

NEW PRAGUE UTILITIES COMMISSION
MEETING MINUTES
Monday, March 27, 2017

The regular meeting of the New Prague Utilities Commission was held on Monday, March 27th, 2017, at 3:30 p.m., at 300 East Main St – Power Plant, New Prague, MN 56071.

PRESENT: Commissioners Dan Bishop, Paul Busch, Amy Jirik, Richard Jordan, Brian Skok

OTHERS PRESENT: General Manager Bruce Reimers, and Finance Director Patty Solheid

1. **CALL TO ORDER:** The meeting was called to order by President Bishop on Monday, March 27th, 2017, at 3:30 p.m.
2. **APPROVAL OF AGENDA:** A motion was made by Commissioner Jordan to approve the agenda and seconded by Commissioner Skok. Motion carried.
3. **MEETING MINUTES:** A motion was made by Commissioner Jirik to approve the February 23rd, 2017 meeting minutes, seconded by Commissioner Jordan. Motion carried.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Jirik to approve claims for payment in the sum of 126,918.98 and the SMMPA claim for payment in the amount of \$386,269.11, seconded by Commissioner Skok. Motion carried.
5. **FINANCIAL REPORTS A – C:**
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Reports for January were presented for review and approval.
 - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Skok to approve the Financial Reports, seconded by Commissioner Busch. Motion carried.
6. **MEMO - NEW PRAGUE UTILITIES COMMISSION 2017 SCHOLARSHIP PROGRAM:**

The commission reviewed the submitted essays and chose essay #2 as the winning essay. A motion was made by Commissioner Busch, seconded by Commissioner Jirik to award the New Prague Utilities Commission \$500 scholarship to Jeanna Hertaus, daughter of John and Joseth Hertaus. Her essay will be submitted to MMUA's Tom Bovitz Memorial Scholarship program.
7. **SMMPA BOARD OF DIRECTORS MEETING – FEBRUARY 8, 2017**

General Manager Bruce Reimers gave a short update on the February 8th, 2017 SMMPA Board meeting. No action needed, informational only.
8. **SMMPA BOARD OF DIRECTORS MEETING – March 8, 2017**

General Manager Reimers informed the Commission that SMMPA staff is continuing the work on both the wind and solar contracts and will have more information for the board in the following months. General Manager Reimers also informed the Commission of the upcoming spring informational meeting in Austin on March 30th. Commissioners Paul Busch and Amy Jirik and Distribution supervisor Ken Zweber will also be attending the meeting with him.

9. GENERAL MANAGERS REPORT

General Manager Reimers informed the Commission that the Utilities Department has been asked by customers and builders to offer the sale of electric water heaters and garage heaters to be installed on the Energy Saver Program. General Manager Reimers told the Commission he thought this would be beneficial and the Utilities Department would start to inventory them on a limited basis.

General Manager Reimers also informed the Commission that some of the 2017 capital projects would be starting. The first project will be the Substation transformer oil change and underground feeder upgrades.

10. OTHER BUSINESS: General Manager Reimers informed the Commission that in previous years the Utilities Department had been asked to donate the water to fill the Community Pool. He stated that they would most likely be asking to donate the water to fill the new pools at the New Prague Aquatic Center and would like to know if the Commission wanted to donate the water for the initial filling. A motion was made by Commissioner Skok and 2nd by Commissioner Busch to donate the water for the pools.

11. ADJORN: With no further business a motion was made by Commissioner Jordan to adjourn the meeting at 5:20 pm, seconded by Commissioner Jirik. Motion carried.

NEXT COMMISSION MEETING.....MONDAY, APRIL 24, 2017