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# City of New Prague Economic Development Authority

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## MEETING MINUTES

Wednesday, September 11, 2019, 7:30 a.m.

First Floor Conference Room, City Hall

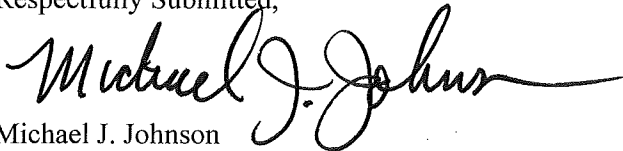
1. The meeting was called to order at 7:30 a.m. by Nick Slavik with the following members present:  
Chuck Nickolay, Eric Krogman, Troy Pint, Nick Slavik, Pete Sletten, and Bruce Wolf.  
Absent: Brent Quast  
City Staff Present: City Administrator Mike Johnson  
Others Present: Jo Faust, First Stop Shop
2. Minutes/Financials:
  - A. It was moved by Wolf, seconded by Krogman to approve the August 14, 2019 meeting minutes. All voted in favor. Motion carried. (6-0)
  - B. Claims for September 2019 – There were 2 bills totaling \$21.85 for September 2019. It was moved by Nickolay, seconded by Sletten to approve the September 2019 claims totaling \$21.85. All voted in favor. Motion carried. (6-0)
  - C. The Financial Report for September 2019 including the Income Statements and Balance Sheets were reviewed and accepted.
3. City Administrator Johnson gave a brief update and overview on the Small Cities Projects (SCDP):
  - A. 2016 – Commercial Rehab in Downtown
  - B. 2017 – Commercial Rehab, Single Family Rehab & Residential Rental Rehab
4. Discussion on Business Retention and Expansion (BR&E) Contacts – Vice President Slavik indicated that there had not been any recent BR&E visits. Upcoming visits are scheduled at Dairy Queen and Witt Construction.
5. Chamber of Commerce/EDA Marketing Committee for 2020 Highway Project – City Administrator Johnson reported that the EDA newspaper ad asking for businesses or residents to serve on the joint EDA/Chamber Marketing Committee for 2020 was run. The only interest indicated was from Patty Peterson, Chuck Kajer from the newspaper, and possibly Kristy Mach if she is around and available. The names above were already on the Chamber list. There was discussion to ensure that the \$25,000 was included in the 2020 EDA Budget and that maybe a purpose for the committee should be developed by the EDA/Chamber.
6. Scott County CDA – Economic Development Incentive (EDI) Grants for 2020 – City Administrator Johnson provided the EDA Board with a copy of the Scott County CDA application materials for Economic Development Incentive (EDI) Grants for 2020. It showed what the history of grants have been since 2011 and what the City of New Prague has received which has been \$168,892. If anyone has any ideas or suggestions, the grant applications are due November 1, 2019.
7. The Business Updates for September 2019 from Planning/Community Development Director Ken Ondich were reviewed and discussed.
8. Executive Director's Report:
  - Jo Faust reported on the Scott County Fast Track Challenge coming up (2 apps from New Prague)
  - MN Manufacturer's Week – 1<sup>st</sup> week in October
  - School organized events and tours to promote education and manufacturing jobs.
  - The former County Road 37 road improvements and the 2 mini roundabouts were discussed.

9. Miscellaneous:

- Board member Troy Pint, who is on the Scott County LIVE/LEARN/EARN workforce subcommittee reported on the Committee's work on the jobs website project that is being developed to advertise the available jobs in Scott County. They may be looking for seed money from all of the Cities in the County.
- Jo Faust provided a handout on the "CEO Next" program.

10. Adjournment - There being no additional business, it was the consensus of the Board to adjourn at approximately 8:30 a.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Michael J. Johnson". The signature is written in a cursive style with a long, sweeping underline.

Michael J. Johnson  
City Administrator/EDA Executive Director