

**Meeting Minutes
New Prague Park Board
Tuesday, June 8, 2021
6:00 PM**

1. Call Meeting to Order

The regular meeting was called to order at City Hall at 6:00 PM by Maggie Bass. Members present were Joe Barten, Anthony Anderson, Brian Molitor and Al Hansen. Absent was Hailey Calliguri (arrived at 6:06PM). Staff present was Ken Ondich – Planning / Community Development Director.

2. Introduce New Members: Brian Molitor, Alan Hansen and Hailey Calliguri

The Park Board welcomed Brian Molitor, Alan Hansen and Hailey Calliguri (Youth Representative) as new members to the Park Board.

3. Elect Chair and Vice Chair for 2021/2022

A motion was made by Barten, seconded by Hansen, to elect Anthony Anderson as Chair for 2021/2022. Motion carried (5-0).

A motion was made by Bass, seconded by Hansen, to elect Joe Barten as Vice Chair for 2021/2022. Motion carried (5-0).

4. Approve Previous Meeting Minutes

A motion was made by Barten, seconded by Bass, to approve the May 11, 2021 regular meeting minutes. Motion carried (3-0, Hansen and Molitor abstained).

5. Review Financial Reports

Planning Director Ondich presented a refresher overview of the financial reports to the Park Board for the benefit of the new members, noting that during the month of May, an additional \$2,357.33 was added to the Park Equipment Fund from new residential home permits and commercial permits. He also noted that there were 6 new home permits issued in May for a total of 17 housing unit permits issued so far in 2021.

A motion was made by Anderson, seconded by Molitor to accept the financial reports as presented. Motion carried (5-0).

6. Dog Park Discussion – Review Survey Questions

Planning Director Ondich stated that at the Park Board Meeting on May 11, 2021, the Park Board discussed a dog park survey, and the consensus was to continue to move forward with an online survey for the community regarding a dog park. He stated that Planning Intern Meagan Voss also reduced the number of questions from 19 down to 10 as

requested at the meeting and has the survey ready to go out to the public via Google Forms which is just a link to publish and gather input for as long as the Park Board would like to keep it open for responses.

Maggie Bass asked that question five regarding daily fees be simplified and simply to ask what amount respondents would find agreeable for the daily fee. She also asked to revise question six to clarify that the current dog license fee would not include a dog park and asked if adding a fee for utilizing the dog park would be the better way to ask the question.

Al Hanssen stated that the idea to add an addition fee seemed like an enhanced dog license to gain the use of the dog park.

Vice Chair Barten stated that he would suggest avoiding too much administrative work associated with such a small amount of money for the dog licenses and would rather see the dog license fee just be increased to help offset the cost of maintaining a dog park and potentially gain registration of dogs by promoting that the dog licenses include use of a dog park.

Maggie Bass stated that she had been to a dog park in Apple Valley with a pay box for daily fees being collected.

The Park Board asked that the title of the survey be changed to “Support of a Dog Park in New Prague” so that it is more clear that information is only being gathered at this time. The Park Board also asked that question six be revised to specifically address if an additional fee over and above the current \$10 annual fee would be acceptable if a dog park was available as well as to add a narrative also clarifying that feedback is being sought and did not mean a dog park would be constructed.

A motion was made by Vice Chair Barten, seconded by Molitor, to publish the survey as revised on the City’s website, social media pages and City Newsletter for approximately 3 months over the summer to gather input. Motion carried (5-0).

7. Movie in the Park Follow-up

Planning Director Ondich stated that at the Park Board Meeting on May 11, 2021, the Park Board discussed the idea of the Park Board sponsoring in some fashion a “Movie in the Park” after Czech Out New Prague that the Chamber is holding in August. He stated that he asked the Chamber about the idea and their board discussed the idea and think it would be great to add to Czech Out New Prague. He stated that the Chamber feels that if the movie were added, it could start around 8:30PM just when it starts to get dark. He stated that the Chamber also wondered how the fee for the renting of a screen and projector equipment along with the permissions to show a movie would be obtained. He stated that staff did not know what the cost would be to rent equipment or what the fee might be to publicly show a movie, but this would be the next batch of information to collect to potentially include this idea in the Czech Out New Prague Event. He stated that the Chamber mentioned they would also likely need volunteers to help coordinate the

event and help with clean up as it would be beyond their normal scope of the event. He stated that he is not sure if we have enough time to secure permissions to show a movie and adequately advertise it for this year's Czech Out New Prague event, but would like to know the Park Board's thoughts on the idea in general at minimum.

Vice Chair Barten inquired about private companies that might rent equipment and provide the permissions for movies.

Maggie Bass asked what the purpose of the movie in the park would be.

Vice Chair Barten stated that he envisioned it as a service to the community and to get people into the parks and enjoy them.

The Park Board discussed partnering with the Chamber of Commerce and potentially doing a series of movie in the park events if successful.

Vice Chair Barten and Planning Director Ondich stated that they would both research if there are any companies that rent equipment and assist with the permissions to show a movie in public.

8. Miscellaneous

- a. 2022-2026 Project Plan** – Planning Director Ondich stated that attached is the 2022 to 2026 Project Plan as updated following the last Park Board Meeting and that no formal action was needed at this time.
- b. Fitness and Aquatic Center Update** – Planning Director Ondich stated that included in the packet was a monthly update for the Fitness and Aquatic Center.
- c. Move July and August Park Board Meetings** – Planning Director Ondich stated that due to scheduling conflicts, he would like to reschedule the July 13th Park Board Meeting to July 20th and reschedule the August 10th Park Board Meeting to August 17th. The Park Board agreed that the dates for the July and August meetings could each be moved back one week.
- d. Lost and Found** – Al Hansen stated that he has been finding a lot of items as he walks the City Parks. It was recommended that the items be brought to City Hall as a central location for people looking for list items.
- e.** The Park Board asked that an agenda item for coordinating a Park Board led clean up event of a park area be scheduled as well as reviewing the Parks Chapter of the Comprehensive Plan at an upcoming Park Board meeting.

9. Adjournment

The meeting was adjourned at 7:26 PM by order of Chair Anderson.

Respectfully Submitted,

A handwritten signature in black ink that reads "Ken Ondich". The signature is written in a cursive style with a large, looped "O" in "Ondich".

Ken Ondich
Planning / Community Development Director