

MEETING MINUTES
New Prague Economic Development Authority
Wednesday, July 11, 2018

Call Meeting to Order – Brent Quast

The meeting was called to order at 7:30 a.m. by Brent Quast with the following members present: Troy Pint, Pete Sletten, and Bruce Wolf.

Absent: Chuck Nickolay, Shawn Ryan and Nick Slavik

City Staff Present: City Administrator Johnson

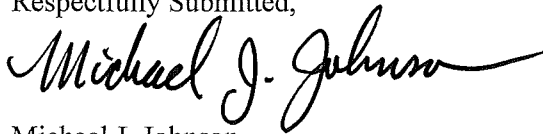
Others Present: Jo Faust – First Stop Shop

1. Meeting was called to order by President Quast.
2. Minutes/Financials:
 - A. It was moved by Sletten, seconded by Wolf to approve the June 13, 2018 meeting minutes. All voted in favor. Motion carried. (4-0)
 - B. There was 1 claim for \$2.08 for July 2018. Motion by Pint, seconded by Wolf to approve the July bill. All voted in favor. Motion carried. (4-0)
 - C. The Financial Report for June 2018 including the Income Statements and Balance Sheets were reviewed and accepted.
3. City Administrator Johnson indicated that the SWMHP did not submit any 2016 or 2017 SCDP Reports for June 2018.
4. President Quast indicated the next item to discuss was the recent BR&E visit to Quality Inn & Suites. Both Bruce Wolf and Brent Quast provided an update on the business visit. The business is challenged with finding employees. The owner is based out of Tennessee.
5. City Administrator Johnson informed the Board that he had talked with the St. Peter City Administrator about what their City/EDA Board did to help their businesses out during the construction of Highway 169 through St. Peter. The St. Peter City Council gave their local Chamber group \$25,000 for community advertising and their EDA provided \$3,000 and \$6,000 signature only loans to help the businesses during the year of construction. The EDA Board, after discussion, directed Mr. Johnson to get in touch with the New Prague Chamber of Commerce and the reps from St. Peter to see if a joint meeting could be set up for some time in September. City Staff were directed to see what Alexandria had done as well.
6. Jo Foust from the Scott County First Stop Shop presented the Board with information and example reports on Business Leads and Broker Requests for Scott County Cities and the City of New Prague. She had a report on the number of inquiries received in 2017 from Brokers for industrial space broken down by building size and category of use. She can also produce a quarterly report on business leads responded to by the FSS. Ms. Foust also provided information to be shared about the Business Advisor program and the Economic Gardening program. This program is open this fall to New Prague Businesses.
7. City Administrator Johnson provided the Board with information on the “DEED” Contamination Clean Up and Investigation Grants and the Demolition Loan Program. These two programs could be considered and possibly used on a potential Scott Equipment office construction project. Staff will continue to explore and work with Springsted on a potential TIF Analysis on the Scott Equipment project.

8. The Board ran out of time to discuss "Future EDA Projects/Priorities" and will address at future meetings. Brent Quast asked that the timing of the Athletic Facilities Study be addressed in the future and how these needs are being handled in Montgomery, Lonsdale, Jordan and Elko/New Market.
9. Planning/Community Director Ondich's Business Updates for July 2018 were reviewed.
10. City Administrator Johnson stated that the 2018 Legislative Recap Session hosted by the City, School District and Chamber of Commerce with Senator Draheim and Representative Vogel on July 9, 2018 drew about 15 visitors.
11. Miscellaneous - Nothing
12. Adjournment

There being no additional business, it was the consensus of the Board to adjourn at approximately 9:01 a.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Michael J. Johnson". The signature is written in a cursive, flowing style with a long, sweeping underline.

Michael J. Johnson
City Administrator/EDA Executive Director