

**Meeting Minutes**  
**New Prague Economic Development Authority**  
**Wednesday, July 11, 2012**

1. Call Meeting to Order

The meeting was called to order at 7:30 a.m. by Chairman Bruce Wolf with the following members present: Dirk Berger, Pete Sletten, Chuck Nickolay and Andrea Burkhardsmeyer. Absent was Kristin Guerrette and Nick Slavik

City Staff Present: City Administrator Johnson

2. Minutes/Financials

- a) It was moved by Berger, seconded by Nickolay to approve the June 13, 2012 minutes. Motion carried (4-0).
- b) It was moved by Nickolay, seconded by Berger to approve a claims list of 2 bills for payment totaling \$311.94. Motion carried (4-0).
- c) The financial reports for June, 2012 which included the Income Statement and Balance Sheet were accepted as submitted noting that all financial items pertaining to land, buildings and depreciation would be removed on the July statement.

3. Chairman Wolf recommended tabling action on the election of EDA Board Officers until Pete Sletton arrives.

4. City Administrator Johnson provided the Board with an update on the June 28, 2012 announcement by Chart Industries, Inc. to expand in New Prague. A tentative ground breaking has been scheduled for August 10, 2012.

*Pete Sletton arrived at 7:55 a.m.*

3. Chairman Wolf indicated that the officers up for election were the Chairman, Vice-Chair and Secretary. Following discussion, it was moved by Berger, seconded by Slavik to nominate Bruce Wolf as Chairman, Pete Sletton as Vice-Chair and Dirk Berger as Secretary. Motion carried (5-0)

5. Chairman Wolf indicated that the City Council and EDA will be holding a joint meeting on August 6, 2012 to discuss Industrial Park planning. City Administrator Johnson reviewed with the EDA an outline of the items to be provided to the City Council and some general reasoning as to why something needs to occur long term for the City if Economic Development is to occur in the future. The City Council previously identified that one of their highest priorities is to "expand and develop the City's industrial property". There was also additional discussion about Minnesota DEED's Shovel Ready Site Program as a popular tool to attract new business and industry. The joint meeting is scheduled at 5:30 p.m. in the Council Chambers.

6. The Board reviewed the June, 2012 Business Updates from the Planning Department.

7. City Administrator Johnson informed the Board that he had signed an Agreement with the University of Minnesota Extension Office to do a Retail Trade Analysis for a cost of \$175.00.

There being no additional business, it was the consensus of the Board to adjourn at approximately 9:20 a.m.

Respectfully Submitted,

Michael J. Johnson  
City Administrator/EDA Executive Director