

**Meeting Minutes
New Prague Park Board
Tuesday, September 11, 2012
6:30 PM**

1. Call to Order

The meeting was called to order at 6:30 PM by Chair Matthew Lasch. Members present were Maggie Bass, Mike Sticha, Sharon Brown and Shawn Ryan. Absent were Amy Jirik and Chris Millard. Staff present was Ken Ondich – Planning Director and Jim Calliguri – Parks Maintenance Supervisor.

2. Approve Previous Meeting Minutes

A motion was made by Bass, seconded by Sticha to approve the August 21, 2012 meeting minutes. Motion carried (5-0).

3. Review Financial Reports

Planning Director Ondich presented the financial reports to the Park Board, noting that during the month of July an additional \$533.82 was added to the Park Equipment Fund from new residential home permits from the construction of one new home. He noted that a total of 13 new home permits have been issued in 2012.

A motion was made by Lasch seconded by Brown to accept the financial reports as presented. Motion carried (5-0).

5. Update of Parks, Trails and Recreation Chapter of Comprehensive Plan – Discussion for the 2013 Budget

Planning Director Ondich stated that the Park Board had asked staff to invite the planning consultant to the September meeting to discuss their possible involvement in an update to the Parks chapter of the comprehensive plan. He stated that he had invited Joanne Foust from Municipal Development Group to attend the meeting as she was the consultant working on the current updates with the Planning Commission and City Council. He stated that Ms. Foust was unable to attend the meeting and that John Anderson, one of her associates was present at the meeting.

John Anderson, Associate, provided an overview of the proposal to assist the City of New Prague with the update of the Parks, Trails and Recreation Chapter of the Comprehensive plan. He also handed out a copy of the City of Jordan Master Parks, Trails & Natural Resource Plan for review as an example of a more detailed plan. The proposal for New Prague included a total cost of \$2,500 to attend 3 meetings and a public hearing with additional meetings to cost \$200 each if desired.

Shawn Ryan asked if there were grants available, similar to the grant Jordan received for their park plan.

Mr. Anderson stated that the specific source of grant funding that Jordan received called the Community Growth Options Program was no longer available but that Joanne Foust with his firm may know of other possible sources of grand funding. He stated he would have Ms. Foust contact staff about possible funding opportunities including for the development of the parks.

4. Preparations for 2013 Park Board Budget – Review Projects and Goals

Planning Director Ondich stated that at the August Park Board meeting discussion for the 2013 Park Board Budget officially began. He stated that discussion on the use of a potential \$14,600 Park Board budget for miscellaneous projects and \$17,000 for park equipment was available. He stated that he included the list of long term projects for discussion as well as items that were discussed at the August meeting. He stated that he would add dollar amounts and the Park Board could prioritize the projects at their October meeting.

Shawn Ryan asked if the cost of a basketball hoop for foundry hill park could be added to the budget for the Park Equipment Fund for 2013 to be set up within the existing parking lot.

Planning Directed stated that he would add the item and confirm the costs for next month's meeting.

Planning Director Ondich stated that for next month's meeting he would have some estimates for "exercise stations" for the Greenway Trail.

The Park Board asked that replacement archery targets be added to the Park Board Budget for 2013.

Shawn Ryan asked if the park shelter reservation fees could go back into the Park Budget directly.

Planning Director Ondich stated that he would find out and have an answer to relay at the budget workshop for the Council tomorrow night.

6. Miscellaneous

- a. Hockey Board Update** – Planning Director Ondich stated that the City had given the existing boards back to SRG in exchange for a \$15,000 settlement and that the new metal boards had been ordered from Becker.

- b. **West TH19 Trail Project** – Planning Director Ondich stated that he attached a neighborhood project memo for the West TH19 Trail Project.
- c. **4th of July Fireworks** – Maggie Bass stated that she met with Kristy Mach at the Chamber to discuss their possible involvement in a 2013 4th of July Fireworks display and said that the Chamber has decided not to get involved at this point. She stated that she would meet again with Ms. Mach following the Dozinky celebration and to determine if there are maybe other options to explore. The Park Board discussed the idea of getting a single large sponsor for the event and to also involve other activities at some of the City Parks. The idea to combine the Chambers concert event which was first held this past July with a 4th of July fireworks show was also discussed.
- d. **Volunteer Opportunity** – Sharon Brown presented a volunteer event at Cedar Lake Farm Regional Park on Saturday September 29th from 8:30AM to 12:30 PM to plant native shrubs for shoreline buffers.

7. Adjournment

A motion was made by Lasch, seconded by Brown to adjourn the meeting at 7:36 PM. Motion carried (5-0).

Respectfully Submitted,



Ken Ondich
Planning Director