

City Council Proceedings

State of Minnesota
Counties of Scott & Le Sueur
City of New Prague



City Council Meeting
Monday, August 5, 2013

Mayor Nickolay called the meeting to order at 7:00 P.M. with the following members present: Nickolay, Bartusek, Bruzek, Ryan and Scripture

Staff Present: Mike Johnson, Ken Ondich, Mark Vosejпка, Glen Sticha and Mary Jo Hruby

City Attorney Scott Riggs was also present

The Pledge of Allegiance was recited.

It was moved by Bartusek and seconded by Scripture to approve the agenda. All voted in favor of the motion. (5-0)

Planning Director Ondich introduced John Anderson from Municipal Development Group, Inc. Mr. Anderson has worked with the Park Board over the past six months to review and update the City's Parks, Trails and Recreation Chapter of the Comprehensive Plan. The Planning Commission and Park Board conducted a joint open house and public hearing on July 16, 2013. Mr. Anderson presented the 2013 Parks, Trails and Recreation Chapter of the Comprehensive Plan which provides a framework for park, trail and recreational planning through the year 2035. Some recommendations for future parks, trails and recreation facilities and programs are

- Encourage cooperative planning, development and use of park and recreational facilities by the School District and the City
- Develop a plan to build a new athletic field complex in the near future
- Trails should be developed to create linkages and connectivity
- Intergovernmental collaboration
- Create a budget for and schedule improvements within existing parks identified in Section V of the Chapter

It was moved by Scripture and seconded by Bartusek to approve RESOLUTION #13-08-05-01 RESOLUTION APPROVING THE 2013 NEW PRAGUE COMPREHENSIVE PLAN AMENDMENT FOR THE PARKS, TRAILS AND RECREATION CHAPTER INCLUDING ASSOCIATED MAPS. Upon roll call the following vote was recorded:

	<u>AYES</u>	<u>NAYES</u>
Nickolay	<u>X</u>	_____
Bartusek	<u>X</u>	_____
Scripture	<u>X</u>	_____
Bruzek	<u>X</u>	_____
Ryan	<u>X</u>	_____

Passed this 5th day of August, 2013

Planning Director Ondich informed the Council that the Agreement between the City and School District for the establishment and operation of a summer recreation program expired at the end of 2003. Both the City and School District have continued to honor the terms of the expired agreement. One of the goals and recommendations in the

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Comprehensive Plan update of the Parks, Trails, Recreation Chapter is to encourage cooperative planning, development and use of park and recreational facilities by the School District and the City.

It was moved by Nickolay and seconded by Bruzek to authorize Staff to contact the School District to begin discussions to develop a new recreation program agreement. All voted in favor of the motion. (5-0)

Planning Director Ondich informed the Council that Jeffrey and Jennifer Schoenecker owners of Lots 1 & 2, Block 10, Prague Estates 5th Addition, applied for and were approved for an administrative lot line adjustment to add the west 15' of Lot 1 to the area of Lot 2 in order to accommodate the house they would like to construct. Even though the lot line adjustment has been approved, said adjustment does not remove the 10' wide drainage and utility easement. The applicants are seeking to vacate the easement in order to construct their new home within a portion of that area. A Public Hearing needs to be scheduled before the vacation can be approved to gather input from utility companies and affected properties. Staff recommends the Public Hearing date for Tuesday, September 3, 2013. Mr. Ondich also presented an Ordinance vacating all of the 10' drainage and utility easement located between Lots 1 & 2, Block 10, Prague Estates 5th Addition.

It was moved by Bartusek and seconded by Bruzek to approve RESOLUTION #13-08-05-02 SETTING A PUBLIC HEARING TO VACATE ALL OF THE 10' DRAINAGE AND UTILITY EASEMENT LOCATED BETWEEN LOTS 1 & 2, BLOCK 10, PRAGUE ESTATES 5TH ADDITION. All voted in favor of the motion. (5-0)

It was moved by Nickolay and seconded by Scripture to approve the Introduction and 1st Reading of ORDINANCE #265 AN ORDINANCE VACATING ALL OF THE 10' DRAINAGE AND UTILITY EASEMENT LOCATED BETWEEN LOTS 1 & 2, BLOCK 10, PRAGUE ESTATES 5TH ADDITION. All voted in favor of the motion. (5-0)

Public Works Manager Sticha reviewed the proposals received for the purpose of televising approximately 2,040 linear feet of sanitary sewer main within the proposed 2014 Street Reconstruction Project and 5,660 linear feet of sanitary sewer main from 7th Avenue SE to Fifth Ave. NW for the anticipated Hwy. 19 Reconstruction Project. The purpose of televising the existing pipe is to assist Staff and SEH in planning and construction phases of the proposed street project. It is Staff's recommendation to award the televising proposal to the low bid which is Underground Technologies of MN.

It was moved by Scripture and seconded by Ryan to approve the televising of sanitary sewer quotation with Underground Technologies of MN in the amount of \$3,388.00. All voted in favor of the motion. (5-0)

City Administrator Johnson informed the Council beginning August 1st a new law will expand the current legal requirement to allow the use of accrued personal sick leave benefit for an absence due to illness or

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injury to an employee's child to other relatives. The law now applies to adult children, spouses, siblings, parents, grandparents and stepparents and applies to sick leave used on or after that date. Due to the law change, Staff is recommending approval to amendment to the Employee Handbook on Sick Leave Policy for the expansion of sick leave benefits in include "relatives".

It was moved by Nickolay and seconded by Bruzek to approve the amendment to the Employee Handbook on sick leave policy with changes including the adding to the first paragraph "and other family members as defined by law". All voted in favor of the motion. (5-0)

City Administrator Johnson reviewed the Form SC-13 "Schedule Form for Lump Sum Pension Plans Reporting Year 2013" for the New Prague Fire Relief Association. For 2014, the City's contribution is projected to be \$30,134. This contribution is \$12,931 or 30.0% lower than the 2013 contribution.

The Council acknowledged receipt of Form SC-13 "Schedule Form for Lump Sum Pension Plans Reporting Year 2013" for the New Prague Fire Relief Association.

The Council held discussion on possible candidates list for the Charter Commission. The Charter Commission will have 9 members two of whom would be from the Council. The goal is to have a list compiled for final consideration on August 19, 2013. City Attorney Riggs has indicated that he would have the appropriate Resolution selecting individuals and requesting action by the District Court for consideration at that meeting.

It was moved by Bartusek and seconded by Bruzek to approve the following consent agenda items

- A. Approve Previous Meeting Minutes
 - B. Approve Claims for Payment
 - C. Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for St. Nicholas Church on October 26, 2013 at the Park Ballroom, 300 Lexington Ave. S, New Prague, Minnesota
 - D. Approval of Homecoming Parade Permit for New Prague High School
- All voted in favor of the motion. (5-0)

Police Chief Vosejпка informed the Council there will be 3 or 4 Neighborhood Block Parties on Tuesday, August 6th for the National Night Out.

Planning Director Ondich updated the Council on the ALCO Property cleanup. Corporate Re-Estate is cooperating and working on getting bids from local contractors to get the issue resolved. Mr. Ondich stated that he is also working with the McDonalds cleanup.

Council Member Bruzek suggested getting public parking signs showing additional parking in the City Hall south parking lot. This would help with the downtown parking.

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Additional items included a report on the Cedar Lake Sewer District Board meeting, questioning the status of the comp worth study, obtaining information on interest of the deferred special assessments, updating the Rural Fire Association Joint Powers Agreement, and it was noted that New Prague will be hosting the 2018 Class A & B State Baseball Tournament.

It was moved by Nickolay and seconded by Bruzek to go into closed session at 8:35 p.m. per MN Statute 13D.05 Subd. 3 (C) to discuss real property located at 107 East Main Street at 8:35 p.m.

The Council came out of closed session at 9:16 p.m.

It was moved by Bartusek and seconded by Nickolay to adjourn at 9:16 p.m. All voted in favor of the motion. (5-0)

Charles L. Nickolay, Mayor

ATTEST:

Michael J. Johnson
City Administrator