

NEW PRAGUE UTILITIES COMMISSION
MEETING MINUTES
Monday, January 30th, 2017

The regular meeting of the New Prague Utilities Commission was held on Monday, January 30th, 2017, at 3:30 p.m., at 300 East Main St – Power Plant, New Prague, MN 56071.

PRESENT: Commissioners Dan Bishop, Paul Busch, Amy Jirik, Richard Jordan, and Brian Skok

OTHERS PRESENT: General Manager Bruce Reimers, and Distribution Supervisor Ken Zweber

ABSENT: Finance Director Patty Solheid

1. **CALL TO ORDER:** The meeting was called to order by President Bishop on Monday, January 30th, 2017, at 3:30 p.m.
2. **APPROVAL OF AGENDA:** A motion was made by Commissioner Jordan to approve the agenda and seconded by Commissioner Jirik. Motion carried.
3. **MEETING MINUTES:** A motion was made by Commissioner Jordan to approve the December 27th, 2016 meeting minutes and to include the approval of Item #8 Memo for review and approval of fee schedule, a motion was made by Commissioner Skok to approve fee schedule, seconded by Commissioner Jordan. Commissioner Busch seconded the approval of the December 27th, 2016 meeting minutes that included approval of fee schedule. Motion carried.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Skok to approve claims for payment in the sum of \$246,263.47 and the SMMPA claim for payment in the amount of \$421,595.17, seconded by Commissioner Busch. Motion carried.
5. **FINANCIAL REPORTS A – C:**
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Reports for December were presented for review and approval.
 - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Skok to approve the Financial Reports, seconded by Commissioner Jordan. Motion carried.

6. **ELECTION OF OFFICERS:**
 - A. President/Chairman – Dan Bishop
 - B. Vice-President – Dick Jordan
 - C. Secretary – Bruce Reimers
 - D. Treasurer – Paul Busch

A motion was made by Commissioner Jirik to keep the officers the same as 2016, seconded by Commissioner Skok. Motion carried.

7. **NPUC & MMUA 2017 TOM BOVITZ SCHOLARSHIP PROGRAM:** A motion was made by Commissioner Jordan, seconded by Commissioner Skok to participate in the MMUA Tom Bovitz Scholarship program as has been done in the past and also to award a \$500 scholarship to a local winner.

- 8. **APPROVAL OF DEPOSITORIES:**
 - A. Round Bank of New Prague
 - B. State Bank of New Prague
 - C. US Bank of New Prague
 - D. Wells Fargo Bank, N.A. Of New Prague
 - E. Wells Fargo Advisors of New Prague

A motion was made by Commissioner Jirik to approve the list of recommended depositories as listed, seconded by Commissioner Skok. Motion carried.

- 9. **APPROVAL OF NEW PRAGUE TIMES AS THE OFFICIAL NEWSPAPER:** A motion was made by Commissioner Bishop, seconded by Commissioner Skok to approve the New Prague Times as the official newspaper.
- 10. **APPROVAL OF MMUA MUTUAL AID RESOLUTION & AGREEMENT:** A motion was made by Commissioner Jordan to approve the Mutual Aid Resolution and Agreement, seconded by Commissioner Skok. General Manager Reimers will present the agreement to the City Council for their approval.
- 11. **MINNESOTA PUBLIC UTILITIES COMMISSION COGENERATION AND SMALL POWER PRODUCTION TARIFF:** General Manager Reimers presented the MPUC Cogeneration and Small Power Production Tariff report to the Commission for their review and approval. A motion to accept the report as presented was made by Commissioner Bishop, seconded by Commissioner Busch.
- 12. **DISTRIBUTION RELIABILITY REPORT:** Distribution Supervisor Zweber presented the 2016 Distribution Reliability Report to the Commission for their review. It was reported that there were a few outages in 2016 with an average customer being without electricity for less than three (3) minutes during the year. No action needed, informational only.
- 13. **SMMPA BOARD OF DIRECTORS MEETING – DECEMBER 14th, 2016:** General Manager Reimers gave a short update on the December 14th, 2016 SMMPA Board meeting. No action needed, informational only.
- 14. **SMMPA BOARD OF DIRECTORS MEETING – JANUARY 10th, 2017:** General Manager Reimers informed the Commission of the upcoming SHERCO outage starting in February due to scheduled maintenance and repairs. SMMPA will be holding the spring informational meeting in Austin on March 30.
- 15. **GENERAL MANAGERS REPORT – 2016 YEAR END REVIEW:** General Manager Reimers and Distribution Supervisor Zweber went over the 2016 projects that were completed and gave a preview of some of the projects that will be part of the 2017 construction season.
- 16. **OTHER BUSINESS:** No other business.
- 17. **ADJORN:** With no further business a motion was made by Commissioner Jordan to adjourn the meeting at 4:36 pm, seconded by Commissioner Skok. Motion carried.

NEXT COMMISSION MEETING.....THURSDAY, FEBRUARY 23, 2017

Bruce Reimers