



MEETING MINUTES

NEW PRAGUE UTILITIES COMMISSION

Monday, November 27, 2017

The regular meeting of the New Prague Utilities Commission was held on Monday, November 27, 2017, at 3:30 p.m., at 300 East Main St – Power Plant, New Prague, MN 56071.

PRESENT: Commissioners Dan Bishop, Paul Busch, Amy Jirik, Richard Jordan, and Brian Skok

OTHERS PRESENT: General Manager Bruce Reimers

1. **CALL TO ORDER:** The meeting was called to order by President Bishop on Monday, November 27, 2017, at 3:30 p.m.
2. **APPROVAL OF AGENDA:** A motion was made by Commissioner Jordan to approve the agenda and seconded by Commissioner Jirik. Motion carried.
3. **MEETING MINUTES:** A motion was made by Commissioner Skok and seconded by Commissioner Jirik to approve the October 30th, 2017 meeting minutes. Motion carried.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Busch on the approval of:
 - A. Accounts Payable in the amount of \$155,367.37
 - B. The SMMPA claim for payment in the amount of \$404,514.76Seconded by Commissioner Skok. Motion carried.
5. **FINANCIAL REPORTS A – C (Enclosed):**
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Reports for August were presented for review and approval.
 - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Skok to approve the Financial Reports as presented, seconded by Commissioner Jirik. Motion carried.
6. **PROPOSED 2017 WRITE-OFF'S**

General Manager Reimers reviewed the proposed 2017 write-off's with the commission. After review, a motion was made by Commissioner Skok and seconded by Commissioner Jirik to approve the proposed 2017 Write-Off's as presented. Motion carried.
7. **SMMPA BOARD OF DIRECTORS MEETING – October 13, 2017 (Enclosed)**

Review only.
8. **SMMPA BOARD OF DIRECTORS MEETING- November 8, 2017 (Bruce)**

General Manager Reimers informed the Commission that the SMMPA Staff is starting to work on member generation contracts and there will be more information in the upcoming months. Bruce also noted that the Owatonna Energy Station was undergoing final testing and is expected to be in commercial service by the end of the year.

9. GENERAL MANAGERS REPORT (Bruce)

General Manager Reimers informed the Commission:

- A. The claim for the lightning damages to the water pumping and filtration systems have been repaired and most of the cost will be covered by insurance.

10. OTHER BUSINESS

No other business

11. ADJOURN

A motion was made by Commissioner Jordan and 2nd by Commissioner Busch to adjourn the November meeting at 4:25 P.M.

NEXT COMMISSION MEETING - TUESDAY, DECEMBER 26, 2017