

**Meeting Minutes**  
**New Prague Economic Development Authority**  
**Wednesday, September 12, 2012**

1. Call Meeting to Order

The meeting was called to order at 7:30 a.m. by Chairman Bruce Wolf with the following members present: Dirk Berger, Pete Sletten, Chuck Nickolay, Andrea Burkhardsmeyer, Nick Slavik and Kristin Guerrette

City Staff Present: City Administrator Johnson

2. Minutes/Financials

- a) It was moved by Slavik, seconded by Nickolay to approve the August 8, 2012 minutes. Motion carried (6-0)

\* *Dirk Berger arrived at 7:32 a.m.*

- b) There were no claims for September 2012
- c) The financial reports for August, 2012 which included the Income Statement and Balance Sheet were accepted as submitted.

3. City Administrator Johnson provided a brief overview of the revised draft of the Amended and Restated Business Subsidy Policy for the EDA. The City Council had reviewed, held a Public Hearing, and adopted the new policy on September 4, 2012. There was discussion on the minimum job numbers for creation and the proposed wage goals to meet the State requirements. Even with the minimums, both the EDA and City Council still maintain flexibility in considering projects under the policy. After discussion, it was moved by Nickolay, seconded by Berger to call for a Public Hearing on the Policy for the EDA for October 10, 2012 at or after 7:30 a.m. Motion carried (7-0)

4. Chairman Wolf asked for an update on the Chart Inc. Expansion Project. Mr. Johnson explained that the Final Plat was approved with conditions, the MIF preliminary grant application was in (Final Application and Public Hearing on October 1, 2012), the DEED Public Infrastructures Grant Application had been approved to submit to DEED, the Final Development Agreement and Tax Abatement processes were moving forward with the City, County and School and should be done in early October. Chart Inc. is working on final grading, footing and building plans that are yet to be submitted. There may be a ground breaking for the project sometime in early October.

5. A copy of the 2013 Budget worksheet was provided to the EDA. Mr. Johnson said he will have a draft for review at the October 10<sup>th</sup> meeting. The budget will be built around the proposed \$50,000 in tax revenue.

6. There has been no progress on the proposed Industrial Park planning due to the extensive work on the Chart Inc. Expansion Project.

7. The EDA Board was leaving to tour the former Genex building now owned and refurbished by Mark Steele at about 8:11 a.m.

8. The Board reviewed the August 2012 Business Updates from the Planning Department.

9. No additional updates by Executive Director.

There being no additional business, it was the consensus of the Board to adjourn at approximately 8:11 a.m.

Respectfully Submitted,

Michael J. Johnson  
City Administrator/EDA Executive Director