

**Meeting Minutes
New Prague Park Board
Tuesday, August 8, 2017
6:30 PM**

1. Call Meeting to Order

The regular meeting was called to order at 6:30 PM by Chair Terry Murtaugh. Members present were Maggie Bass, Margaret Solheid, Kelly Holden, Cortney Holden and Matthew Ingebrand. All members were present. Staff present was Ken Ondich – Planning / Community Development Director.

2. Approve Previous Meeting Minutes

A motion was made by Bass, seconded by Holden, to approve the July 11, 2017 regular meeting minutes. Motion carried (6-0).

3. Review Financial Reports

Planning Director Ondich presented the financial reports to the Park Board noting that during the month of July there was \$2,236.88 added to the Park Equipment Fund from 4 single family home permits being issued. He stated that 59 new home permits have been issued so far in 2017 with 33 of those units being single family homes and 26 being townhomes.

A motion was made by Amundson, seconded by Bass to accept the financial reports as presented. Motion carried (6-0).

4. 2018 Park Board Budget

Planning Director Ondich stated that he had included the 2018 to 2021 Park Board Project Plan based on discussions at the June and July Park Board meetings. He stated that he had modified the list to try to even out the project totals from year to year for budget planning consistency.

Chair Murtaugh asked why the sidewalk projects to complete missing segments was considered a Park Board project.

Kelly Holden also asked why sidewalks were considered Park Board projects.

Planning Director Ondich stated that they were identified on the Trail and Sidewalk Gaps map in the Parks Chapter of the Comprehensive Plan and that the Park Board is probably the best Project Champion to bring those projects to the Council. He stated that ultimately the projects would be paid for by general fund dollars or bonds that all tax payers ultimately would pay for.

Maggie Bass asked about the mountain bike skills course and that the City hasn't heard from anyone interested in such an amenity for a few years and wondered if it should be removed from the list of projects.

Chair Murtaugh stated that a survey should be looked at for public input on the larger projects on the list for interest in completing them.

Maggie Bass noted that surveys had been done in the past for walking trails, the indoor pool and other topics and noted that in the past there had been interest in dog parks.

Chair Murtaugh mentioned that the band shell in Memorial Park is a nice idea, but in other communities she sees them mostly unused and that they are an expensive amenity.

Cortney Amundson stated that she had an observation that was a little off topic but suggested that the Park Board bring more awareness to the Park Board and solicit feedback from the public.

Chair Murtaugh stated that the dog waste stations haven't seemed to work well and suggested additional trash cans instated.

Kelly Holden stated that the Dog Park idea should possibly go back on the list.

The Park Board suggested that the long term project list have a larger font when submitted to the council and also to note the concern of the sidewalk connections being a project for more than just the Park Board to see through to completion.

A motion was made by Bass, seconded by Amundson, to approve the 2018 to 2022 Park Board Budget and Project Plan for submission to the City Council to consider in their 2018 budget preparations. Motion carried (6-0).

5. Eagle Scout Project Presentation for Gaga Ball Pit – Max Redfearn

Planning Director Ondich noted that Max Redfearn was in attendance once again to discuss his Eagle Scout Project with the Park Board.

Max Redfearn presented an update to the City Council and noted that he had just received approval to move forward with his project and could now seek donations from local organizations. He asked the Park Board if they would consider making a donation and further noted that he would like the Park Board's input on colors and location for the gaga ball pit.

Planning Director Ondich stated that the City would be providing for chip rock for the base as a contribution and that any other involvement in the project would require purchase of a component of the gaga ball pit rather than a donation.

The Park Board indicated that a green bracket with brown composite boards would be appropriate and a visible location by the north side of the playground would be best.

Maggie Bass asked Max Redfearn if he had received any conditions.

Max Redfearn noted that he had not received any donations yet but that he just started the donation process and would be meeting with the New Prague Lions and others.

The Park Board suggested that Max Redfearn keep fundraising and provide an update to the Park Board in the future.

6. Miscellaneous

- a. **2017 Park Board Projects Update** – Planning Director Ondich stated that the native planting project for the entrance signs would be done this fall. The Park Board asked for a listing of the plants and pictures for review. Planning Director Ondich stated that the concrete tee boxes for the disc golf course is yet to be completed in the fall and staff was still working on quotes for the work. Planning Director Ondich stated that the estimates for the Northside Park and Southside Park drainage projects had been included in the Project List.
- b. **New Veteran’s Memorial Update** – Planning Director Ondich stated that at the City Council meeting on August 7th that the Council was very supportive of the idea for a new veteran’s memorial in Memorial Park near Main Street but that staff had some verifying of utility locations to complete before the discussions could continue for that specific site near the library and drinking fountain.
- c. **Kelly Holden Leaving Park Board** – Planning Director Ondich stated that included in the packet was Kelly Holden’s resignation letter as she was moving out of the City. The Park Board wished her well in her future endeavors.

7. Adjournment

A motion was made by Holden, seconded by Ingebrand to adjourn the meeting at 7:22PM. Motion carried (6-0).

Respectfully Submitted,



Ken Ondich
Planning / Community Development Director