

**NEW PRAGUE UTILITIES COMMISSION**  
**MEETING MINUTES**  
**Tuesday, May 30, 2017**

The regular meeting of the New Prague Utilities Commission was held on Tuesday, May 30, 2017, at 3:30 p.m., at 300 East Main St – Power Plant, New Prague, MN 56071.

**PRESENT:** Commissioners Dan Bishop, Paul Busch, Richard Jordan, Brian Skok, Amy Jirik

**OTHERS PRESENT:** General Manager Bruce Reimers, and Finance Director Patty Solheid

1. **CALL TO ORDER:** The meeting was called to order by President Bishop on Tuesday, May 30th, 2017, at 3:32 p.m.
2. **APPROVAL OF AGENDA:** A motion was made by Commissioner Busch to approve the agenda and seconded by Commissioner Jordan. Motion carried.
3. **MEETING MINUTES:** A motion was made by Commissioner Skok and seconded by Commissioner Busch to approve the April 24<sup>th</sup>, 2017 meeting minutes with the following changes. Commissioner Jordan, asked to have added to the agenda in other business, concerns in regards to ballpark recognition, website updates and customer billing. Motion carried.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Jordan to approve claims for payment in the sum of 108,832.83 and the SMMPA claim for payment in the amount of \$382,756.04, seconded by Commissioner Skok. Motion carried.
5. **FINANCIAL REPORTS A – C:**
  - A. Investment Report – The Investment Report was presented for review and approval.
  - B. Financial Report – The Financial Reports for January were presented for review and approval.
  - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by President Bishop to approve the Financial Reports, seconded by Commissioner Jirik. Motion carried.
6. **MEMO- REVIEW OF 2016 AUDIT-**

Finance Director Patty Solheid presented the 2016 audit to the Commission for review.  
No action needed, review only.
7. **SMMPA BOARD OF DIRECTORS MEETING – April 12, 2017**

No action needed, informational only.
8. **SMMPA BOARD OF DIRECTORS MEETING – MAY 10 , 2017**

General Manager Bruce Reimers informed the Commission that the SMMPA board voted to approve a power purchase agreement for a new 100MW wind project that will be needed to meet the state mandated renewable energy standards for 2020.

- 9. MEMO – STRATEGIC DIRECTION – (Discussion)** General Manager Reimers and Finance Director Patty Solheid presented a draft outline prepared by Mark Fritsch of Current Compass Inc. who designed an outline on topics that the Commission and staff feel are important currently and in the future for the Utility to develop a strategic planning roadmap.
- 10. GENERAL MANAGERS REPORT:** General Manager Reimers informed the Commission that work to replace the pipe and motor on well #2 was complete and the well was back in service. He also informed the Commission that the new electric conduit going from the Power Plant to Lexington Ave. had been installed and that the crews will be installing equipment throughout the summer along with new underground services to customers located in that area.
- 11. OTHER BUSINESS:** No other business.
- 12. ADJORN:** With no further business a motion was made by Commissioner Jordan to adjourn the meeting at 4:59 pm, seconded by Commissioner Busch. Motion carried.

**NEXT COMMISSION MEETING.....MONDAY, JUNE 26, 2017**