

NEW PRAGUE UTILITIES COMMISSION
MEETING MINUTES
Monday, June 26, 2017

The regular meeting of the New Prague Utilities Commission was held on Monday, June 26, 2017, at 3:30 p.m., at 300 East Main St – Power Plant, New Prague, MN 56071.

PRESENT: Commissioners Dan Bishop, Paul Busch, Richard Jordan, Amy Jirik

OTHERS PRESENT: General Manager Bruce Reimers, and Finance Director Patty Solheid

ABSENT: Commissioner Brian Skok

1. **CALL TO ORDER:** The meeting was called to order by President Bishop on Tuesday, May 30th, 2017, at 3:28 p.m.
2. **APPROVAL OF AGENDA:** A motion was made by Commissioner Jordan to approve the agenda and seconded by Commissioner Jirik. Motion carried.
3. **MEETING MINUTES:** A motion was made by Commissioner Busch and seconded by Commissioner Jordan to approve the May 30th, 2017 meeting minutes. Motion carried.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Jirik to approve claims for payment in the sum of 177,988.95 and the SMMPA claim for payment in the amount of \$424,882.45 seconded by Commissioner Busch. Motion carried.
5. **FINANCIAL REPORTS A – C:**
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Reports for January were presented for review and approval.
 - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Jordan to approve the Financial Reports, seconded by Commissioner Busch. Motion carried.
6. **MEMO – RECOGNIZING RETIREMENT OF JIM WESTALL FROM THE WATER DEPARTMENT**

General Manager Reimers and President Bishop thanked Jim Westall for his 11 years of service to the Utilities and wished him the best in his retirement. General Manager Reimers also presented the proposed benefit package for approval. A motion was made by Commissioner Jirik and 2nd by Commissioner Busch to approve the benefit package as presented.
7. **REVIEW OF INTERIM SERVICE AGREEMENT FOR SENIOR LIVING COMPLEX**

General Manager Reimers presented a draft of the interim service agreement for the proposed senior living complex that is located in the MVEC territory. A motion was made by Commissioner Jordan and 2nd by Commissioner Busch to accept the agreement as drafted. More information will be presented to the Commission after MVEC has a chance to review the document.
8. **SMMPA BOARD OF DIRECTORS MEETING – MAY 10 , 2017**

No action needed informational only.

9. SMMPA BOARD OF DIRECTORS MEETING – JUNE 14, 2017: General Manager Reimers informed the Commission that he was not able to attend the June SMMPA meeting but did inform the Commission on some of the topics that were on the agenda.

10. GENERAL MANAGERS REPORT: General Manager Reimers informed the Commission that construction projects were progressing on schedule. He also informed the Commission that both of the new indoor pools had been filled and that there was a total of 450,000 gallons that were donated to the school district and city pools.

OTHER BUSINESS: President Bishop said he had been in contact with members of the Baseball Association and their plan of recognition is to include the Utility Commission, along with other organizations, on some type of plaque to be placed in the park at completion of the project.

11. ADJORN: With no further business a motion was made by Commissioner Jordan to adjourn the meeting at 4:35 pm, seconded by Commissioner Busch. Motion carried.

NEXT COMMISSION MEETING.....MONDAY, JULY 31, 2017