

## NEW PRAGUE UTILITIES COMMISSION MEETING MINUTES

February 19, 2013

The regular meeting of the New Prague Utilities Commission was held on February 19, 2013, at 3:30 p.m., at 118 Central Avenue North, New Prague, MN 56071.

**PRESENT:** Commissioners Richard Jordan, Dan Bishop, Paul Busch and Chuck Nickolay.

**OTHERS PRESENT:** Electric Operations Supervisor Bruce Reimers

1. **CALL TO ORDER:** The meeting was called to order by Vice-President Bishop on February 19, 2013 at 3:30 p.m.
2. **APPROVAL OF AGENDA:** Motion made by Commissioner Jordan to approve the agenda as presented. Second by Commissioner Busch. Motion carried.
3. **MEETING MINUTES:** (A) Motion by Commissioner Jordan to approve the January 23, 2013 meeting minutes with the following changes: Commissioner Nickolay was absent from the meeting. On Item #4 change the motion from Nickolay to Bishop. Second by Commissioner Busch. (B) Motion by Commissioner Nickolay to approve the February 6<sup>th</sup> meeting minutes, second by Commissioner Jordan. Motion carried.
4. **UTILITY & SMMPA BILLS:** Motion by Commissioner Busch to approve claims for payment in the amount of \$386,257.41 and SMMPA claim of payment in the amount of \$408,169.69. Second by Commissioner Nickolay. Motion carried.
5. **FINANCIAL REPORTS A – C:**
  - A. Investment Report – The Investment Report was presented for review and approval.
  - B. Financial Report – The Financial Reports for November were presented for review and approval.
  - C. Kilowatt & Water Sales – The kilowatt and water sales were reviewed.

Pending changes (enclosed) a motion by Commissioner Jordan to approve the Investment, Financial Reports. Second by Commissioner Nickolay. Motion carried.

6. **A. SMMPA Board of Directors Meeting – Feb. 13, 2013:** Electric Operations Supervisor, Reimers presented to the Commission minutes from the Feb. 13, 2013 meeting for their information only.
7. **MMUA Legislative Conference** – Electric Operations Supervisor, Reimers presented to the Commission information on topics of discussion at MMUA conference for their information only.
8. **EPA RICE Law Charges:** Electric Operations Supervisor, Reimers presented to the Commission and overview of new IPA law changes that will affect the pollution control equipment that will need to be added to make the standby generators compliant to the new law. An estimated cost will be presented at the next meeting.
9. **2013 Pick-up Truck:** Electric Operations Supervisor, Reimers presented to the Commission bids received from New Prague Auto Group and the 2-State Bids. A motion was made by Commissioner Nickolay to

accept the bid from New Prague Auto Group in the amount of \$26,833. Second by Commissioner Bush. Motion carried.

**10. OPERATIONS REPORT:**

- **Central Avenue CIP 2013 Project** – Electric Operations Supervisor, Reimers informed the Commission on the lighting changes proposed for the Central Ave CIP 2013 Project. It was the recommendation of Reimers that the Commission consider using LED light fixtures on the project. Motion was made by Commissioner Nickolay, seconded by Commissioner Busch to use the LED Lights on the CIP 2013 project. Motion passed.
- **Highway 19 Rebuild** – Electric Operations Supervisor Reimers informed the Commission on future Highway 19 Rebuild that the utilities would need to upgrade street lights at that time for their information only.

**11. OTHER BUSINESS:**

Electric Operations Supervisor, Reimers informed the Commission that after conversation with City Administrator, Mike Johnson the contract with Chris Cavett of SEH would be terminating at the end of the month. Commissioner Nickolay added that he would relay to the City Council at their meeting that evening. No action taken.

With no further business a motion was made by Commissioner Jordan, to adjourn the meeting at 4:48 pm, seconded by Commissioner Busch. Motion carried

**Bruce Reimers**