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## City of New Prague Economic Development Authority

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### MEETING MINUTES

Wednesday, July 14, 2021, 7:30 a.m.

First Floor Conference Room, City Hall

1. The meeting was called to order at 7:30 a.m. by President Brent Quast with the following members present: Brent Quast, Eric Krogman, Troy Pint, Nick Slavik, Pete Sletten, Duane Jirik, & Bruce Wolf.  
City Staff Present: City Administrator Mike Johnson  
Others Present: Jo Foust, Business Development Specialist, Scott County First Stop Shop
2. Minutes/Financials:
  - A. It was moved by Jirik, seconded by Sletten to approve the June 9, 2021 Special Meeting Minutes. All voted in favor. Motion carried, (7-0).
  - B. Claims for July 2021 – There were 4 claims for payment totaling \$634.87. It was moved by Krogman, seconded by Slavik to approve the 4 claims. All voted in favor. Motion carried, (7-0).
  - C. The Financial Report for June 2021 including the Income Statements and Balance Sheets were reviewed and accepted.
3. President Quast asked if there were enough Board Members and Staff for the Electromed, Inc. BR&E visit? It looks like Eric and Pete will be available. Mike will not be available but will check with Ken. Bruce suggested the Board to wait on scheduling any more visits until the new City Administrator starts on August 30<sup>th</sup>.
4. City Administrator Johnson reported that he had received a contact from Jo Foust on a possible cabinet manufacturer from Prior Lake looking for information on a lot in the Industrial Park. Mike indicated that he had made contact and was sending information on lots to the interested party. He would leave information for Ken in case there is a need for follow-up while he is gone.  
  
Mr. Johnson is also sending information to Mr. Lucas with Scott Equipment.
5. City Administrator Johnson stated that August 20, 2021 is his last day with the City and the next City Administrator, Joshua Tetzlaff, starts on Monday, August 30, 2021. The Board asked for background information on the new candidate.
6. Business Updates – July 2021 - Ken Ondich's updates were shared with the Board.
7. Executive Director's Report – City Administrator Johnson asked if there was any interest from the Board to participate in the October 27, 2021 14<sup>th</sup> Annual MNCAR Commercial Real Estate Expo in Minneapolis with the Scott County EDA? The purpose of the event would be to promote Scott County and development opportunities in New Prague. Both Bruce Wolf and Brent Quast indicated an interest in participating. Mike will contact Stacy Crakes and let her know of New Prague's interest in participating. Will see if Ken can make up some maps and materials. There is likely a \$50.00 application fee per person.

8. Miscellaneous:

- Bruce Wolf said the Chamber Navigate New Prague group will be supporting an open house at the west end of Main Street in late July to bring awareness to the new look of the highway improvements.
- Duane Jirik reported that the Flipside Bar has closed.

9. Adjournment – It was moved by Krogman, seconded by Sletten, to adjourn at 8:07 a.m.  
All voted in favor. Motion carried, (7-0).

Respectfully Submitted,



Michael J. Johnson  
City Administrator / EDA Executive Director