

State of Minnesota
Counties of Scott & Le Sueur
City of New Prague



City Council Meeting
Tuesday, July 5, 2016

Mayor Nickolay called the regular meeting to order at 6:00 P.M. with the following members present: Nickolay, Jirik, Ryan, Tuma, and Bruzek was absent for most of the meeting but arrived at 6:44 P.M.

Staff Present: Mike Johnson, Ken Ondich, Jim Gareis, and Glen Sticha

It was moved by Ryan and seconded by Jirik to approve the Agenda. All voted in favor of the motion except Bruzek who was not present. (4-0)

Mayor Nickolay formally recognized and thanked Mike Sticha for his volunteer service to the Park Board and presented a Certificate of Appreciation to Mr. Sticha for his 4 years of service.

Jim Connelly introduced himself to the Council and indicated that he is a candidate for State Representative in District 20A.

Public Works Director Sticha reviewed the bids received for a 2017 F-550 Dump Truck w/dump box and snow plow. It is the recommendation of staff to approve the purchase of a 2017 F-550 Cab and Chassis from New Prague Jeff Belzers in the amount of \$24,399.15 even though they are \$149.10 more than Midway Ford State Bid of \$24,250.05. Staff feels there is a benefit to buying local; the purchase of a 9' stainless steel dump box from Crysteel Equipment in the amount of \$14,443.82 which is the low bid over Aspen Equipment whose bid was \$15,828.00; and the purchase of a 9' western snow plow from Aspen Equipment for the amount of \$5,164.00 which is also the low bid versus Crysteel Equipment at \$5,749.20.

It was moved by Tuma and seconded by Jirik to purchase the 2017 F-550 Dump Truck with dump box and snow plow for a total of \$44,006.97. All voted in favor of the motion, except Bruzek who was not present. (4-0)

Planning/Community Development Director Ondich reviewed with the Council the Scott County Recycling/Organic Collection Grant Award. The grant has been awarded for the full \$1,385.62 request with no local match required. This will allow the City to purchase 57 trash bins, 57 recycling bins and 9 shred bins. Scott County is also providing labels for the bins at no cost to the City so that it is clear what they are to be used for. These bins will be placed at all City facilities from City Hall to the Golf Course to the Fire Station.

It was moved by Nickolay and seconded by Ryan to approve the Scott County Recycling/Organic Collection Grant Agreement. All voted in favor of the motion except Bruzek who was not present. (4-0)

Planning/Community Development Director Ondich reviewed two Resolutions to appoint the Election Judges and set their rate of pay at \$9.50/hr. (which is the new minimum wage - the hourly pay had been \$9.00/hr. dating back to 2008 for election judges). The first Resolution is for appointing judges for the Primary Election and the second Resolution is for appointing judges for the General Election.

State of Minnesota
Counties of Scott & Le Sueur
City of New Prague



City Council Meeting
Tuesday, July 5, 2016

It was moved by Ryan and seconded by Nickolay to approve RESOLUTION #16-07-05-01 RESOLUTION APPOINTING ELECTION JUDGES FOR THE 2016 STATE PRIMARY ELECTION. All voted in favor of the motion except Bruzek who was not present. (4-0)

It was moved by Jirik and seconded by Tuma to approve RESOLUTION #16-07-05-02 A RESOLUTION APPROVING ELECTION JUDGES FOR THE 2016 GENERAL ELECTION. All voted in favor of the motion except Bruzek who was not present. (4-0)

City Administrator Johnson presented a proposal from Abdo, Eich and Meyers, LLP to conduct the City's Audit for 2016, 2017, and 2018. Abdo, Eick & Meyers, LLP has been conducting the City's audit since 2006. The City audit encompasses the General Fund, Capital Projects, Debt Service, Special Revenue, Sanitary Sewer, Storm Sewer, Ambulance, Golf and EDA. In addition to conducting the City-wide audit, Abdo Eick and Meyers has also prepared the New Prague Utilities audit since 1999. The 2015 audit marked the first year that there was one combined audit report, where two reports had been produced prior to 2015 (City and Public Utilities Commission). The fees for their services for the next three years are estimated at \$45,935 (1.0% increase) for 2016; \$47,220 (3% increase) for 2017; and \$48,605 (3% increase) for 2018.

It was moved by Jirik and seconded by Nickolay to approve the 3-Year (2016-2018) Audit Proposal with Abdo, Eick & Meyers, LLP. All voted in favor of the motion, except Bruzek who was not present. (4-0)

City Administrator Johnson noted that he received an email from New Prague School District No. 721 Superintendent Dittberner informing the City that the City Council meetings would need to relocate on July 18, 2016 due to construction work in the Boardroom at the CEC Building. As such, to avoid any major meeting location issues with the public, City Staff is recommending that the Council meetings return to City Hall for future City Council meetings beginning July 18, 2016. The only temporary issue encountered with moving back to City Hall is that the City does not possess the technology equipment to broadcast Council meetings. Upon completion of the School construction project at the CEC, the Council should be able to again move back to the CEC to resume televising the Council meetings sometime after the first of the year.

It was moved by Ryan and seconded by Nickolay to approve the City Council meeting location change from New Prague School District #721 (410 Central Ave. N.) back to the New Prague City Hall (118 Central Ave. N.). All voted in favor of the motion, except Bruzek who was not present. (4-0)

Council Member Jirik inquired if Staff could check into taping the meetings at City Hall and putting it on cable. Mayor Nickolay suggested checking with the School District on taping the meetings or rental equipment on videoing it. City Staff will investigate and report back to the Council.

State of Minnesota
Counties of Scott & Le Sueur
City of New Prague



City Council Meeting
Tuesday, July 5, 2016

City Administrator Johnson reviewed with the Council that on June 20, 2016, the City Council formally approved the Joint Powers Agreement regarding the construction and operation of an indoor pool facility and the Central Education Campus, the operation of the outdoor pool facility on Lexington, and the operation of the summer recreation program. As part of the Agreement, a Joint Advisory Board shall be formed. The City shall appoint three (3) voting board members at least one (1) of which shall be a City Council member. The City Administrator, or their designee shall be an ex officio member of the Board.

Mayor Nickolay tabled the appointment of advisory board members for the Joint Powers Board until the next meeting July 18, 2016. Council Member Jirik with look into someone being the representative from the Park Board.

Mayor Nickolay recommended the appointment of Kelly Holden to the Park Board effective July 6, 2016 for the 4 year term (June 1, 2016 - May 31, 2020).

It was moved by Tuma and seconded by Jirik to approve Kelly Holdon as the recommended Park Board appointment effective July 6, 2016. All voted in favor of the motion, except Bruzek who was not present. (4-0)

It was moved by Nickolay and seconded by Jirik to approve the following consent agenda items:

- A. Approve June 20, 2016 Meeting Minutes
- B. Approve Claims for Payment

All voted in favor of the motion except Bruzek who was absent. (4-0)

Council Member Bruzek arrived at 6:44 p.m.

It was moved by Nickolay and seconded by Ryan to adjourn the meeting at 6:47 p.m. All voted in favor of the motion. (5-0)

Charles L. Nickolay, Mayor

ATTEST:

Michael J. Johnson
City Administrator