation was able to provide \$4,375 to local schools to purchase ChromeBooks for families to support equitable distance learning and \$1,875 to the Ridgeview Le Sueur Medical Center for additional Personal Protective Equipment (PPE) for staff and visitors. The Montgomery Community Foundation provided \$5,000 for businesses to invest in e-commerce platforms and \$1,250 to the Montgomery Food Shelf.

Your Gift ENABLED US TO RESPOND QUICKLY TO THE COVID-19 CRISIS

TOTAL IMPACT: **MORE THAN \$12 MILLION**

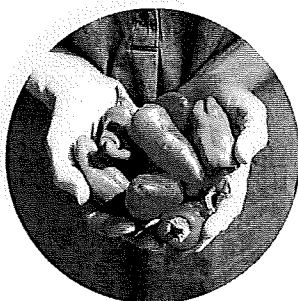


Community Foundation Relief Grants

SMIF provided \$101,218 in matching grants to 21 of our community foundations to support their localized relief efforts. By leveraging this opportunity, they were able to provide a total of \$121,050 to their communities, impacting more than 56,000 people.

Emergency Child Care Grants

SMIF provided \$254,950 in immediate financial support to licensed child care providers. 491 family providers and 34 centers were awarded with immediate funds, serving approximately 1,800 children in southern Minnesota.



Grow a Farmer Assistance Grants

SMIF awarded three organizations \$10,000 each through the Grow a Farmer Assistance Fund. They are working collaboratively to support at least 120 farmers in southern Minnesota through grants that help their businesses respond to new challenges.

Small Town Grants

SMIF awarded 22 organizations a total of \$192,500 to respond and recover from the hardships created by the crisis and the impact on their communities, all of which have populations of less than 10,000.



Small Business Relief Grants and Loans

SMIF distributed 1,024 MN DEED Small Business Relief Grants to southern Minnesota businesses for a total of \$10,240,000. The grants support businesses that have experienced financial hardship as a result of the crisis. Additionally, SMIF dispersed 50 MN DEED Small Business Emergency Loans for a total of \$1.2 million.

Early Care and Education Wrap Around Grants

SMIF approved 18 Early Care and Education Wrap Around Grants totaling \$180,000 in partnership with Minnesota Department of Education. This grant helped fund early care and education wrap around services for children birth to age eight from underserved populations impacted by the pandemic.



Learn how you can help!

To learn more about our **COVID-19 RESPONSE**, and the many partners and donors who have supported these efforts, visit smifoundation.org/covid-19. Making a gift to SMIF's general endowment supports these response efforts, including expenses related to the administration of these emergency funds and other essential response resources. Visit smifoundation.org/donate to make a gift.

Your Gift MADE AN IMPACT ON THEIR STORIES

“ In February 2020 when we were jumping-up-and-down-ecstatic to receive a Child Care Expansion Grant through SMIF, we didn't fully understand the true impact it would have on our ability to provide a safe, caring environment for children and families during one of the darkest times of our lives. Not only did the grant allow us to open an additional classroom during the pandemic so the children could learn safely in smaller group sizes, we also received critical support from the dedicated professionals at SMIF. Jeff Andrews helped us work through financial management and planning while John Katz went above and beyond to help us solve issues we were having with our online QuickBooks program. In this time of social distancing, it's this encouragement and generosity that helped our staff remain positive and know that their work was making a true difference in the lives of others. We cannot thank the donors and professionals of Southern Minnesota Initiative Foundation enough for your foresight, dedication and support throughout this pandemic.”

-CHRISTINA VALDEZ, DIRECTOR OF LISTOS PRESCHOOL AND CHILDCARE



“ I'm so grateful to Southern Minnesota Initiative Foundation for their Grow A Farmer Assistance Grant. We've so far distributed funds to our members for things as diverse as installing internet on their farm, getting drone photography, starting up a tea business, buying COVID safety and health equipment and supplies, setting up an online fiber sale site, and more than that. It's been really interesting to see what the farmers are doing with these funds. We're all really dependent on each other when we're small entrepreneurs like this and the more healthy our local economy is we all do better. We've kind of adopted that model for ourselves, 'We all do better when we all do better.' From everyone in the Cannon River Sustainable Farming Association to Southern Minnesota Initiative Foundation, a big thank you for supporting us in our Cannon Valley Grown Project.”

-GWEN ANDERSON, BOARD SECRETARY OF CANNON RIVER SUSTAINABLE FARMING ASSOCIATION



“ In April of 2020, Preston Area Community Foundation (PACF) discussed ways to help the local business community at the onset of the pandemic challenges. PACF reached out to the local EDA to develop a grant and loan program for local businesses to use for normal operating expenses. At this same time, SMIF made available a Community Foundation Relief Fund to be used by community foundations to address pandemic issues in their community. PACF reached out to the F & M Community Bank for support to take advantage of the \$5,000 SMIF matching grant and generously, the bank agreed to underwrite the entire \$5,000 PACF contribution. Thanks to SMIF and F & M Community Bank, the EDA loan and grant program funds increased to \$30,000. To date, over \$21,000 has been provided to local businesses with applications still being accepted. Preston area businesses have been so grateful to receive this support during these challenging times. Our community stepped up this year and we are proud of the work PACF accomplished with the help of local organizations and SMIF.”

-CHUCK AUG, BOARD MEMBER OF PRESTON AREA COMMUNITY FOUNDATION



From: Southern Minnesota Initiative Foundation <enews@smifoundation.ccsend.com> on behalf of Southern Minnesota Initiative Foundation <katieg@smifoundation.org>
Sent: Thursday, June 3, 2021 9:41 AM
To: Michael Johnson
Subject: SMIF seeking applications for Small Town Grants



SOUTHERN MINNESOTA
INITIATIVE FOUNDATION



FOR IMMEDIATE RELEASE

Southern Minnesota Initiative Foundation seeking applications for Small Town Grants



OWATONNA, Minn., June 3, 2020 – Southern Minnesota Initiative Foundation (SMIF) is currently accepting applications for its Small Town Grant Program. Towns with populations of 10,000 or less in SMIF's 20-county region are eligible. Requests of up to \$10,000 for eligible

projects will be considered. Nonprofit organizations, public institutions and units or agencies of local, state and federal government are encouraged to apply.

The Small Town Grant Program supports projects which identify ways to boost the well-being of individuals and quality of life in small communities. SMIF seeks projects which foster community engagement and collaboration that impacts the culture, education, economy and/or social aspects of the town.

SMIF is accepting applications which launch new projects or expand existing initiatives. Projects may require community convenings, survey/analysis, strategic planning, organizational capacity building and certain types of infrastructure.

"At SMIF we know that smaller communities often need extra resources to help them thrive," said Tim Penny, President and CEO of SMIF. "However, these small towns are rich in other ways, including in people who want to make a difference and help their communities grow. The Small Town Grant program is designed to support those ideas."

Examples of previously awarded Small Town Grant projects include the development of community gardens, a trail system, a town brand identity, marketing approaches to attract new residents, a Makerspace program and a multi-cultural festival.

The Small Town Grant program is supported, in part, by a generous donation from Paul Johnson who wants southern Minnesota's smallest communities to thrive.

Applications are due to SMIF by **July 15, 2021 at 4 p.m.** Awardees will be notified by August 26, 2021. For the application and guidelines, visit www.smifoundation.org. For questions, contact Jennifer Heien, Grants Coordinator, at 507-214-7040 or jenniferh@smifoundation.org.

Guidelines and Application

About Southern Minnesota Initiative Foundation

Southern Minnesota Initiative Foundation (SMIF), a donor-supported foundation, invests for economic growth in the 20 counties of south central and southeastern Minnesota. The Foundation has provided more than \$121 million in grants, loans and programming within the region during the past 35 years. SMIF's key interests include early childhood, community and economic development. To learn more about our work and mission, visit www.smifoundation.org.

Media Contact:

Katie Godfrey Demmer
Communications Director
507-214-7022
katieg@smifoundation.org

Connect with SMIF





MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: City Administrator Mike Johnson

Date: May 13, 2021

Subject: **2021 Board and Commission Appointments**

In accordance with City Code Section 30.10 (A), Appointing Authority, "All City Board and Commission appointments authorized by Minnesota Statutes, City Ordinances and Resolutions shall be made by the Mayor, and such appointments shall be confirmed by the City Council."

Following are the recommendations from Mayor Jirik to fill the proposed Board and Commission vacancies with an effective appointment date of June 1, 2021.

(*) { **EDA (Two Vacancies):** }

- 1 Full, 6-Year Term from June 1, 2021 – May 31, 2027 – Troy Pint
- 1 Partial, 5-Year Term from June 1, 2021 – May 31, 2026 – Brent Quast

GOLF (Four Vacancies):

- 3 Full, 3-Year Term Vacancies from June 1, 2021 – May 31, 2024 – Adam Brister, Rich Carlson & Jason Thesing – ?
- 1 Partial, 2-Year Term Vacancy from June 1, 2021- May 31, 2023 – Tom Mach

PARK BOARD (Four Vacancies):

- 1 Full, 4-Year Term from June 1, 2021 – May 31, 2025 – Brian Molitor
- 1 Partial, 3-Year Term from June 1, 2021 – May 31, 2024 – Alan Hansen
- 1 Partial, 2-Year Term from June 1, 2021 – May 31, 2023 – Open
- 1 Partial, 1-Year Term from June 1, 2021 - May 31, 2022 - Open

PARK BOARD YOUTH (One Vacancy):

- 1 Full, 1-Year Term from June 1, 2021 – May 31, 2022 – Hailey Calliguri

PLANNING COMMISSION (Two Vacancies):

- 1 Full, 4-Year Term from June 1, 2021 – May 31, 2025 – Dan Meyer
- 1 Partial, 3-Year Term from June 1, 2021 – May 31, 2024 – Ann Gengel

UTILITY COMMISSION (Two Vacancies):

- 1 Full, 4-Year Term from June 1, 2021 – May 31, 2025 – Daniel Bishop
- 1 Partial, 3-Year Term from June 1, 2021 – May 31, 2024 – Richard Jordan

City Staff has run criminal background checks on all applicants being considered for final appointment to the various Boards and Commissions and have found nothing that would preclude them from being appointed to a Board or Commission.

The Council needs to take an action to either confirm or not confirm the Mayor's recommended appointments.

RECOMMENDATION:

Mayor and Council review and confirmation of recommended appointments.

#5.

June 2021 EDA Business Updates:

- **6 new home permits** were issued in May (6 single family homes and 0 townhome units). 15 residential home permits have been issued so far in 2021 (15 single family and 0 townhomes). One permit was also issued for two apartment units above Marquardt Jewelry at 119 W. Main Street (2 total apartment units).
- **The Local 105.,** a new restaurant located at 105 E. Main Street, opened in late May.
- **Ivy Brook Parking,** LLC, located at 1111 4th Ave. NW, was issued final permits for grading and storm sewer improvements to finish preparation of their exterior storage areas. Chart, Inc. will be the main tenant of the south parking area adjacent to their property.

New Prague

+ 52.2%

+ 50.0%

- 0.6%

Change in
New Listings

Change in
Closed Sales

Change in
Median Sales Price

April

Rolling 12 Months

	2020	2021	+ / -	2020	2021	+ / -
New Listings	23	35	+ 52.2%	284	283	-0.4%
Closed Sales	18	27	+ 50.0%	239	246	+ 2.9%
Median Sales Price*	\$291,750	\$290,000	-0.6%	\$275,000	\$302,814	+ 10.1%
Average Sales Price*	\$284,900	\$297,186	+ 4.3%	\$288,324	\$323,268	+ 12.1%
Price Per Square Foot*	\$137	\$151	+ 10.2%	\$138	\$150	+ 9.2%
Percent of Original List Price Received*	98.5%	102.1%	+ 3.7%	98.1%	100.2%	+ 2.1%
Days on Market Until Sale	66	58	-12.1%	68	49	-27.9%
Inventory of Homes for Sale	38	20	-47.4%	--	--	--
Months Supply of Inventory	2.0	0.9	-55.0%	--	--	--

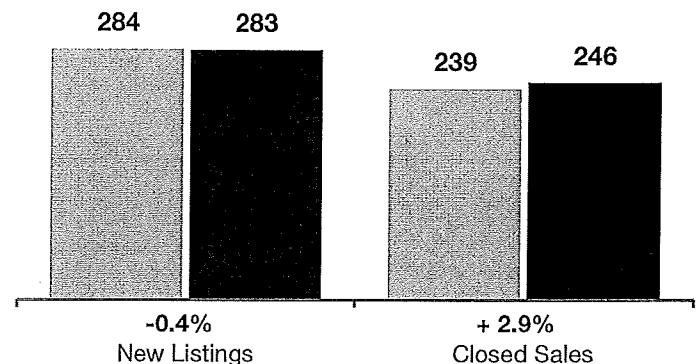
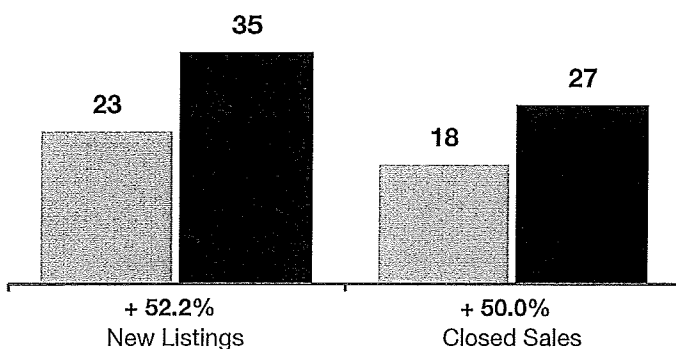
* Does not account for seller concessions. | Activity for one month can sometimes look extreme due to small sample size.

April

■ 2020 ■ 2021

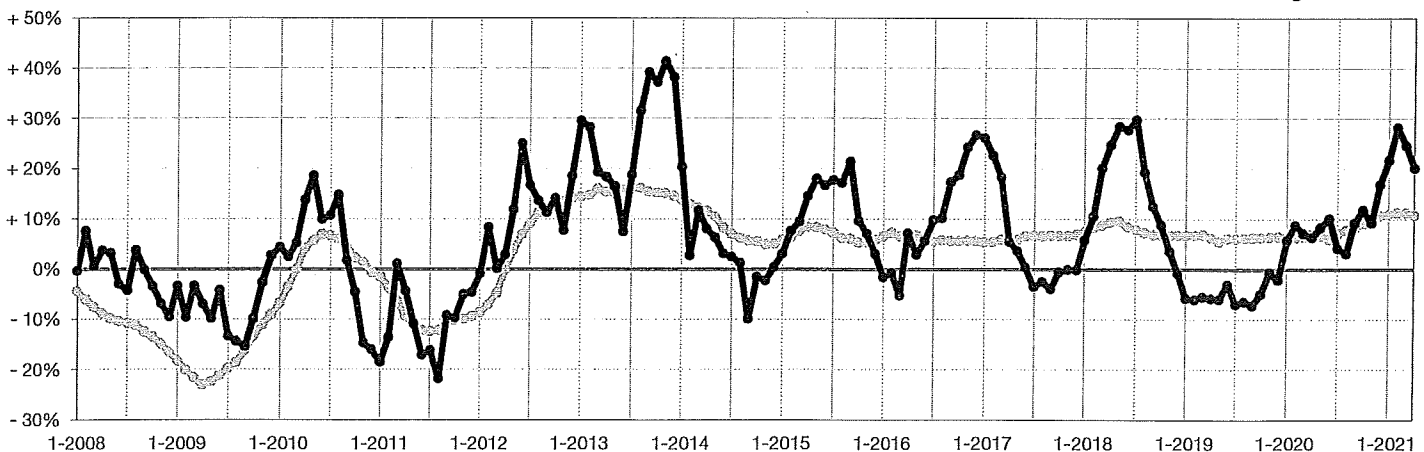
Rolling 12 Months

■ 2020 ■ 2021



Change in Median Sales Price from Prior Year (6-Month Average)**

16-County Twin Cities Region
New Prague



** Each dot represents the change in median sales price from the prior year using a 6-month weighted average. This means that each of the 6 months used in a dot are proportioned according to their share of sales during that period.

#9.

Current as of May 10, 2021. All data from NorthstarMLS. | Powered by ShowingTime.