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# City of New Prague Economic Development Authority

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## AGENDA

City of New Prague Economic Development Authority

Regular Meeting

Wednesday, August 10, 2016, 7:30 A.M.

First Floor Conference Room

City Hall, 118 Central Avenue North, New Prague, Minnesota

1. Call to Order (Sletten)
2.
  - A.) Approval of Previous Regular Meeting Minutes July 13, 2016
  - B.) Approve Claims for Payment (August, 2016)
  - C.) Review Monthly Income Statement and Balance Sheet (July, 2016)
3. Update on Industrial Park Outdoor Advertising Sign
4. Review, Discussion and Recommendation to Council on Project Documents for Downtown Small Cities Commercial Rehabilitation Project–(Michele Clark of SWMHP)
  - A. Commercial Rehabilitation – Commercial Repair Loans Fact Sheet
  - B. Housing Rehabilitation – Rental Housing Loans Fact Sheet
  - C. Certification for a Drug-Free Workplace
  - D. Fair Housing Policy
  - E. Loan Repayment & Program Income Plan
  - F. Prohibition of Excessive Force Policy
  - G. SCDP Section 3 Plan
  - H. Residential Antidisplacement, Relocation Assistance and Displacement Minimization Plan
  - I. Commercial Rehabilitation Program Policies/Procedural Guidelines
  - J. Residential Rental Rehabilitation Program Policies/Procedural Guidelines
  - K. Contract for Administrative Services with the Southwest Minnesota Housing Partnership (SWMHP) for the Small Cities Development Program
  - L. Authorization Form to Approve/Deny the Files as per the Policies/Procedures Guidelines of the Program
  - M. Resolution Identifying “Slum and Blighting” Conditions in 2016 Downtown Commercial Building Program
  - N. Map of City 2016 Downtown Commercial and Rental Rehabilitation Project Area
5. New Prague Business Park 11<sup>th</sup> Addition Trunk Storm Sewer
  - A. Approve Agreement for Professional Services with SEH
  - B. Authorize Completion of Quotation (Bidding) Documents
  - C. Authorize Soliciting of Quotations
6. April 1, 2015 Population Estimate from Minnesota State Demographic Center
7. 2016 CDFA Minnesota Financing Roundtable Conference at Renaissance Minneapolis Hotel on August 25, 2016

Pete Sletten, Chairman  
Nick Slavik, Vice-Chair

Bruce Wolf  
Brent Quast

Jason Burma  
Charles L. Nickolay, Mayor

Shawn Ryan, Council Member

Michael Johnson, City Administrator & Executive Director

Term Ending 5/31/17

Term Ending 5/31/18

Term Ending 5/31/19

Term Ending 5/31/20

Term Ending 5/31/21

952-758-4401

8. Update on Cancellation of Purchase and Development Agreement with Sahler Properties, LLC
9. Discuss Process to Begin Preparation of 2017 EDA Budget
10. Monthly Update and Business Inquires (July and August '2016)
11. Executive Director's Report
12. Miscellaneous
13. Adjournment

Next Meeting Wednesday, September 14, 2016

**OUR MISSION IS TO PROMOTE AND FACILITATE ECONOMIC DEVELOPMENT IN THE NEW PRAGUE AREA**

**\* Strengthen existing businesses and non-profits \***

**\* Create an environment conducive to new economic development \***

**\* Create long term funding strategy \***

Pete Sletten, Chairman	Term Ending 5/31/17
Nick Slavik, Vice-Chair	Term Ending 5/31/18
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