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# City of New Prague Economic Development Authority

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## MEETING MINUTES

Wednesday, September 12, 2018, 7:30 a.m.  
First Floor Conference Room, City Hall

1. The meeting was called to order at 7:30 a.m. by Brent Quast with the following members present: Chuck Nickolay, Troy Pint, Brent Quast, Nick Slavik, Pete Sletten, and Bruce Wolf.

Absent: Shawn Ryan

City Staff Present: City Administrator Johnson

Others Present: Jo Faust, First Stop Shop – Scott County

2. Minutes/Financials:
  - A. It was moved by Nickolay, seconded by Sletten to approve the August 8, 2018 meeting minutes. All voted in favor. Motion carried. (6-0)
  - B. There were 0 claims for \$0.00 in September 2018.
  - C. The Financial Report for August 2018 including the Income Statements and Balance Sheets were reviewed and accepted.
3. City Administrator Johnson gave a brief update on the 2016 and 2017 SCDP Reports. Mr. Johnson is going to call Mr. Rick Goodeman of the SWMHP to see what can be done to jump start the SCDP Projects. One of the board members indicated that in talking to a local contractor they were blindsided by the SCDP paperwork and the request for personal business information.
4. The Board was informed that there would be a BR&E visit to the Mayo Hospital to meet with the Hospital Administrator Kirby Johnson on September 24, 2018.

Jo Faust from the Scott County CDA - First Stop Shop, provided the Board with an "Overview Summary" on the surveys sent to the first 16 businesses under the BR&E program and reviewed the general trends and survey responses.

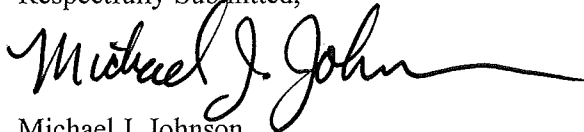
5. President Quast indicated that the next agenda item was discussion on Future EDA Projects/Priorities. Mr. Quast informed the Board on the ongoing Scott County discussions about an Innovations Center possibly in Shakopee. The cities in Scott County, Scott County and the CDA are working with post-secondary reps from Mankato and the Dakota County Technical College in Rosemount to see what can be put together. The group is looking at a grant application to the Federal Rural Economic Development group to assess the feasibility of a building and joint education program to assist employees. This is a long term goal with Shakopee possibly providing a site for the facility.

Jo Faust said that there were presently 3 applications for the "Fast Track Challenge Program" with 2 applications from New Prague. Also, CVF Racing out of New Prague has applied to participate in the Economic Gardening Program.

6. Planning/Community Development Director Ondich's Business Updates for September 2018 were reviewed.

7. Executive Director's Report - City Administrator Johnson provided information on:
  - A. Overview of a meeting held between City Staff and the Scott County CDA Staff on the 55+ Housing Program and possible meeting with the City Council and Scott County CDA.
  - B. An update on the Philipp Square Apartment 55+ Housing Project. There is joint City/Scott County CDA financial support on this project to ensure adequate debt service coverage and impact on rental rates. Staff was asked to find out what the remaining debt service schedule entails.
  - C. Pete Sletten raised questions about zoning/land use for twin homes on residential lots. Staff will check and call Mr. Sletten with information.
  - D. A residential lot inventory will be provided to Mr. Pint.
  - E. The movie, "Soul Drifter" will have filming in New Prague in October 2018.
  - F. The UP Railroad will be in town to repair the railroad tracks in early October 2018. A temporary detour will be put in place while construction is underway.
8. Miscellaneous – No items.
9. Adjournment - There being no additional business, it was the consensus of the Board to adjourn at approximately 8:29 a.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Michael J. Johnson". The signature is written in a cursive, flowing style with a long horizontal line extending to the right.

Michael J. Johnson  
City Administrator/EDA Executive Director