

Meeting Minutes

New Prague Golf Board

Tuesday August 28, 2012

New Prague Golf Club

The meeting was called to order at the New Prague Golf Club at 6:30pm by Curt Guerrette, with the following members present: Jenna Tuma, Mark Bartusek, Scott Johnson, Tom Mach and Jeremy Stafne.

City Staff present – None

- Approval of minutes from July 24, 2012 meeting
 - Board Member Tuma made the motion to approve minutes (M – Tuma, 2nd – Mach), motion was carried 6-0.
- Approval of claims for payment. Board Member Johnson made motion to approve claims for payment (M – Johnson, 2nd – Stafne), motion was carried 6-0
- July 2012 financial reports (Income Statement and Balance Sheet). Bartusek made the motion to approve the financial reports: (M – Bartusek, 2nd – Board Member Johnson), motion carried 6-0
- Accounts Receivable Review – Golf Board of Dated Outstanding Accounts (2 + years old)
 - Brod reviewed old debt situation with Golf Board and estimated old debt (2 + years old) was approximately \$3500
 - Board Member Tuma made the motion to write-off the bad debt in Accounts Receivable with the value of write-off not to exceed \$4000 (M – Tuma, 2nd – Guerrette), motion was carried 6-0.
- Fall Membership Discussion
 - Brod reviewed plan to offer a Fall Membership to continue the process to drive the membership numbers up at the Golf Club
 - Board Member Tuma made the motion to offer a Fall Membership at \$200 starting September 15th to allow ‘new member(s)’ to play rest of 2012 Golf Season and to pay the difference for the 2013 Membership by the end of March 2013 or before (M – Tuma, 2nd – Guerrette), motion was carried 6-0.
- Maintenance Open Tourney Discussion
 - Brod reviewed with Golf Board and requested a volunteer from the Golf Board or suggestions from Golf Board to organize the event.
 - All members of the Golf Board could commit to assisting with the event, but none had time to organize.
 - If the fall weather cooperates, there might be an opportunity to have the event in October.
- Miscellaneous
 - Review over/short issue with fix/correcting transactions with City Staff
 - Determine bad debt \$ amount (2 + years old)
 - Customer Survey – determine plan to survey customers on 2012 Golf Season
 - Plan to use same/similar survey done previously
 - Credit Card Machine for Snack Bar – determine if there is an opportunity to allow for these transactions to tie into current system (wireless solutions, cell phone, ipad, etc...)
- Motion to adjourn at 7:57pm (M – Stafne, 2nd – Mach), motion carried 6-0

Respectfully Submitted,

Wade Brod

Kurt Ruehling