



MEETING AGENDA
NEW PRAGUE UTILITIES COMMISSION
CITY OF NEW PRAGUE
300 East Main St – Power Plant
Monday, August 30, 2021
3:30 p.m. (Can log in as early as 3:15 p.m.)

PLEASE NOTE:

The City continues to allow an online connection to be made via a GoToMeeting link below.

LOG IN INFORMATION FOR UTILITY COMMISSION, STAFF AND MEMBERS OF THE PUBLIC:

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1. **Call to Order**
2. **Approval of Agenda**
3. **Minutes:** Approval of the July 26, 2021 Regular Commission Meeting Minutes
4. **Utility & SMMPA Bills:**
Approval of accounts payable in the amount of \$132,628.57 and the SMMPA billing of \$548,136.56.
5. **Financial Reports:**
 - A. Investment Report
 - B. Financial Report
 - C. Water & Kilowatt Hour Sales
6. **Personnel Action:** Approval of Evan Fuller as Generation Operator - General Manager (GM) Bruce Reimers
7. **Staff Update on TH #19 Main Street Reconstruction Project** – GM Bruce Reimers, Electric Operations Superintendent Ken Zweber & Water Supervisor Craig Novotny)
8. **SMMPA Board of Directors Meeting** – July 14, 2021 (Enclosed)
9. **SMMPA Board of Directors Meeting** – August 11, 2021 (Bruce)
10. **General Managers Report** (Bruce)
11. **Other Business**
12. **Adjourn**

NEXT COMMISSION MEETING - Monday, September 27, 2021



MEETING MINUTES

NEW PRAGUE UTILITIES COMMISSION

Monday, July 26, 2021

The regular meeting of the New Prague Utilities Commission (NPUC) was held on Monday, July 26, 2021, at 3:30 p.m. at 300 East Main Street. The meeting also had an online option, via GoToMeeting.

PRESENT: Commissioners Dan Bishop, Paul Busch, and Dick Jordan

PRESENT ONLINE: Commissioner Bruce Wolf

OTHERS PRESENT: General Manager (GM) Bruce Reimers, Finance Director Patty Solheid and Electric Operations Superintendent (EOS) Ken Zweber

ABSENT: Commissioner Brian Skok

1. **CALL TO ORDER** - The meeting was called to order by Commission President Dan Bishop on Monday, July 26, 2021 at 3:31 p.m.
2. **APPROVAL OF AGENDA** –Motion was made by Commissioner Jordan and seconded by Commissioner Busch to approve the agenda. Motion carried 4-0.
3. **MEETING MINUTES** - A motion was made by Commissioner Busch and seconded by Commissioner Wolf to approve the June 28, 2021 Meeting Minutes. Motion carried 4-0.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Busch and seconded by Commissioner Wolf on the approval of:
 - A. Accounts Payable in the amount of \$86,168.80
 - B. The SMMPA claim for payment in the amount of \$565,634.80Motion carried 4-0.
5. **FINANCIAL REPORTS A – C** (Enclosed):
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Reports were presented, reviewed, and approved.
 - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Busch and seconded by Commissioner Wolf to accept all reports as presented. Motion carried 4-0.

6. **UPDATE ON BUILDING ADDITION:** EOS Ken Zweber presented the estimated building construction schedule that outlined an estimated start of construction for September 1, 2021 and completion date of April 20, 2022.
7. **SMMPA BOARD OF DIRECTOR MEETING – June 9, 2021**
Informational only, no action needed.
8. **SMMPA BOARD OF DIRECTORS MEETING- July 14, 2021**
General Manager Reimers reported on the following:
 - SMMPA staff is working with a Consultant on Risk Analysis for the upcoming year.
 - The Board will be reviewing the Financial Reserve Policy and making some changes.
 - 2022 Budget Workshop is scheduled for September 23, 2021.

9. GENERAL MANAGERS REPORT:

General Manager Reimers reported on the following:

- Water Sales have been around 1.2 million gallons per day and there are no water shortage concerns currently.
- TH 19 / Main Street Reconstruction project is going well and looks to be ahead of schedule.
- New electric feeds have been installed on the North side of the Power Plant and has been energized.
- NPUC Staff is looking into the possibility of adding more generation resources. More information will be shared with the Commission as it becomes available.

10. OTHER BUSINESS:

- None

11. ADJOURN:

A motion was made by Commissioner Jordan and seconded by Commissioner Busch to adjourn the July meeting at 4:26 p.m. Motion carried 4-0.

NEXT COMMISSION MEETING – MONDAY, AUGUST 30, 2021, 3:30 P.M.

Respectfully Submitted,

Bruce Reimers
General Manager

NEW PRAGUE UTILITIES COMMISSION

ACCOUNTS PAYABLE

08/30/21

VENDOR	DESCRIPTION	AMOUNT
AAI GARAGE DOOR	GARAGE DOOR	\$3,262.00
ACE HARDWARE	SUPPLIES	\$179.82
AIRGAS USA, LLC	OXYGEN, ACETYLENE, NITROGEN	\$38.00
AMAZON CAPITAL SERVICES	1ST AID KIT	\$71.73
	ANTI-SEIZE	\$17.16
	BATTERY	\$45.52
	CABLE TIES	\$35.00
	COMPUTER SUPPLIES	\$49.69
	DISINFECTING WIPES	\$28.41
	FLASHLIGHT	\$81.50
	IPAD CHARGER	\$26.98
	LABEL TAPE	\$5.33
	MAKITA BATTERY	\$20.98
	PENS	\$19.12
	PHONE HOLSTER	\$11.95
	TOOLS	\$61.35
AMERICAN FLAG POLES	30FT FLAG POLE	\$2,192.60
AMERICAN WATER WORKS ASSOC.	MEMBERSHIP RENEWAL	\$79.00
BEVCOMM, INC.	TELEPHONE	\$192.39
BORDER STATES ELECTRIC SUPPLY	INVENTORY	\$4,704.98
CANNON TECHNOLOGIES, INC	METERS	\$13,610.88
CC DAY COMPANY	FILTERS	\$2,230.04
CEMSTONE PRODUCTS CO.	CONCRETE	\$937.50
CENTERPOINT ENERGY	NATURAL GAS	\$5,675.40
COMPUTER TECHNOLOGY SOLUTIONS	COMPUTER SUPPORT	\$1,642.30
	FIREWALL & OFFICE 365	\$396.80
CRYSTEEL TRUCK EQUIPMENT	FIBERGLASS TRUCK BODY -WATER	\$17,582.00
DELEGARD TOOL CO.	TOOLS	\$534.38
DENNY / DOTTY VONBANK	WIPING RAGS	\$76.00
DUAL AIR, INC	GARAGE HEATER SERVICE CALL	\$85.00
FASTENAL COMPANY	NUTS & BOLTS	\$163.22
FERGUSON ENTERPRISES INC	RAILING	\$163.12
GOPHER STATE ONE CALL	LINE LOCATES	\$76.28
GRAINGER	AIR REGULATOR	\$104.02
	BATTERIES	\$22.92
	COUPLINGS	\$31.68
HACH COMPANY	FLUORIDE RGT	\$111.29
HAWKINS, INC	WATER PURIFICATION	\$8,230.81
KENNEDY & GRAVEN CHARTERED	LEGAL SERVICES	\$1,489.10
KIM LEE	HYDROGEN PEROXIDE	\$9.12
LAKERS NEW PRAGUE SANITARY	JULY REFUSE REIMBURSEMENT	\$14,452.38
	TRASH	\$84.33
LAU'S BAKERY	REBATE - FURNACE & A/C	\$550.00
LE SUEUR COUNTY RECORDER	RECORDING FEE	\$46.00

NEW PRAGUE UTILITIES COMMISSION

ACCOUNTS PAYABLE

08/30/21

VENDOR	DESCRIPTION	AMOUNT
MACH LUMBER COMPANY	MOTAR MIX	\$12.67
	REBAR	\$72.06
METERING & TECHNOLOGY SOLUTIONS	METERS	\$541.91
METRO SALES, INC	COPIER LEASE	\$124.07
MN MUNICIPAL UTILITIES ASSOC.	DRUG TESTING	\$112.50
MN VALLEY ELECTRIC COOP	METER SOCKET	\$1,127.44
MSC INDUSTRIAL SUPPLY	GREASE	\$25.84
	HARDHAT	\$16.02
	TAPE	\$210.00
NEON LINK	ONLINE PAYMENT FEES	\$475.63
PAUL BUSCH	MMUA MILEAGE REIMBURSEMENT	\$188.16
POSTMASTER OF NEW PRAGUE	AUGUST UTILITY BILL POSTAGE	\$824.89
QUILL CORPORATION	PENS	\$9.65
R & R METALWORKS, INC	PLANT MAINTENANCE	\$320.00
	TRUCK TOOLS	\$180.00
RIVER COUNTRY CO-OP	DIESEL FUEL	\$1,533.89
ROSS NESBIT AGENCIES, INC.	AGENCY FEE	\$334.90
SALTCO	SALT	\$411.74
SEH	AWIA RRA & ERP	\$3,825.00
	UTILITY BUILDING ADDITION	\$1,480.00
SJS MECHANICAL	RRZ TESTING	\$275.00
ST. LOUIS MRO, INC	DRUG TESTING	\$20.00
STAR GROUP, LLC.	PRESSURE GAUGE	\$35.42
	SUPPLIES	\$39.23
	TOOLS	\$76.75
STASNEY ELECTRIC	INSTALL LOAD CONTROL HY-VEE	\$440.17
STUART C. IRBY CO.	SLEEVE HARNESS	\$44.85
SUEL PRINTING	ENVELOPES	\$1,569.75
	HELP WANTED AD	\$308.00
TIME COMMUNICATIONS	ANSWERING SERVICE	\$147.21
UPS MIDSTREAM SERVICES, INC	SMMPA	\$169.55
US BANK	BOND PAYMENT	\$20,876.67
US BANK CREDIT CARD	BURNDY DIES	\$186.84
	BUSINESS CARDS	\$25.77
	DOMAIN CERTIFICATE & WILDCARD	\$158.40
	FILTERS	\$66.25
	TORCH HEAD	\$37.57
US BANK EQUIPMENT FINANCE	COPIER LEASE	\$446.45
UTILITY CONSULTANTS	SAMPLES	\$169.00
VERIZON WIRELESS	TELEPHONE	\$538.23
VOLCO CO.	MORA HEATER & FILTER PROJECT	\$4,743.04
VOYAGER FLEET SYSTEMS	FUEL	\$1,437.79
WELLS FARGO BANK	BOND PAYMENT	\$1,911.66
WESCO RECEIVABLES CORP.	INVENTORY	\$1,932.75

NEW PRAGUE UTILITIES COMMISSION
ACCOUNTS PAYABLE
08/30/21

VENDOR	DESCRIPTION	AMOUNT
WW GOETSCH	MECHANICAL SEAL	\$727.40
	REPAIR KIT W/ IMPELLER	\$2,662.23
ZIEGLER, INC.	10TH AVE BOOSTER TRF SWITCH	\$2,140.72
ZORO TOOLS	PUMP REPAIR KIT	\$112.42
	WRENCH	\$75.00
TOTAL PAYABLES FOR APPROVAL:		\$132,628.57



Southern Minnesota Municipal Power Agency
 500 First Ave SW
 Rochester MN 55902-3303
 United States

Power Sales Contract
#INV317
 7/31/2021

Bill To

New Prague Municipal Utilities
 118 N Central Avenue
 New Prague MN 56071
 United States

Due Date: 8/26/2021

BILLING PERIOD	kWh	kW	DATE / TIME
Jul 2021	7,490,449	14,128	Jul 27, 2021 4:00:00 PM
SOLAR PRODUCTION	0	0	
TOTAL	7,490,449	14,128	
BASE RATE BILLING DEMAND CAP	N/A	0	
SUMMER SEASON BASE RATE DEMAND	N/A	14,050	Jul 8, 2020 5:00:00 PM
BASE RATE RATCHET DEMAND	N/A	10,397	Jul 8, 2020 5:00:00 PM

Description	Quantity	Rate	Amount	TOTAL
BASE RATE POWER SUPPLY				
Demand Charge (kW)	14,128	\$10.95	\$154,701.60	\$154,701.60
On Peak Energy Charge (kWh)	3,608,863	\$0.05563	\$200,761.05	\$200,761.05
Off Peak Energy Charge (kWh)	3,881,586	\$0.04159	\$161,435.16	\$161,435.16
Cost Adjustment (kWh)	7,490,449	\$-0.000969	\$-7,258.25	\$-7,258.25
BASE RATE SUBTOTAL				\$509,639.56
TRANSMISSION				
Transmission Demand Charge (kW)	14,050	\$2.74	\$38,497.00	\$38,497.00
OTHER CHARGES				
			Total	\$548,136.56

NEW PRAGUE UTILITIES COMMISSION

SMMPA

7/31/2021

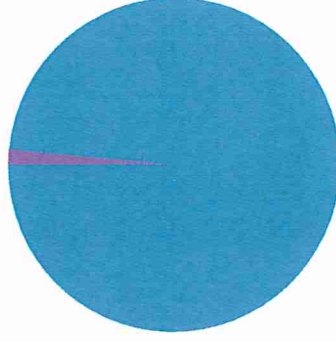
MONTH	KWH	PURCHASED	2021	MONTH	KWH	PURCHASED	2020
		POWER				POWER	
		01-5550000	Price/KWH			01-5550000	Price/KWH
January	5,841,681	\$ 427,285.81	\$ 0.07314	January	5,795,200	\$ 441,815.62	\$ 0.07624
February	5,591,895	\$ 420,116.18	\$ 0.07513	February	5,221,960	\$ 415,380.47	\$ 0.07954
March	5,366,523	\$ 407,593.14	\$ 0.07595	March	5,123,054	\$ 410,228.70	\$ 0.08008
April	4,971,504	\$ 385,987.62	\$ 0.07764	April	4,557,941	\$ 379,608.14	\$ 0.08329
May	5,481,141	\$ 408,746.05	\$ 0.07457	May	4,712,788	\$ 381,928.02	\$ 0.08104
June	7,338,397	\$ 565,634.80	\$ 0.07708	June	6,309,597	\$ 485,976.89	\$ 0.07702
July	7,490,449	\$ 548,136.56	\$ 0.07318	July	7,392,583	\$ 540,939.79	\$ 0.07317
August			#DIV/0!	August	6,925,897	\$ 520,443.94	\$ 0.07514
September			#DIV/0!	September	5,273,530	\$ 408,983.02	\$ 0.07755
October			#DIV/0!	October	5,191,757	\$ 399,031.70	\$ 0.07686
November			#DIV/0!	November	5,182,003	\$ 395,623.42	\$ 0.07635
Decemer			#DIV/0!	Decemer	5,749,416	\$ 420,986.08	\$ 0.07322
Total	42,081,590	3,163,500.16	0.07518	Total	67,435,726	\$ 5,200,945.79	\$ 0.07712

NEW PRAGUE UTILITIES COMMISSION				
INVESTMENT SUMMARY				
7/31/2021				
First Bank and Trust				
Checking				
Electric		\$	2,740,852.55	
Water		\$	687,393.08	
Subtotal		\$	3,428,245.63	
Money Market - .10%		\$	405,572.22 (MN Cities 4M Fund - .02%)	
Wells Select				
F.I.S.T. (per Wells Select report)		\$	3,379,495.00	
Electric	\$	2,500,064.36		
Water	\$	878,400.99		
Total		\$	7,213,312.85	
Based on 2021 (Expenses & Debt Service Pymts)				
	Water		Electric	
Operating Expenses (6-mos.)	\$	316,631	\$	2,500,855
Debt Service Reserve	\$	428,554	\$	-
	\$	745,185	\$	2,500,855
Invested				
F.I.S.T. original investment - 6/21/2012	\$	1,050,000		
F.I.S.T. Add'l investment - 7/19/2012	\$	730,000		
F.I.S.T. Add'l investment - 8/22/2014	\$	470,000		
F.I.S.T. Add'l Investment - 7/31/2015	\$	500,000		
F.I.S.T. Add'l Investment - 11/16/2015	\$	100,000		
	\$	2,850,000		

Managed Asset Allocation Summary

As of August 16, 2021

	MARKET VALUE	TOTAL COST	UNREALIZED G/L	EST ANNUAL INCOME	EST ANNUAL YIELD	ALLOCATION
Cash Alternatives	50,832	50,832	0	3	0.01	1.5
Fixed Income	3,328,663	3,191,384	137,279	80,846	2.43	98.5
Total Portfolio	\$3,379,495	\$3,242,216	\$137,279	\$80,849	2.39%	100.0%



Fixed Income Holdings Summary

As of August 16, 2021

Fixed Income	COUPON	MOODY	S&P	PAR VALUE	MATURITY DATE	PRICE	UNIT COST	MARKET VALUE	UNREALIZED G/L	ACCRUED INCOME	EST ANNUAL INCOME	EST ANNUAL YIELD	ALLOCATION
U.S. Taxable Investment Grade Fixed Income								3,328,663	137,279	17,868	80,846	2.43%	100.0%
Government/Agency Bonds								1,518,307	52,649	4,856	33,619	2.21	45.6
US TREASURY NOTE 1.500% 2/15/30 CUSIP 912828Z94	1.50	AAA	N/A	100,000	2/15/2030	1.03	1.03	1,518,307	52,649	4,856	33,619	2.21	45.6
US TREASURY NOTE 1.750% 11/15/29 CUSIP 912828Y53	1.75	AAA	N/A	75,000	11/15/2029	1.05	1.05	78,665	(220)	335	1,312	1.67	2.4
US TREASURY NOTE 2.000% 11/15/26 CUSIP 912828U24	2.00	AAA	N/A	75,000	11/15/2026	1.06	1.00	79,632	4,708	383	1,500	1.88	2.4
US TREASURY NOTE 2.125% 6/30/22 CUSIP 912828XG0	2.12	AAA	N/A	25,000	6/30/2022	1.02	1.01	25,451	139	69	531	2.09	0.8
US TREASURY NOTE 2.250% 2/15/27 CUSIP 912828V98	2.25	AAA	N/A	100,000	2/15/2027	1.08	1.09	107,645	(1,214)	12	2,250	2.09	3.2
US TREASURY NOTE 2.250% 11/15/25 CUSIP 912828M56	2.25	AAA	N/A	100,000	11/15/2025	1.07	1.00	106,703	6,683	575	2,250	2.11	3.2
US TREASURY NOTE 2.250% 12/31/24 CUSIP 9128283P3	2.25	AAA	N/A	25,000	12/31/2024	1.06	0.99	26,472	1,685	73	562	2.12	0.8
US TREASURY NOTE 2.375% 5/15/27 CUSIP 912828X88	2.38	AAA	N/A	125,000	5/15/2027	1.09	1.04	135,645	5,669	758	2,969	2.19	4.1
US TREASURY NOTE 2.375% 5/15/29 CUSIP 9128286T2	2.38	AAA	N/A	100,000	5/15/2029	1.09	1.06	109,426	3,856	607	2,375	2.17	3.3
US TREASURY NOTE 2.500% 1/31/25 CUSIP 9128283V0	2.50	AAA	N/A	75,000	1/31/2025	1.07	0.98	80,127	6,363	87	1,875	2.34	2.4
US TREASURY NOTE 2.500% 5/15/24 CUSIP 912828WJ5	2.50	AAA	N/A	100,000	5/15/2024	1.06	1.02	105,840	3,787	639	2,500	2.36	3.2
US TREASURY NOTE 2.625% 1/31/26 CUSIP 9128286A3	2.62	AAA	N/A	75,000	1/31/2026	1.08	1.10	81,372	(1,175)	91	1,969	2.42	2.4
US TREASURY NOTE 2.625% 3/31/25 CUSIP 9128284F4	2.62	AAA	N/A	75,000	3/31/2025	1.07	0.99	80,613	6,263	748	1,969	2.44	2.4
US TREASURY NOTE 2.625% 6/30/23 CUSIP 9128284U1	2.62	AAA	N/A	100,000	6/30/2023	1.05	1.05	104,512	(754)	342	2,625	2.51	3.1
US TREASURY NOTE 2.750% 2/15/28 CUSIP 9128283W8	2.75	AAA	N/A	150,000	2/15/2028	1.11	1.08	166,851	5,129	22	4,125	2.47	5.0
US TREASURY NOTE 2.875% 7/31/25 CUSIP 912828Y79	2.88	AAA	N/A	75,000	7/31/2025	1.09	1.01	81,665	6,235	100	2,156	2.64	2.5
US TREASURY NOTE 2.875% 8/15/28 CUSIP 9128284V9	2.88	AAA	N/A	40,000	8/15/2028	1.12	0.98	44,984	5,627	6	1,150	2.56	1.4
U.S. Tax Exempt Investment Grade Fixed Income								1,810,356	84,630	13,012	47,228	2.61	54.4

Fixed Income Holdings Summary

As of August 16, 2021

	COUPON	MOODY	S&P	PAR VALUE	MATURITY DATE	PRICE	UNIT COST	MARKET VALUE	UNREALIZED G/L	ACCRUED INCOME	EST ANNUAL INCOME	EST ANNUAL YIELD	ALLOCATION
Municipal Bonds													
BURLINGTON CNTY NJ 1.906%	1.91	AA1	N/A	100,000	9/1/2029	1.02	1.00	1,810,356	84,630	13,012	47,228	2.61	54.4
9/01/29 CUSIP 121638JG6								102,078	2,078	879	1,906	1.87	3.1
CALIFORNIA ST HLTH 1.368%	1.37	AA3	AA-	100,000	6/1/2027	1.00	1.00	100,199	199	289	1,368	1.37	3.0
6/01/27 CUSIP 13032UXP8													
CALIFORNIA ST UNIV 2.925%	2.92	AA2	AA-	75,000	11/1/2022	1.03	1.00	77,472	2,472	646	2,194	2.83	2.3
11/01/22 CUSIP 13077CT61													
HIDALGO CNTY TX 3.365%	3.36	N/A	N/A	35,000	8/15/2024	1.09	1.04	37,988	1,732	7	1,178	3.10	1.1
8/15/24 CUSIP 429326F63													
HIDALGO CNTY TX 3.365%	3.36	AA2	AA-	15,000	8/15/2024	1.07	1.04	16,049	511	3	505	3.15	0.5
8/15/24 CUSIP 429326G21													
KALAMAZOO MI 3.460%	3.46	N/A	A+	75,000	10/1/2023	1.06	1.00	79,825	4,825	980	2,595	3.25	2.4
10/01/23 CUSIP 4832065P9													
LINCOLN NE ARPT AUTH 2.988%	2.99	AA1	N/A	75,000	7/1/2023	1.05	1.00	78,435	3,435	286	2,241	2.86	2.4
7/01/23 CUSIP 534247NN7													
MEMPHIS TN 2.698%	2.70	AA2	AA	50,000	4/1/2023	1.04	1.01	51,974	1,389	510	1,349	2.60	1.6
4/01/23 CUSIP 586145F58													
NAZARETH PA AREA SCH 2.900%	2.90	N/A	AA	50,000	11/15/2024	1.05	1.00	52,260	2,260	371	1,450	2.77	1.6
11/15/24 CUSIP 639438J27													
PALM BEACH CNTY FL 2.858%	2.86	AA1	AAA	100,000	12/1/2022	1.03	1.00	103,400	3,400	603	2,858	2.76	3.1
12/01/22 CUSIP 696543PX9													
PASADENA CA PUBLIC 3.500%	3.50	N/A	AA+	100,000	12/1/2027	1.12	0.98	111,866	13,518	739	3,500	3.13	3.4
12/01/27 CUSIP 702274CT6													
PEACHTREE CORNERS PU	1.69	AA1	N/A	100,000	7/1/2028	1.02	1.00	101,972	1,972	216	1,690	1.66	3.1
1.690% 7/01/28 CUSIP 70470RAS3													
PORT OF MORROW OR TR	2.94	AA2	N/A	100,000	9/1/2022	1.03	1.00	102,880	2,880	1,354	2,937	2.85	3.1
2.937% 9/01/22 CUSIP 73474TAH3													
PRINCE GEORGES CNTY 3.660%	3.66	AA1	AA+	50,000	5/1/2027	1.10	1.00	55,162	5,162	539	1,830	3.32	1.7
5/01/27 CUSIP 74172WAJ5													
RHODE ISLAND ST & PR 3.125%	3.12	AA2	AA	25,000	4/1/2026	1.10	1.00	27,545	2,545	295	781	2.84	0.8
4/01/26 CUSIP 76222RWZ1													
RHODE ISLAND ST HSG 3.386%	3.39	AA1	AA+	100,000	10/1/2022	1.03	1.00	102,965	2,965	1,279	3,386	3.29	3.1
10/01/22 CUSIP 76221TCY3													
SALINE CNTY KS UNIF 1.780%	1.78	AA3	N/A	100,000	9/1/2029	1.02	1.00	102,476	2,476	405	1,780	1.74	3.1
9/01/29 CUSIP 795168MB6													
SOUTH DAKOTA ST HSG 2.584%	2.58	AA1	N/A	75,000	11/1/2024	1.04	1.00	78,157	3,157	571	1,938	2.48	2.3
11/01/24 CUSIP 83755NFR8													
TEXAS ST UNIV SYS FI 3.077%	3.08	AA2	N/A	100,000	3/15/2025	1.08	1.00	107,981	7,981	1,299	3,077	2.85	3.2
3/15/25 CUSIP 86278PXM1													
UTAH ST UNIV REVENUE 2.815%	2.82	N/A	AA	100,000	12/1/2022	1.03	1.00	103,239	3,239	594	2,815	2.73	3.1
12/01/22 CUSIP 917563HY7													

Fixed Income Holdings Summary

As of August 16, 2021

	COUPON	MOODY	S&P	PAR VALUE	MATURITY DATE	PRICE	UNIT COST	MARKET VALUE	UNREALIZED G/L	ACCRUED INCOME	EST ANNUAL INCOME	EST ANNUAL YIELD	EST ANNUAL ALLOCATION
VIRGINIA ST PORT AUT 3.450%	3.45	AA1	AA+	100,000	7/1/2027	1.13	1.00	112,689	12,689	441	3,450	3.06	3.4
7/01/27 CUSIP 928075HK9													
WAYLAND MI UNION SCH 2.400%	2.40	N/A	AA	100,000	5/1/2023	1.04	1.00	103,745	3,745	707	2,400	2.31	3.1
5/01/23 CUSIP 944233LM5													
Total Fixed Income								\$3,328,663	\$137,279	\$17,868	\$80,846	2.43%	100.0%

CITY OF NEW PRAGUE, MINNESOTA
STATEMENT OF REVENUES AND EXPENSES
BUDGET AND ACTUAL
ELECTRIC FUND (UNAUDITED)
July 31, 2021

ELECTRIC FUND						
<i>58.33% of year completed</i>						
REVENUES	2020 Thru 7/31/2020	Current Period	Actual Thru 7/31/2021	2020/2021 Variance YTD	2021 Fiscal Budget	% Received or Expended Based on Actual Budget
Unbilled Accounts Receivable	\$ 89,475.93	\$ 41,734.55	\$ 107,315.08	\$ 17,839.15	\$ -	0.00%
Residential	\$ 1,405,805.11	\$ 271,208.10	\$ 1,452,726.89	\$ 46,921.78	\$ 2,476,084.00	58.67%
Residential - MVEC	\$ 563,915.39	\$ 108,322.24	\$ 595,714.96	\$ 31,799.57	\$ 984,045.00	60.54%
Commercial	\$ 247,774.95	\$ 43,210.63	\$ 271,296.10	\$ 23,521.15	\$ 499,867.00	54.27%
Commercial - MVEC	\$ 36,965.56	\$ 5,833.14	\$ 42,672.73	\$ 5,707.17	\$ 70,000.00	60.96%
Small Industrial	\$ 783,039.05	\$ 130,512.51	\$ 816,907.92	\$ 33,868.87	\$ 1,381,000.00	59.15%
Small Industrial - MVEC	\$ 72,060.46	\$ 19,089.51	\$ 133,308.79	\$ 61,248.33	\$ 243,000.00	54.86%
Industrial	\$ 851,107.86	\$ 138,614.42	\$ 926,357.44	\$ 75,249.58	\$ 1,586,339.00	58.40%
Industrial - MVEC	\$ 116,665.42	\$ 23,315.16	\$ 135,117.65	\$ 18,452.23	\$ 215,016.00	62.84%
Large Industrial	\$ 212,915.73	\$ -	\$ -	\$ (212,915.73)	\$ -	0.00%
Streetlights	\$ 39,656.91	\$ 3,338.72	\$ 37,156.50	\$ (2,500.41)	\$ 66,000.00	56.30%
Other Departments	\$ 67,845.06	\$ 19,142.96	\$ 79,530.50	\$ 11,685.44	\$ 116,500.00	68.27%
SMMPA LOR Reimbursement	\$ 93,875.57	\$ 18,720.46	\$ 109,628.95	\$ 15,753.38	\$ 174,000.00	63.01%
SMMPA O&M Revenue	\$ 375,225.66	\$ 43,698.11	\$ 393,791.11	\$ 18,565.45	\$ 544,040.00	72.38%
Other Income	\$ 425,713.91	\$ 26,182.66	\$ 606,175.95	\$ 180,462.04	\$ 383,130.00	158.22%
TOTAL REVENUES	\$ 5,382,042.57	\$ 892,923.17	\$ 5,707,700.57	\$ 325,658.00	\$ 8,739,021.00	65.31%
EXPENSES						
Production	\$ 14,022.57	\$ 1,528.70	\$ 5,545.50	\$ (8,477.07)	\$ 26,500.00	20.93%
Purchased Power	\$ 3,055,876.63	\$ 548,136.56	\$ 3,163,500.16	\$ 107,623.53	\$ 5,208,000.00	60.74%
SMMPA O&M Expenses	\$ 151,967.71	\$ 9,164.55	\$ 165,021.85	\$ 13,054.14	\$ 293,794.00	56.17%
Distribution/Transmission	\$ 26,943.17	\$ 9,558.25	\$ 38,226.04	\$ 11,282.87	\$ 84,500.00	45.24%
Energy Conservation	\$ 74,006.89	\$ 1,538.85	\$ 52,494.73	\$ (21,512.16)	\$ 4,500.00	1166.55%
Depreciation	\$ 289,859.52	\$ 46,452.52	\$ 328,218.55	\$ 38,359.03	\$ 490,000.00	66.98%
Salary & Benefits	\$ 577,959.70	\$ 135,086.49	\$ 670,558.68	\$ 92,598.98	\$ 1,392,690.00	48.15%
MVEC LOR Payment	\$ 187,751.11	\$ 37,440.92	\$ 219,257.87	\$ 31,506.76	\$ 348,000.00	63.01%
Admin & General	\$ 98,824.42	\$ 8,096.98	\$ 104,674.87	\$ 5,850.45	\$ 207,650.00	50.41%
Payment in Lieu of Taxes	\$ 23,333.35	\$ 3,333.33	\$ 23,333.35	\$ -	\$ 40,000.00	58.33%
TOTAL EXPENSES	\$ 4,500,545.07	\$ 800,337.15	\$ 4,770,831.60	\$ 270,286.53	\$ 8,095,634.00	58.93%
EXCESS REVENUES OVER EXPENSES	\$ 881,497.50	\$ 92,586.02	\$ 936,868.97	\$ 55,371.47	\$ 643,387.00	

SPECIAL NOTE:

Other income consists of SMMPA Member Credit Excess Capital Reserves of \$252,806.62

Other income consists of SMMPA Load Acquisition 12-20 of \$166,490.23

Other income consists of Hi-Vee of \$49,192

NEW PRAGUE UTILITIES COMMISSION, MINNESOTA
STATEMENT OF REVENUES AND EXPENSES
BUDGET AND ACTUAL
WATER FUND (UNAUDITED)
July 31, 2021

WATER FUND						
<i>58.33% of year completed</i>						
REVENUES	2020 Thru 7/31/2020	Current Period	Actual Thru 7/31/2021	2020/2021 Variance YTD	2021 Fiscal Budget	% Received or Expended Based on Actual Budget
Unbilled Accounts Receivable	\$ 38,250.62	\$ 97,261.24	\$ 154,362.93	\$ 116,112.31	\$ -	0.00%
Residential	\$ 601,882.89	\$ 126,953.01	\$ 636,519.21	\$ 34,636.32	\$ 1,084,020.00	58.72%
Commercial	\$ 254,612.47	\$ 76,716.37	\$ 280,914.88	\$ 26,302.41	\$ 399,761.00	70.27%
Water Hook-up Fees	\$ 61,192.00	\$ -	\$ 35,996.00	\$ (25,196.00)	\$ 42,000.00	85.70%
Other Income	\$ 75,379.60	\$ 3,225.57	\$ 39,190.70	\$ (36,188.90)	\$ 92,200.00	42.51%
TOTAL REVENUES	\$ 1,031,317.58	\$ 304,156.19	\$ 1,146,983.72	\$ 115,666.14	\$ 1,617,981.00	70.89%
EXPENSES						
Power Used	64,417.36	18,724.99	75,967.84	11,550.48	105,500.00	72.01%
Purification	21,800.73	10,466.10	35,686.76	13,886.03	48,000.00	74.35%
Distribution	16,581.23	7,336.85	27,955.13	11,373.90	59,500.00	46.98%
Depreciation	239,465.11	35,143.80	247,423.24	7,958.13	400,000.00	61.86%
Debt & Other Interest	40,846.77	20,879.61	43,285.09	2,438.32	55,438.00	78.08%
Salary & Benefits	251,975.87	58,414.95	273,998.59	22,022.72	512,415.00	53.47%
Loss on Fixed Assets	-	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Admin & General	\$ 60,375.07	\$ 7,301.25	\$ 68,261.03	\$ 7,885.96	\$ 141,310.00	48.31%
TOTAL EXPENSES	\$ 695,462.14	\$ 158,267.55	\$ 772,577.68	\$ 77,115.54	\$ 1,322,163	58.43%
EXCESS REVENUES OVER EXPENSES	\$ 335,855.44	\$ 145,888.64	\$ 374,406.04	\$ 38,550.60	\$ 295,818.00	

AGENDA ITEM: 5C

NEW PRAGUE UTILITIES COMMISSION
WATER PUMPED-SOLD-USED

2021

YR/MO	2021	2021 YTD	2020	2020 YTD	YR/MO	2021	2021 YTD	2020	2020 YTD
JANUARY					JULY				
	12/9/20-1/10/2021		12/10/19-1/10/2020			6/9/2021-7/9/2021		6/8/2020-7/9/2020	
GAL PUMPED	15,187	15,187	16,235	16,235	GAL PUMPED	42,248	155,811	33,526	140,787
GAL SOLD	13,738	13,738	14,756	14,756	GAL SOLD	36,972	136,816	28,708	124,537
GAL USED	315	315	384	384	GAL USED	1,334	3,981	555	5,621
GAL(LOSS)/GAIN	(1,134)	(1,134)	(1,095)	(1,095)	GAL(LOSS)/GAIN	(3,942)	(15,014)	(4,263)	(10,629)
PERCENTAGE	7.5%	7.5%	6.7%	6.7%	PERCENTAGE	9.3%	9.6%	12.7%	7.5%
FEBRUARY					AUGUST				
	1/10/2021-2/9/2021		1/10/2020 - 2/7/2020			7/9/2020-8/10/2020			
GAL PUMPED	18,050	33,237	15,240	31,475	GAL PUMPED	155,811	35,638	176,425	
GAL SOLD	15,196	28,934	14,032	28,788	GAL SOLD	136,816	33,175	157,712	
GAL USED	418	733	334	718	GAL USED	3,981	526	6,147	
GAL(LOSS)/GAIN	(2,436)	(3,570)	(874)	(1,969)	GAL(LOSS)/GAIN	(15,014)	(1,937)	(12,566)	
PERCENTAGE	13.5%	10.7%	5.7%	6.3%	PERCENTAGE	9.6%	5.4%	7.1%	
MARCH					SEPTEMBER				
	2/9/2021-3/9/2021		2/7/2020 - 3/9/2020			8/10/2020-9/9/2020			
GAL PUMPED	15,518	48,755	16,402	47,877	GAL PUMPED	155,811	26,112	202,537	
GAL SOLD	13,950	42,884	14,990	43,778	GAL SOLD	136,816	23,750	181,462	
GAL USED	277	1,010	197	915	GAL USED	3,981	421	6,568	
GAL(LOSS)/GAIN	(1,291)	(4,861)	(1,215)	(3,184)	GAL(LOSS)/GAIN	(15,014)	(1,941)	(14,507)	
PERCENTAGE	8.3%	10.0%	7.4%	6.7%	PERCENTAGE	9.6%	7.4%	7.2%	
APRIL					OCTOBER				
	3/9/2021-4/9/2021		3/9/2020 - 4/9/2020			9/9/2020-10/9/2020			
GAL PUMPED	16,206	64,961	16,472	64,349	GAL PUMPED	155,811	21,608	224,145	
GAL SOLD	15,008	57,892	15,073	58,851	GAL SOLD	136,816	19,594	201,056	
GAL USED	383	1,393	322	1,237	GAL USED	3,981	375	6,943	
GAL(LOSS)/GAIN	(815)	(5,676)	(1,077)	(4,261)	GAL(LOSS)/GAIN	(15,014)	(1,639)	(16,146)	
PERCENTAGE	5.0%	8.7%	6.5%	6.6%	PERCENTAGE	9.6%	7.6%	7.2%	
MAY					NOVEMBER				
	4/9/2021-5/9/2021		4/9/2020-5/8/2020			10/9/2020-11/9/2020			
GAL PUMPED	20,385	85,346	20,091	84,440	GAL PUMPED	155,811	18,051	242,196	
GAL SOLD	16,266	74,158	16,151	75,002	GAL SOLD	136,816	15,960	217,016	
GAL USED	383	1,776	3,475	4,712	GAL USED	3,981	344	7,287	
GAL(LOSS)/GAIN	(3,736)	(9,412)	(465)	(4,726)	GAL(LOSS)/GAIN	(15,014)	(1,747)	(17,893)	
PERCENTAGE	18.3%	11.0%	2.3%	5.6%	PERCENTAGE	9.6%	9.7%	7.4%	
JUNE					DECEMBER				
	5/9/2021-6-9-2021		5/8/2020-6/8/2020			11/9/2020-12/9/2020			
GAL PUMPED	28,217	113,563	22,821	107,261	GAL PUMPED	155,811	16,356	258,552	
GAL SOLD	25,686	99,844	20,827	95,829	GAL SOLD	136,816	14,915	231,931	
GAL USED	871	2,647	354	5,066	GAL USED	3,981	343	7,630	
GAL(LOSS)/GAIN	(1,660)	(11,072)	(1,640)	(6,366)	GAL(LOSS)/GAIN	(15,014)	(1,098)	(18,991)	
PERCENTAGE	5.9%	9.7%	27.7%	5.9%	PERCENTAGE	9.6%	6.7%	7.3%	

NEW PRAGUE UTILITIES COMMISSON

ELECTRIC SALES KWH


			ACCUM			MILLER		ACCUM
MONTH	2021	MVEC	2021	MONTH	2020	MILLING CO.	MVEC	2020
JAN	4,059,828	1,172,793	5,232,621	JAN	4,238,196	400,800	1,049,981	5,688,977
FEB	4,665,752	1,297,717	11,196,090	FEB	4,111,775	108,000	1,001,797	10,910,549
MAR	4,083,212	1,126,797	16,406,099	MAR	4,177,809	79,200	1,017,180	16,184,738
APR	4,055,993	1,051,129	21,513,221	APR	3,877,373	76,800	931,312	21,070,223
MAY	3,910,519	1,017,149	26,440,889	MAY	3,278,529	57,600	828,739	25,235,091
JUNE	4,880,024	1,281,950	32,602,863	JUNE	3,960,848	57,600	996,040	30,249,579
JULY	5,285,623	1,430,681	39,319,167	JULY	5,324,193	31,200	1,343,975	36,948,947
AUG			39,319,167	AUG	5,440,320	48,000	1,382,329	43,819,596
SEPT			39,319,167	SEPT	5,055,475	48,000	1,213,990	50,137,061
OCT			39,319,167	OCT	4,050,043	48,000	905,923	55,141,027
NOV			39,319,167	NOV	4,055,089	-	970,821	60,166,937
DEC			39,319,167	DEC	4,156,340		1,144,644	65,467,921
TOTALS	30,940,951	8,378,216	39,319,167	TOTALS	51,725,990	955,200	12,786,731	65,467,921



MEMORANDUM

DATE: August 30, 2021

TO: New Prague Utilities Commissioners

FROM: Bruce Reimers, General Manager 

RE: Approval of Electric Generation Operator – Evan Fuller

On June 20, 2021 I received a written notice from Bob Heine that it was his intent to end employment with the NPUC and would be taking a full-time job with our power supplier SMMPA and that his last day of employment would be July 9, 2021.

In accordance with the City's personnel policy, General Manager Reimers posted the opening internally and publicly advertised the position. The Utility received 14 applications. Five (5) applicants met the minimum qualifications and received in-person interviews.

Following the interview process, the staff and I have concluded that Evan Fuller meets the qualifying criteria for the Electric Generation Operator position.

Mr. Fuller comes to us with several years of experience as a Maintenance Technician with Alltec Energy and most recently with Konecranes, Inc. where he was the Territory Service Coordinator. Mr. Fuller is a graduate of Southern New Hampshire University with a Bachelor's in Technical Management and also Mitchell Technical Institute with a degree in Wind Turbine Technology.

Recommendation: Commission approve the hiring of Evan Fuller as Electric Generation Operator at a starting wage of \$30.64 per hour / \$63,731 per year – Grade 11 / Step 2 on the 2021 Wage Schedule. Vacation will be based on earning 3.077 hours of vacation per pay-period (based on 24 pay-periods). In addition, 56 hours of paid vacation time available for use in 2021

SOUTHERN MINNESOTA MUNICIPAL POWER AGENCY
Minutes of the Board of Directors' Meeting
July 14, 2021

President Kotschevar called the meeting to order at 9:00 a.m. at the Litchfield Eagles Club #3424 in Litchfield, Minnesota.

Mr. Baldwin, Litchfield Public Utilities Generation Plant Supervisor, welcomed the members and guests to Litchfield. Those interested were invited to tour the Litchfield Power Plant after today's meeting.

Board Members Present:

President Mark R. Kotschevar, Rochester; Secretary Peter T. Moulton, Saint Peter; Treasurer Joseph A. Hoffman, Preston; and Chris Rolli, Spring Valley.

Board Member Present Via Conference Call:

Roger E. Warehime, Owatonna.

Board Members Absent:

Vice President Bruce A. Reimers, New Prague; and Mark E. Nibaur, Austin.

Others Present:

David P. Geschwind, Executive Director & CEO; Jerry M. Mausbach, Blooming Prairie; Troy G. Nemmers, Fairmont; T. Scott Jensen, Lake City; George N. Baldwin, Litchfield; Scott Hautala, North Branch; Keith R. Butcher, Princeton; Charles B. Heins, Redwood Falls; Kevin Martin, Brandon Williams, The Energy Authority; Chris Lover, Public Financial Management; Beth A. Fondell, Naomi A. Goll, Mark S. Mitchell, and Christopher P. Schoenherr of the Agency staff.

Others Present Via Conference Call:

Alex Bumgardner, Austin; Chris Ziegler, Fairmont; Mike Roth, Shane Steele, Grand Marais; and Chris Lewis, The Energy Authority.

#1 Agenda Approval:

Mr. Moulton moved to approve the agenda, seconded by Mr. Hoffman, passed upon a unanimous vote of the board members present.

#2 Consent Agenda:

Mr. Hoffman moved to approve the consent agenda, seconded by Mr. Moulton, passed upon a unanimous vote of the board members present.

APPROVED the June 9, 2021 board meeting minutes.

#3 Risk Analysis Study Results-Mitchell/The Energy Authority:

Mr. Mitchell introduced Mr. Kevin Martin and Mr. Brandon Williams, The Energy Authority (TEA). The risk study is a detailed analysis that evaluates many different scenarios to identify potential economic risks to the Agency.

Mr. Brandon Williams, TEA, reported on the results of the spring risk analysis. TEA's model considers Agency generation and load, fuel prices, market prices, and unit outage rates to determine the financial risk to the Agency under many different levels of these variables. This is the first risk analysis done with Sherco 3 running in economic commitment mode. The analysis indicates there is economic opportunity for high market price scenarios as long as Sherco 3 starts when called upon. TEA does not recommend any hedge transactions at this time. The analysis indicates hedge purchases will be in order during the 2023 planned outage, but that will be reevaluated as we get closer to the outage period.

Discussion.

Sherco 3 Outage Analysis

Because there is risk associated with Sherco 3 not starting when called upon, the Agency has provided TEA data on past forced outages on startup or derates that have occurred during startup. TEA is evaluating ways to factor this information into the planning model prior to the fall study.

President Kotschevar expressed appreciation to Mr. Williams and TEA for their efforts.

#4 Financial Reserves Policy Refresh-Fondell/Public Financial Management:

Ms. Fondell introduced Mr. Chris Lover, Public Financial Management (PFM) to provide an update on the Financial Reserves Policy (FRP) after reviewing inflation and the COVID-19 impacts on the target reserve level that was established in July 2020.

Mr. Chris Lover, PFM, presented the results of the Financial Reserves Policy analysis. The refreshed recommended general operating reserves level has been lowered from the 2020 target due to reduced risks of general sales decrease and large customer loss associated with the COVID-19 pandemic. Inflation increases from May 2020 to May 2021 support an upward adjustment to reflect 2021 dollars in the reserve target. Risk factors associated with weather events and specifically winter storm Uri in February 2021 have not been incorporated into the refreshed reserve target level but will be addressed with the next version of the study in 2023.

Recommendations

Recommended changes are to modify the target general operating reserves level from \$59.2 million to \$51.0 million, retain the +/-10% bandwidth, and adjust the 2021 target for inflation to \$53.4 million.

Discussion.

Mr. Hoffman moved to approve modifying the target general operating reserves level from \$59.2 million to \$51.0 million, adjusting the 2021 target for inflation to \$53.4 million, and retaining the

+/-10% bandwidth around the target, seconded by Mr. Moulton, passed upon a unanimous vote of the board members present.

President Kotschevar thanked Mr. Lover and Ms. Fondell for their efforts.

After a short break, the board reconvened at 10:15 a.m.

#5 SMMPA Advertising Program-Schoenherr:

Mr. Schoenherr reported on the SMMPA Advertising Program.

Because of the ability to target audiences, the current focus is on digital advertising. The Agency is also expanding video advertising as more people use streaming services.

Budget and 2022 Plan

- Advertising budget \$165,000.
- Working to develop a new ad campaign.
 - Ad development cost of ~\$50,000, half of which will be absorbed in the 2021 budget.
- Customize ads to focus on individual SMMPA members.

Discussion.

SMMPA received the APPA 2021 Energy Innovator Award during the June APPA National Conference in Orlando, Florida. SMMPA received the award for the member EV charging network, which is a collaboration between the Agency, its member utilities, and ZEF Energy to facilitate the acceptance of electric vehicles and help with the transformation of both the electric utility and transportation industries. The award honors utilities that have developed or applied creative, energy-efficient techniques and technologies to their work, provided better service to electric customers or implemented projects that increased the efficiency of utility operations or resource efficiency.

#6 NERC Compliance Succession Plan-Mitchell:

Mr. Mitchell reported on the NERC Compliance Succession Plan.

Several retirements will occur in the SMMPA Operations Department this year and succession planning alternatives are being evaluated.

Managing the Agency's North American Electric Reliability Corporation Standards Compliance Program is a critical area. There is an opportunity to contract with an outside firm that specializes in NERC compliance for public power entities. This might be a cost-effective alternative to filling the manager position when it becomes vacant.

The compliance tracking tool (TrakER software) was evaluated and will be purchased and implemented. This tool will provide tracking and monitoring of the required compliance action.

Discussion.

The Agency met with two entities that specialize in NERC compliance to discuss having them manage our compliance program and use Agency staff on a more limited basis. The Agency has asked one of those two entities, Utility Services, to provide a proposal to the Agency.

#7 Sherco 3 Coal Agreement-Mitchell:

Mr. Mitchell reported on the Sherco 3 Coal Agreement.

The current coal and rail contracts through Western Fuels Association (WFA) expire at the end of 2021. The Agency's WFA agreement allows the Agency to purchase coal and rail services from a third party if WFA cannot meet or beat the third-party price under the same terms.

With Sherco 3 now being offered into the market as a single unit in economic commitment mode, it would be better if both owners had the same coal price. The Agency asked Xcel Energy Fuels Department to provide a proposal to jointly procure coal for both owners. Xcel has offered to purchase coal on behalf of both owners at the same price starting in 2022. WFA was provided the opportunity to match the Xcel price. WFA was able to provide a cost-competitive proposal, but the required coal purchase volumes were more than the Agency is expected to need.

The Agency and Xcel have been negotiating the terms of an amendment to the existing Sherco 3 Coal Agreement to incorporate Xcel purchasing and delivering coal on behalf of both owners. The Agency plans to bring the final form of agreement to the board for approval at the August board meeting.

Assuming the agreement is approved, Xcel will begin supplying all Sherco 3 coal on January 1, 2022, and the Agency will cease coal deliveries through WFA. Xcel's fuels department will share detailed cost accounting and will provide coal to SMMPA at cost with no administrative fee or markup.

Discussion.

Next Steps

- Finalize amendment to Sherco 3 Coal Agreement.
- Seek board approval at August board meeting to executive agreement.
- Provide formal notice to WFA of acceptance of Xcel coal supply offer.
- Determine and implement change in WFA membership status.
- Pool train agreement continues through April 2026.
 - WFA option to terminate or continue charges plus management fee through term of lease.
 - Approximately \$225,000 per year.

President Kotschevar thanked Mr. Mitchell for his efforts.

Financial Report May 2021-Fondell:

Ms. Fondell summarized Agency financial results through May as provided in the board book materials.

Revolving Credit Agreement

On July 28, 2021, the Agency will draw \$5 million on the short-term borrowing program to fund transmission projects, and recent cash expenditures on certain transmission projects will be reimbursed.

SMMPA Budget Workshop Date and Format

Due to the APPA Business & Financial Conference conflict, the SMMPA Budget Workshop was moved from September 22, 2021 to September 23, 2021 from 1-3 p.m. at Owatonna Public Utilities. All members are invited to attend.

Government Affairs/Member Services Report-Schoenherr:

Mr. Schoenherr summarized the government affairs/member services report detailed in the board book.

Demand Side Management (DSM)

DSM savings levels, based on information currently available, are at 1.64% when compared to estimated member sales year-to-date.

Electric Vehicles (EV)

ZEF Energy is working to resolve the pricing accuracy on various EV charging websites. Members are making progress on the charger installations and determining if sales tax will be collected. Members were asked to contact SMMPA if there is interest in additional EV chargers.

Geographic Information System (GIS) Software System

Mora will move forward with the GIS software with mPower. SMMPA will host the software and data for Mora at negligible anticipated additional cost.

Standby Service Tariffs and Grid Access Fees Webinar

Dave Berg Consulting will present the Standby Service Tariffs and Grid Access Fees Webinar on July 20, 2021 from 1-3 p.m. at the Rochester Public Utilities Community Room. For those unable to attend in-person, GoToMeeting option will be available.

MPCA Engine Plant Permits

MMUA, SMMPA, and other Minnesota joint action agencies will be submitting comments to the Minnesota Pollution Control Agency (MPCA) on July 23, 2021 to exempt certain small generators from one hour NOx monitoring. The utilities had hoped to have a meeting with MPCA Commissioner Bishop on the topic, but she resigned earlier in the month. They have requested a meeting with the Acting Commissioner.

Member Retail Customer Renewable Options

Reviewing bid proposals for a small solar installation on land near the Murphy Creek Substation, Austin, Minnesota, based on Hormel's interest.

MMUA Summer Conference

Members were reminded of the MMUA Summer Conference August 16-18, 2021 at Cragun's Resort, Brainerd, Minnesota. Members were asked to contact Mr. Schoenherr if they are looking for a foursome for the pre-conference golf event.

Resource Report/Marketing Update-Mitchell:

Sherco Site New Generation and Transmission

On June 25, 2021, Xcel Energy filed reply comments on their 2020-2034 IRP providing an alternate plan. Xcel now proposes not to build a combined cycle unit at Sherco, but to add two 200 MW combustion turbines in southwest Minnesota and two in eastern North Dakota. They also propose to build a generator tie line from southwest Minnesota to be able to use the Sherco outlet transmission capacity and a tie line from the King Plant to Wisconsin to interconnect new solar generation using the King outlet transmission capacity.

Sherco 3 Economic Commitment

Sherco 3 was offered for economic commitment and was called by MISO to start June 3-21, 2021 and June 24-30, 2021. MISO paid the start-up costs. Net revenue for June was \$3 million.

SMMPA Integrated Resource Plan Update

The 2021 Integrated Resource Plan (IRP) will be filed with the Minnesota Public Utilities Commission on December 1, 2021. A detailed IRP preview will be presented at the October board meeting with approval sought at the November board meeting.

Quarterly Wind and Solar Update

Mr. Mitchell presented information on the performance of the Agency's wind and solar resources, including capacity factor and costs relative to market energy prices. There was consensus that future quarterly wind and solar updates focus on the net margin graph with additional details provided only if there is a significant change or anomaly associated with a resource.

Market Price Update

A graph of recent natural gas and on-peak electricity prices was discussed.

President's Report:

Mr. Kotschevar reported:

- SMMPA Board Meeting Dress Code: The dress code will be business casual for next month's SMMPA Board meeting.
- APPA Board of Directors: Mr. Geschwind was congratulated on being elected to the APPA Board of Directors as a Regional Representative.

Executive Director & CEO's Report:

Mr. Geschwind reported:

- SMMPA Board Retreat Date: Potential dates for the SMMPA Board Retreat are December 9-10, 2021 and December 16-17, 2021. There was board consensus to schedule the SMMPA Board Retreat for December 16-17, 2021.

- North Branch Municipal Water & Light Commission: North Branch is discussing options for selling its electric utility operations. The power sales agreement between SMMPA and North Branch contemplates that such a sale could occur, but there are conditions that must be met as indicated in the agreement. Mr. Geschwind explained that Agency staff will be discussing the issue with bond counsel in anticipation of further conversations with North Branch representatives.

Member Forum:

Mr. Moulton asked if there was any news on the potential third party solar sales issue with Novel Energy Solutions. Mr. Schoenherr indicated there has been no follow-up from Novel since he had met with Novel via conference call. President Kotschevar reported that Rochester Public Utilities (RPU) had met with the Rochester church that Novel claimed to represent, and church representatives were not aware that Novel had contacted RPU on their behalf. Mr. Moulton indicated he has heard nothing more of the issue in Saint Peter.

Mr. Butcher reported that Princeton signed an agreement to purchase and develop 40 acres east of Princeton. Negotiations have concluded on the service territory realignment. Owatonna and the SMMPA membership were thanked for being great resources.

Other Business:

None.

Adjourn:

A motion to adjourn the meeting was made by Mr. Rolli, seconded by Mr. Moulton, passed upon a unanimous vote of the board members present.

The meeting was adjourned at 12:02 p.m.

Secretary