

City Council Proceedings

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State of Minnesota
Counties of Scott & Le Sueur
City of New Prague



City Council Meeting
Monday, August 19, 2013

Mayor Nickolay called the meeting to order at 7:00 P.M. with the following members present: Nickolay, Bartusek and Scripture
Absent: Bruzek and Ryan

Staff Present: Mike Johnson, Ken Ondich, Mark Vosejпка, Glen Sticha and Mary Jo Hruby

The Pledge of Allegiance was recited.

Mayor Nickolay amended the Agenda to take off Agenda Item #8 "Discuss and Identify Proposed Individuals to Serve on City Charter Commission" and discuss when Council Member Bruzek is present. It will be on the September 3rd Agenda.

It was moved by Nickolay and seconded by Bartusek to approve the amended agenda. All voted in favor of the motion except Bruzek and Ryan who were absent. (3-0)

Police Chief Vosejпка reviewed the quotes received for a 2014 Ford Utility all wheel drive squad car. This vehicle will replace a 2007 Ford Expedition 4x4. The Expedition was purchased for the need of a 4x4 in the winter, but now with the all-wheel drive Utility squads, which have proven very effective last winter, it is no longer needed. Staff recommends the purchase of a 2014 Ford Utility from New Prague Ford for the bid of \$11,095.00 and trade in the 2007 Expedition.

It was moved by Scripture and seconded by Nickolay to approve the purchase of a 2014 Ford Utility from New Prague Ford for the bid of \$11,095.00. All voted in favor of the motion except Bruzek and Ryan who were absent. (3-0)

Planning Director Ondich informed the Council that the City received a letter from Scott County dated August 6, 2013 regarding tax forfeited land located at 1401 1st Street NE (PID #24-077-0220). The property is currently a vacant property zoned B-2 Community Commercial. The parcel is buildable as a commercial lot; however it has a 50' wetland buffer which prevents a building from being constructed on the eastern portion of the lot. The City's options for the property are:
1. Purchase the property, 2. Request conveyance of the property, 3. Approve the parcel for public sale. Mr. Ondich presented a Resolution approving the sale of tax forfeited lands to the public. A Resolution from the City Council would be required to authorize the County Board to put the property up for public sale. The sale would occur in November and the adjacent property owners would be notified of the sale, although anyone would have a right to submit sealed bids to purchase the property.

It was moved by Bartusek and seconded by Scripture to approve RESOLUTION #13-08-19-01 RESOLUTION OF THE NEW PRAGUE CITY COUNCIL APPROVING THE SALE OF TAX FORFEITED LANDS TO THE PUBLIC. All voted in favor of the motion except Bruzek and Ryan who were absent. (3-0)

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Planning Director Ondich presented the proposals for a basketball half-court at Foundry Hill Park. The budget for the half-court in total is \$12,500 to be paid for from the Park Equipment Fund and 2013 Park Board Budget. The only item that requires Council approval is the concrete slab which exceeds \$5,000 in cost. The two proposals received were not apples to apples comparisons. Staff recommends approval of bid from Franek Concrete for a basketball half-court concrete slab to be installed including optional sealer in the amount of \$7,650.

It was moved by Nickolay and seconded by Scripture to approve the proposal for a basketball half-court concrete slab to be installed by Franek Concrete including optional sealer in the amount of \$7,650. All voted in favor of the motion except Bruzek and Ryan who were absent. (3-0)

City Administrator Johnson reviewed the amendment to the Employee Handbook on Sick Leave Policy. At the August 5, 2013 City Council meeting, the Council considered various proposed changes to the City's Sick Leave Policy due to recent 2013 Legislative changes. With all the changes and general policy clean-up, Staff is recommending adoption of the amended policy.

It was moved by Scripture and seconded by Bartusek to approve the Amended Sick Leave Policy. All voted in favor of the motion, except Bruzek and Ryan who were absent. (3-0)

City Administrator Johnson reviewed the 3 year proposal from Abdo, Eick & Meyers, LLP to conduct the City's audit for 2013, 2014, and 2015. They offer a three year extension of services with a proposal of 2.5% increase in the years 2013-2015.

It was moved by Nickolay and seconded by Bartusek to approve the 3 year audit proposal from Abdo, Eick & Meyers, LLP. All voted in favor of the motion except Bruzek and Ryan who were absent. (3-0)

City Administrator Johnson presented a Resolution to enter into a Master Partnership Agreement with MnDOT. MnDOT and local governments are authorized by Minnesota Statutes to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads. The previous contract was approved by the City in November of 2007 and expired in November of 2012.

It was moved by Scripture and seconded by Nickolay to approve RESOLUTION #13-08-19-02 RESOLUTION TO ENTER INTO A MASTER PARTNERSHIP AGREEMENT WITH MnDOT. All voted in favor of the motion except Bruzek and Ryan who were absent. (3-0)

City Administrator Johnson informed the Council that Staff is in the process of assembling the 2014 Preliminary Draft of the General Fund and Debt Service Fund Budget and the Proposed Property Tax Levy. Staff recommends that the City Council consider a special meeting on Monday, September 9, 2013 at 5:30 p.m. to adopt the Preliminary 2014

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Property Tax Levy which has to be certified to the State of Minnesota by September 15, 2013.

It was moved by Nickolay and seconded by Bartusek to tentatively set the special meeting to adopt the Preliminary 2014 Property Tax Levy for Monday, September 9, 2013 at 5:30 p.m. unless issues from Council Members Bruzek and Ryan. All voted in favor of the motion except Bruzek and Ryan who were absent. (3-0)

It was moved by Nickolay and seconded by Bartusek to approve the following consent agenda items:

- A. Approve Previous Meeting Minutes
- B. Approve Claims for Payment
- C. Approve Monthly Financials
- D. Approve New Prague Area Education Foundation Request for Fun Run/Walk on Saturday, September 28, 2013

All voted in favor of the motion except Bruzek and Ryan who were absent. (3-0)

Additional items included report on the street project, letter regarding disc golf, and a report on the meeting with MnDOT District 7, Le Sueur County Engineer, Scott County Engineer and the City Engineer regarding the improvement of CR89/CR164 intersection with Highway 19.

It was moved by Nickolay and seconded by Bartusek to adjourn at 7:50 p.m. All voted in favor of the motion except Bruzek and Ryan who were both absent. (3-0)

Charles L. Nickolay, Mayor

ATTEST:

Michael J. Johnson
City Administrator